The City Council of the City of Harlem met for their Regular Meeting on Monday, April 24, 2023 at the Public Safety Building at 7:00 p.m. with Mayor Roxanne Whitaker presiding.

PRESENT: COUNCIL: Mayor Roxanne Whitaker, Mayor Pro tem Gregg Stokes, Councilmember Danny Bellavance and Councilmember John Thigpen; COUNCIL STAFF: City Manager Debra Moore and City Attorney Barry Fleming; ABSENT: Councilmember Al Reeves and City Clerk Leona Holley.

The meeting was called to order by Mayor Whitaker at 7:00 p.m.

The Invocation and Pledge of Allegiance was given and led by City Attorney Fleming.

Approval of the Agenda – Mayor Pro tem Stokes made the motion to approve the Agenda as presented; 2nd by Councilmember Thigpen. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes – Councilmember Thigpen made the motion to approve the minutes of the March 27, 2023 Regular Meeting as written; 2nd Councilmember Bellavance. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.

Special Presentation – NHE Green Power Team – Kimberly Spicer: Mayor Whitaker recognized Ms. Kimberly Spicer and Alaina Thigpen, Team Leaders of the Green Power Team. An overview of the program was given. The team consists of fourth and fifth graders and they build “green” race cars and enter into a racing competition. This year they built two, one for the boys and one for the girls. They work on the cars thru the year and practice racing. They participated in the national races in Huntsville, AL this year and won first place in the Slalom Race. Mayor Whitaker presented a Certificate of Recognition for their accomplishment to the team as a whole to Ms. Spicer and also presented certificates to Isaac Neal and Megan Bagwell, two of the participating students. Certificates for each of the students was given to Ms. Spicer to distribute to the other student participants.

UNFINISHED BUSINESS:

Other: N/A

NEW BUSINESS:

Consider Proclamation – 54th Annual Professional Municipal Clerks Week – The Proclamation is in recognition of April 30 – May 6, 2023 as Professional Municipal Clerks Week. Mayor Whitaker and Council expressed their appreciation for the work of the City’s Municipal Clerk, Leona Holley. Mayor Pro tem Stokes made the motion to approve the Proclamation recognizing April 30 – May 6, 2023 as Professional Municipal Clerks Week; 2nd by Councilmember Thigpen. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.

Consider Temporary Alcohol Permit – Columbia County Chamber of Commerce – Chamber After Hours Networking Event – This event is being held at Firststate Bank on Monday, May 15th from 5 – 7 p.m.; all are
Council Regular Meeting, City of Harlem, Georgia
April 24, 2023
Continued from Page 1

Consider Temporary Alcohol Permit – Columbia County of Chamber of Commerce – Chamber After Hours Networking Event (cont’d) – invited. Councilmember Bellavance made the motion to approve the Temporary Alcohol Permit for the Chamber of Commerce for their Chamber After Hours Event on Monday, May 15th; 2nd by Councilmember Thigpen. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.

Consider Temporary Alcohol Permit – Harlem Merchant’s Association – Mimosa’s on Main – This event has been approved by the City Manager and will be held in the Harlem Arts and Entertainment District on Saturday, May 6, 2023 from 10 a.m. – 2:00 p.m. The Temporary Alcohol Permit has been submitted by Red Oak Manor and is for the serving of mimosas at temporary locations, downtown businesses, in the District. Mayor Pro tem Stokes made the motion to approve the Temporary Alcohol Permit for Red Oak Manor for the Mimosa’s on Main Event on Saturday, May 6; 2nd by Councilmember Thigpen. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.

Consider Ordinance 2305 An Ordinance to Annex Certain Properties – Luke Boatright, Stanley Martin Homes, LLC – A request was received from Luke Boatright with Stanley Martin Homes, owners of Hickory Woods Subdivision. There are four parcels that have a portion of each in the unincorporated area of the County and the rest within the incorporated area of the City. The information is as follows:

<table>
<thead>
<tr>
<th>OWNER</th>
<th>ADDRESS</th>
<th>MAP &amp; PARCEL</th>
<th>ZONING</th>
<th>ACREAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stanley Martin Companies LLC</td>
<td>342 Tupelo Pass</td>
<td>031 418</td>
<td>PUD</td>
<td>0.06 ac</td>
</tr>
<tr>
<td>Stanley Martin Companies LLC</td>
<td>344 Tupelo Pass</td>
<td>031 419</td>
<td>PUD</td>
<td>0.12 ac</td>
</tr>
<tr>
<td>Stanley Martin Companies LLC</td>
<td>346 Tupelo Pass</td>
<td>031 420</td>
<td>PUD</td>
<td>0.13 ac</td>
</tr>
<tr>
<td>Stanley Martin Companies LLC</td>
<td>348 Tupelo Pass</td>
<td>031 421</td>
<td>PUD</td>
<td>144 sq ft</td>
</tr>
</tbody>
</table>

Prior owner purchased these portions in order to square up the parcels within the subdivision but did not complete the annexation into the City. Information was provided to the County; no comments were received. Councilmember Thigpen made the motion to approve the 1st Reading of Annexation Ordinance 2305; 2nd by Mayor Pro tem Stokes. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.

