

The City Council of the City of Harlem, Georgia met for their Regular meeting on Thursday, April 19, 2018 at the Public Safety Building at 7:00 p.m. with Mayor Roxanne Whitaker presiding.

Present: COUNCIL: Mayor Roxanne Whitaker, Mayor Pro tem John Thigpen and Councilmember Jennifer Bennett; STAFF: City Manager Brett Cook, City Clerk Debra Moore and City Attorney Barry Fleming; ABSENT: Councilmember Daniel Bellavance and Councilmember Gregg Stokes.

The meeting was called to order by Mayor Whitaker at 7:00 p.m.

The Invocation was given by City Attorney Fleming.

The Pledge of Allegiance was led by Mayor Whitaker.

Approve Agenda: Mayor Pro tem Thigpen made the motion to approve the Agenda; 2nd by Councilmember Bennett. Motion carried unanimously.

Approval of the Minutes: Councilmember Bennett made the motion to approve the Minutes of the March 26, 2018 Regular meeting as written; 2nd by Mayor Pro tem Thigpen. Motion carried unanimously.

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Consider Appointments to the Historic Preservation Commission – Action: Mayor Pro tem Thigpen made the motion to approve to re-appoint Duane Starrenburg and Mary Campbell to the Historic Preservation Commission; 2nd by Councilmember Bennett. Discussion: This is for a four year term ending June 2021. Motion carried unanimously.

Consider Appointment to the Planning Commission – Action: Mayor Pro tem Thigpen made the motion to approve to re-appoint Lance Ellis, James Thomas, Jr., and Robert Holland to the Planning & Zoning Commission; 2nd by Councilmember Bennett. Discussion: This is for a four year term ending December 2022. Motion carried unanimously.

Consider Change of Date for May, June, November and December Work Sessions and Council Meetings – Action: The recommendation is to change the May and December Regular meeting dates (May 29th and December 24th) to the Thursday prior (May 24th and December 20th) with no separate Work Session; to change the June meeting (June 25th) to the preceding Monday, June 18th; and to cancel the November Work Session due to the Thanksgiving Holiday. The Regular meeting will still be held on its Monday, November 26th. Councilmember Bennett made the motion to approve the date changes as recommended; 2nd by Mayor Pro tem Thigpen. Motion carried unanimously.

NEW BUSINESS (cont'd):

Consider Rezoning of Family Dollar at 250 W. Milledgeville Road, parcel number H03 144A, from B-1 (Downtown Business) to B-3 (General Business) – Action: Mayor Pro tem Thigpen made the motion to approve the rezoning of Family Dollar from B-1 (Downtown Business) to B-3 (General Business) as recommended by Staff and the Planning and Zoning Commission; 2nd by Councilmember Bennett. Motion carried unanimously.

Ordinance No. 1805 to Consider Zoning Text Amendment to 152.047 to change the Conditional Use “CU” Classification of Loft Apartment to Permitted “P” – 1st Reading – Action: Mayor Pro tem Thigpen made the motion to approve the 1st Reading of Ordinance No. 1805; 2nd by Councilmember Bennett. Discussion: This is permitted by right for a commercial property and is the same in the Overlay District. This was duly advertised and went before the Planning & Zoning Commission for a recommendation; their recommendation was approval. Motion carried unanimously.

Ordinance No. 1806 to Consider Zoning Text Amendment to 152.005 to redefine Lot, Frontage Definition – 1st Reading – Action: Mayor Pro tem Thigpen made the motion to approve the 1st Reading of Ordinance No. 1806; 2nd by Councilmember Bennett. Discussion: This was duly advertised and went before the Planning & Zoning Commission for a recommendation; their recommendation was approval. The amendment to the definition allows for consistency and is straight forward. There is no effect on any current building going on now. Motion carried unanimously.

