

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilmember Daniel Bellavance, Councilmember Jennifer Bennett, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; CITY STAFF: Police Chief Chuck Meadows, Public Works Director Robert Fields, Community Development Director David Jenkins and Fire Chief Tripp Lonergan.

The work session was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by City Attorney Nelson.

The Pledge of Allegiance was led by Mayor Culpepper.

**UNFINISHED BUSINESS:**

**Other:** Mayor Pro tem Thigpen brought up annexation and the need to see what we need to do. We may need to look at the 60/60 method; he does not feel that it will be voluntary.

**NEW BUSINESS:**

**Intergovernmental Agreement – 2016 LMIG:** Council approved submitting the resurfacing of North Hatcher Street and North Bell Street for the 2016 Local Maintenance and Improvement Grant (LMIG) funds. The original estimate was \$36,000.00. The Intergovernmental Agreement is with Columbia County for the maintenance of roads in Columbia County within the City of Harlem. Columbia County bid out these roads with their list. Reeves Construction Company was the low bidder; the total for the resurfacing came to \$34,276.12. There is a 10% match requirement; the matching funds will come from the TIA/TSPLOST local share funds. Council will need to authorize the Mayor to sign the intergovernmental agreement in order to proceed.

**Service Delivery Strategy Agreement:** Earlier this year Council approved the extension of the existing Service Delivery Strategy Agreement between Columbia County, the City of Grovetown and the City of Harlem. At this time all parties are in agreement; there are no changes to the arrangements with the City of Harlem and the County. In order to meet the deadline, the County had to go ahead and submit the agreement to DCA for review and approval. Council will need to approve the ratification of the Mayor's signature to the documents in order to proceed.

**Other:** There was nothing at this time.

As there were no further items for discussion, Mayor Pro tem Thigpen made the motion to adjourn the meeting and to reconvene after a ten minute break for the Regular meeting; 2<sup>nd</sup> by Councilmember Bennett. Motion carried with Councilmembers Bellavance, Bennett, Stokes and Thigpen voting in the affirmative. The work session closed at 6:38 p.m.

Debra E. Moore  
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, May 23, 2016 at the Public Safety Building following the work session that was held at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilmember Daniel Bellavance, Councilmember Jennifer Bennett, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; CITY STAFF: Police Chief Chuck Meadows, Public Works Director Robert Fields, Community Development Director David Jenkins and Fire Chief Tripp Lonergan.

The meeting was called to order by Mayor Culpepper at 6:50 p.m.

**Approve Agenda:** Mayor Pro tem Thigpen made the motion to approve the Agenda as written; 2<sup>nd</sup> by Councilmember Stokes. Motion carried with Councilmembers Bellavance, Bennett, Stokes and Thigpen voting in the affirmative.

**Approval of the Minutes:** Councilmember Stokes made the motion to approve the minutes of the April 15, 2016 Quarterly Review and Executive Session and the April 25, 2016 Regular meeting as written; 2<sup>nd</sup> by Councilmember Bennett. Motion carried with Councilmembers Bellavance, Bennett, Stokes and Thigpen voting in the affirmative.

**Public Comment:** There was no Public Comment.

UNFINISHED BUSINESS:

**Other:** There was none at this time.

NEW BUSINESS:

**Intergovernmental Agreement – LMIG 2016:** The Intergovernmental Agreement is with Columbia County for the resurfacing of North Hatcher Street and North Bell Street. The total cost for the resurfacing came in at \$34,276.12. The 10% matching funds will come from the TIA/TSPLOST local share funds. Mayor Pro tem Thigpen made the motion to approve the agreement and to authorize the Mayor's signature; 2<sup>nd</sup> by Councilmember Stokes. Motion carried with Councilmembers Bellavance, Bennett, Stokes and Thigpen voting in the affirmative.

**Service Delivery Strategy Agreement:** Mayor Pro tem Thigpen made the motion to approve the ratification of Mayor Culpepper's signature on the Service Delivery Strategy Agreement; 2<sup>nd</sup> by Councilmember Bennett. Note: In order to meet the deadline, the agreement has been sent by the County to DCA for review and approval. Motion carried with Councilmember's Bellavance, Bennett, Stokes and Thigpen voting in the affirmative.

**Other:** There was none at this time.

NEW BUSINESS (cont'd):

**Department Reports:** The following departments gave reports for the month of April 2016:

Public Works Department	Robert Fields, Public Works Director
Police Department	Chuck Meadows, Police Chief
Fire Department	Tripp Lonergan, Fire Chief
Administrative Department	Jason Rizner, City Manager

Public Works Director Fields reported that we had exceeded our flow at the Wastewater Treatment Plant; feels that this happened due to rain.

Councilmember Bellavance asked about the status of the situation (reinstallation of the master meter) with Raymond Washington. City Attorney Fleming has sent a letter; City Manager Rizner to send a letter about the date.

Councilmember Bennett asked about a tree that is located on North Louisville. Public Works Director Fields met with Tree Board Chairman Tom Blalock on Friday, May 20. He has approved taking down the tree; he confirmed that it is dead.

Mayor Culpepper asked about the status of the water situation with Thomson. Public Works Director Fields reported that testing was done last week; 100 samples were taken. The results should be back in a couple of weeks. Mayor Culpepper reported having met with Thomson; they will look at the rate structure; it was confirmed that testing is to be done. Mr. Fields stated that they had a set timeline of what they were going to do. He will have more information at the next meeting.

**Announcements:**

May 26	HPC Meeting; 6:30 p.m.; Public Safety Building
May 30	City Offices Closed – Memorial Day
June 7	Planning Commission Meeting; 6:00 p.m.; Public Safety Building
June 8	Urban Redevelopment Agency Board Meeting; 9:30 a.m.; City Hall
June 23	HPC Meeting; 6:30 p.m.; Public Safety Building
June 24-28	GMA Conference; Savannah, GA
June 27	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building

**Executive Session:** Executive Session was not held.

As there were no further items before Council for discussion, Mayor Pro tem Thigpen made the motion to adjourn the meeting; 2<sup>nd</sup> by Councilmember Stokes. Motion carried with Councilmembers Bellavance, Bennett, Stokes and Thigpen voting in the affirmative. The meeting closed at 7:20 p.m.

Respectfully submitted,

Debra E. Moore, City Clerk