Consider Ordinance 2306 An Ordinance to Amend Chapter 108 Land Use; Sec. 108.77 Authority to Grant Variances and Sec. 108-78 Appeals of Administrative Decisions – This Ordinance is for the correction of a grammatical error in Sec. 108.77 Authority to Grant Variances; the word “used” is being replaced with the word “use”. The Ordinance also amends Sec. 108-78 by removing the current items a – c in their entirety and replacing them with new items a-g that give more clarity in the procedures to be taken regarding the appeals process for Administrative Decisions. This will go before the Planning Commission at their May meeting for a recommendation. Councilmember Thigpen made the motion to approve the 1st Reading of Ordinance 2306 for the Amendment of Chapter 108 Land Use; Sec. 108.77 Authority to Grant Variances and Sec. 108-78 Appeals of Administrative Decisions; 2nd by Councilmember Bellavance. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.
Consider MOU with Fort Gordon for Military Compatibility – Development Application Review – The purpose of this MOU is to establish a mutually beneficial process for ensuring timely and consistent procedures for review of development applications between the City of Harlem and Fort Gordon. There was a Compatible use Study completed in 2019 for Fort Gordon. This MOU would be applicable to the following areas:

- State mandated 3,000-foot notification area per Georgia Code § 36-66-6
- 2-mile CUS Military Compatibility Area

The 2-mile area is on the southside of the City. Community Development Director Jenkins reviewed the MOU and suggested changes that included the specificity of the 2-mile area being the only area this would cover and not all developmental areas. After some further discussion, City Attorney Fleming made the recommendation to table this item until the May meeting so that he could review this further. Councilmember Thigpen made the motion to table the MOU until the May meeting; 2nd by Mayor Pro tem Stokes. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.

Consider Resolution 2023-07 A Resolution for the Surplus of Confiscated Property – Police Department – This Resolution is for the surplus of a 2008 Chrysler 300, VIN 2C3KA433R86154066, that was confiscated from a case in 2022 that was adjudicated in January 2023 and was distributed to the City of Harlem Police Department. This item was placed on GovDeals for auction and was sold on 3/21/2023. This Resolution is being requested at this time, after the fact, for record keeping purposes. Mayor Pro tem Stokes made the motion to approve Resolution 2023-07 for the Surplus of Confiscated Property; 2nd by Councilmember Thigpen. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative.

Public Comment – A request had been received from Raymond Washington, but he contacted City Hall to cancel.

Reports –

- **Council Reports:** Councilmember Thigpen and Mayor Pro tem Stokes both commented on the recent Swingin’ Medallion concert that was held in the Library Plaza.
- **Mayor Report:** Mayor Whitaker also spoke about the concert and some upcoming events in downtown Harlem.
- **Department Reports:** The City department reports were included in the Council notebook for review. There was no report from the City Manager.

Announcements –

- May 2 Planning & Zoning Meeting; 6:00 p.m.; Public Safety Building
- May 10 Urban Redevelopment Agency Meeting; 9:00 a.m.; City Hall
- May 11 Historic Preservation Commission Meeting; 6:30 p.m.; Public Safety Building
- May 18 City Council Work Session; 7:00 p.m.; Public Safety Building
- May 22 City Council Regular Meeting; 7:00 p.m. Public Safety Building
- May 29 City Offices Closed – Memorial Day
Announcements (cont'd) –

Mayor Whitaker also announced the May 6th Mimosa's on Main and on May 20th Hidden Haven Horse Farm was having an event. The first movie of the Summer will be on Friday, May 26th; it will be Jail House Rock and will start at sundown.

With there being nothing further for discussion, Councilmember Bellavance made the motion to adjourn the meeting; 2nd by Mayor Pro tem Stokes. The motion carried with Councilmembers Bellavance, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 7:23 p.m.

Respectfully submitted,

[Signature]

Debra E. Moore
City Manager