Ordinance No. 1807 to Consider PUD Time Limits and Extensions – 1st Reading – Action: Mayor Pro tem Thigpen made the motion to approve the 1st Reading of Ordinance No. 1807 with a change on line 37; change the word “may” to “shall”; 2nd by Councilmember Bennett. Discussion: This pertains to the infrastructure of the development and not the homes. The development would not be substantially completed; it would be ones not started or improved upon. Mayor Whitaker asked if we could request an update after two years; the final plat could be required within two years of the preliminary plat approval. Motion carried unanimously.

Ordinances – 1st Reading & Action:

- **Ordinance No. 1808 to Provide Definitions for Animal Operations**
- **Ordinance No. 1809 to Insert Animal Operations Category to Section 152.047 Conditional Uses-Commercial**

Ordinance No. 1808 provides a definition for the Animal Operations; Ordinance No. 1809 provides for a Conditional Use requirement in a Commercial area. Mayor Pro tem Thigpen made the motion to approve the 1st Reading of Ordinance No. 1808 and Ordinance No. 1809; 2nd by Councilmember Bennett. Discussion: Mayor Whitaker questioned if any properties are annexed in that currently have animal operations if they would be grandfathered in; City Manager Cook responded they would. Motion carried unanimously.

NEW BUSINESS (cont'd):

Resolutions – Action:

- **Resolution No. 2018-7 to Approve Interdepartmental Amendments of the General Fund Budget for Year Ending December 31, 2017 – Action**
- **Resolution No. 2018-8 To Approve Interdepartmental Amendments and Amendments to the Revenues and Expenditures of the Water & Sewer Fund Budget for Year Ending December 31, 2017 – Action**
- **Resolution No. 2018-9 to Approve an Amendment to the Revenues and Expenditures of the Water & Sewer Fund Budget for Year Ending December 31, 2018 – Action**

Mayor Pro tem Thigpen made the motion to approve Resolutions No. 2018-7, No. 2018-8 to amend the budgets of the General Fund and Water and Sewer Fund FYE December 31, 2017 and Resolution 2018-9 to amend the budget for the Water and Sewer Fund; 2nd by Councilmember Bennett. Discussion: Resolution 2018-7 amends General Fund line items interdepartmentally only and not the total budget for the year. Resolution 2018-8 amends Water/Sewer Fund line items interdepartmentally and amends the Revenues/Expenditures by \$152,970.00. The increase was due in part to the receipt of generators received thru a grant(s) from GEMA/FEMA and depreciation that had not been budgeted for. Resolution 2018-9 amends the FYE December 31, 2018 Water and Sewer Fund Revenues/Expenditures by \$225,000.00 for the resolution to a legal matter. Motion carried unanimously.

Proclamation – Municipal Clerks Week – Action: Mayor Whitaker presented the Proclamation recognizing May 6-12, 2018 as Municipal Clerks Week. Councilmember Bennett made the motion to approve the Proclamation recognizing May 6-12 as Municipal Clerks Week; 2nd by Mayor Pro tem Thigpen. Motion carried unanimously.

Other: There was none at this time.

Reports:

- **Council Reports:** Mayor Pro tem Thigpen reported on Career Day at North Harlem Elementary and the involvement of the Harlem Fire Department that day.
- **Mayor's Report:** Mayor Whitaker mentioned the upcoming events on the 28th in Harlem to include the Meet & Greet with Council, the arts festival at Phillips Park and the book signing to be held at Red Oak Manor/The Acorn.
- **City Manager Report:** City Manager Cook presented his report and reviewed a couple of items. He also included a 1st Quarter 2018 financial report.

Announcements: Mayor Whitaker reviewed the announcements for upcoming meeting dates.

With nothing further to come before Council, Mayor Pro tem Thigpen made the motion to adjourn the meeting; 2nd by Councilmember Bennett. Motion carried unanimously. The meeting closed at 7:40 p.m.

Respectfully submitted,
Debra E. Moore, City Clerk