


# HARLEM LAND DISTURBING PERMIT APPLICATION

Mailing address: P.O. Box 99 Harlem, GA 30814	Street Address: 320 N. Louisville St Harlem, Ga. 30814 Phone: 706-556-3448	
<b>1. Project</b>	Project Description: _____ Lot: _____ Land Address: _____ Parcel ID: _____ Land Disturbance Permit Type: <input type="checkbox"/> Clearing & Grading <input type="checkbox"/> Minor <input type="checkbox"/> Major <input type="checkbox"/> Exempt Project Details: <input type="checkbox"/> Part of Common Dev <input type="checkbox"/> Stand Alone Res <input type="checkbox"/> Stand Alone Com <input type="checkbox"/> Comm Dev <input type="checkbox"/> Infrastructure <input type="checkbox"/> Exempt <input type="checkbox"/> Other Total & Disturbed Project Acres: _____ Beginning Date of Construction _____	
<b>2. Owner, Applicant &amp; Engineer</b>	Property Owner of Record: _____ Phone #: _____ Mailing Address: _____ City/State: _____ Contractor: _____ Phone #: _____ Mailing Address: _____ City/State: _____ Email: _____ 24-Hr Contact Name: _____ 24-Hr Contact #: _____ 24-Hr Email: _____ Engineering Firm: _____ Phone #: _____ Contact Person: _____ Email: _____	
<b>3. Environmental</b>	Notice of Intent (NOI): <input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Tertiary <input type="checkbox"/> N/A Date NOI submitted to Georgia Environmental Protection Division: _____ *Must show proof of submittal date either by GEOS receipt or EPD stamp -Attach proof NOI fee: acre disturbed (round to nearest tenth) x \$40/acre = \$ _____ <input type="checkbox"/> Check attached Limits of Disturbance within 200-feet of State Waters: <input type="checkbox"/> Yes <input type="checkbox"/> No Within a flood plain: <input type="checkbox"/> Yes <input type="checkbox"/> No For residential projects: if you are building a livable structure that is located within the Special Flood Hazard Area (SFHA) as mapped by FEMA, an Elevation Certificate is required. <b>Elevation Certificate Required:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>4. Required Documents</b>	Plan Type: <input type="checkbox"/> Erosion, Sedimentation and Pollution Control Plan <input type="checkbox"/> Grading plan Attachments included (per permit table)- check ALL that apply: GSWCC Erosion, Sedimentation & Pollution Control Plan Checklist for: <input type="checkbox"/> Stand Alone Construction Projects <input type="checkbox"/> Common Development Construction Projects <input type="checkbox"/> Grading Checklist <input type="checkbox"/> Stormwater Checklist <input type="checkbox"/> Infrastructure Checklist <input type="checkbox"/> NOI GSWCC Certification (required for all projects with an NOI) Name: _____ Certification #: _____	
<b>5. General Conditions</b>	a. For projects that include the impoundment of water or the construction of a pond, the owner hereby agrees and does by these presents, indemnify and hold harmless Harlem, Georgia from and against any and all claims, demands, suites. Judgements, or choose-in-action which may be a third party against Harlem, Georgia as result of the impoundment of waters or the construction of a pond covered by this permit. b. This application indemnifies and holds Harlem, Georgia and its officers, agents, and employees against any and all claims, damages, demands, actions, causes of action, costs and expenses whatsoever nature, which may result from any injury, death, loss or damage arises out of the construction, operation, maintenance, repair, removal or relocation of the facilities covered by this permit. c. The applicant is responsible for submitting all applicable documents, plans, reports, an/or drawings to comply with the Land Disturbance Permit Table and Harlem Ordinance. d. The applicant is responsible for obtaining any additional permits required by the Georgia DOT, GAEPD, GADNR, USACE and/or other government agencies.	

5. General Conditions (Continued)	<p>e. This permit is subject to modifications or revocation on a finding of noncompliance with any of the provision of the Harlem, Georgia Erosion and Sedimentation Pollution Control Ordinance, and/or Erosion and Sedimentation Act of 1975, as amended, or any of the rules promulgated pursuant thereto; or with any representation made on the attached thereto.</p> <p>f. Unless otherwise exempted, person engaged in land-disturbing activities shall apply erosion and sedimentation control measures which conform to the specifications contained in the current version of the "Manual for Erosion and Sediment Control in Georgia" (also known as the "Green Book") published by State Soil and Water Conservation Commission.</p> <p>g. Once approved, this permit is effective until completion of the land disturbing activity. However, if the land disturbing activity does not commence within twelve (12) months from the date of issued, or construction ceases for a period of 90 days, this permit will become null and void.</p> <p>h. The contractor will adhere to the weight limits prescribed on City maintained roads for hauling equipment and/or materials to and from this site. The contractor will be held responsible for any damages to the streets and/or utilities due to non-compliance of weight limit regulations.</p> <p>i. Failure to comply with the terms of this application will result in an immediate STOP WORK ORDER in accordance with the City of Harlem's Code of ordinance, Chapter 109 – Soil Erosion, Sedimentation and Pollution.</p> <p>j. The following projects are exempt from the permit requirements of Harlem Code of ordinance, Chapter 109, provided, however any land disturbing activities conducted as part of any such project shall conform to the minimum requirements as set forth in Chapter 109 of the Code of Ordinance, including, but not limited to, the implementation of BMPs, and the level of documentation specified in the LDP table shall be submitted to the City for verification in advance of undertaking such activity.</p> <p>1) Project with Land -disturbance of less than 200-square feet and not within 200-feet of State Waters.</p> <p>2) Individual new home construction within a larger common plan of development with an Open Primary Notice of Intent, and such individual new home construction will be conducted in conformance with the approved development plan and the ESPC plan applicable to the lot affected.</p> <p>3) Minor Land-disturbing activities such as home gardens and individual home landscaping, repairs, maintenance work, fences, etc.</p> <p>4) Excavations and related preparations for establishment of irrigation wells not part agriculture operation under O.C.G.A 1-3-3.</p>
6. Certification	<p>I hereby certify that the information provided herein is true, correct and complete to the best of my knowledge. I further certify that I have read the stipulations in this application and that I, and/or the entity I represent, as applicable, will be subject to these stipulations of a permit is issued.</p> <hr/> <p>Persons or Contractor Responsible for Permit (Print)</p> <hr/> <p>Property Owner or Owner's Authorized Representative (Print)</p> <hr/> <p>Property Owner or Owner's Authorized Representative (Sign)</p> <p>Date: _____</p>
7. Official Use Only	<p>Application Fee: \$ _____ Received By: _____ Date: _____</p> <p>Application: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/conditions <input type="checkbox"/> Not Approved</p> <p>Special Conditions:</p> <ol style="list-style-type: none"> <li>1. Permit is valid only after signed by the Community Development Director and Public Works Director.</li> <li>2. No site work shall commence until a pre-construction meeting is held</li> <li>3. Permit is non-transferrable</li> <li>4. Other: _____</li> <li>5. Other: _____</li> </ol> <p>Plan Approval Date: _____</p> <p>Fees paid: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Public Works Director: _____ Date: _____</p> <p>Community Development Director: _____ Date: _____</p>

