

The City Council of the City of Harlem, Georgia met for a Called meeting on Monday, January 27, 2014 at City Hall at 4:00 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Councilman Tom Blalock, Councilman John Thigpen and Councilman Elect Daniel Bellavance; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; ABSENT: Councilman Gregg Stokes; VISITORS: Hannah Solar, Regional Commission, and Will Butler.

The meeting was called to order by Mayor Culpepper at 4:05 p.m.

PURPOSE: Harlem Greenways Plan Presentation
Georgia Power Advanced Solar Initiative Presentation

Harlem Greenways Plan Presentation-Regional Commission: An overview of the Greenways Trails Master Plan was presented. The trails will create a network; connections not isolated trails. Having this in place may help with some funding (grant points). Work will be done in sections, but will keep connected. Council will need to approve an amendment to the Short Term Work Program if the approve to proceed.

Georgia Power Advanced Solar Initiative Presentation-Hannah Solar: This is a program that utilizes solar panels for energy. The program requires 4-5 acres of property. They would lease the land for 20 years at \$15,000.00 per year for 20 years. The investor owns the solar array and pays the annual lease. Areas of consideration are at the Waste Water Treatment Plant and the landfill. At the WWTP some trees would have to be removed at an estimated cost of \$12,000.00. This would be the only out of pocket expense for the City. The application cost is \$5,000.00; Hannah Solar pays.

City Manager Rizner reported that this item is on the agenda of the Regular meeting tonight. Council will need to authorize to proceed with the application and authorize to proceed with the project if awarded.

City Attorney Nelson offered his opinion. Council cannot do a 20 year lease; they can do a 5 year lease with a 5 year extension. If we had a Downtown Development Authority, they would have more leeway.

Council is interested; they could do just the application process. City Manager Rizner will look further into the contract. City Manager Rizner recommends proceeding with the application process.

As there was no further business before Council, Councilman Thigpen made the motion to adjourn the meeting; 2nd by Councilman Blalock. Motion carried with Councilmen Blalock and Thigpen and Councilman Elect Bellavance voting in the affirmative. The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a Called meeting on Monday, January 27, 2014 at City Hall at 6:00 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Councilman Elect Daniel Bellavance, Councilman Tom Blalock, and Councilman John Thigpen; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; ABSENT: Councilman Gregg Stokes; VISITORS: Valerie Rowell, Sandra Thigpen, Sherry Bellavance, Anne Rhoden, Marsha Alvarnaz, James Thomas, Jr., Paril Amin, Layveriti Amin, Christian Lentz and Jason Hardin (Regional Commission).

PURPOSE: Oaths of Office: Robert W. Culpepper-Mayor
Daniel Bellavance-Councilman
John Thigpen-Councilman

The meeting was called to order by Mayor Culpepper at 6:00 p.m.

Invocation: Councilman Blalock

Pledge of Allegiance: Mayor Culpepper

Oath of Office:

- **Bobby Culpepper-Mayor:** Oath of Office performed by City Attorney Nelson.
- **Daniel Bellavance-Councilman:** Oath of Office performed by Mayor Culpepper.
- **John Thigpen-Councilman:** Oath of Office performed by Mayor Culpepper.

As there was no further business, Councilman Thigpen made the motion to adjourn the meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative. The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman John Thigpen; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; CITY STAFF: Will Butler, Robert Fields, and Gary Jones. ABSENT: Councilman Gregg Stokes; VISITORS: Octavious Beard, Leona Holley, Valerie Rowell, Sandra Thigpen, Sherry Bellavance, Anne Rhoden, Marsha Alvarnaz, James Thomas, Jr., Paril Amin, Layveriti Amin, Christian Lentz and Jason Hardin (Regional Commission).

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Special Recognition: Octavious Beard was recognized as an Outstanding Employee of the Public Works Department for his service and dedication to the City. He was presented with a plaque by Mayor Culpepper and Public Works Director Robert Fields.

UNFINISHED BUSINESS:

Ordinance-Second Reading:

- **Satellite Dish Regulations:** The ordinance is being amended to remove anything that is not compliant with Federal Regulations. This will be the Second Reading.

Other: There was none at this time.

NEW BUSINESS:

Resolution-Rev. Rudolph Dixon: The Resolution honors Reverend Rudolph Dixon for his distinguished service to the City of Harlem and bestowing upon him the honorary title of Councilman Emeritus. Mr. Dixon served on the City Council of Harlem for a total of 17 years.

Georgia Power Advanced Solar Initiative: Council will need to approve the authorization of Hannah Solar to proceed with the application process.

2014 Mayor Pro Tem Election: Council will need to approve nominations during the Council meeting.

2014 Council Committee Appointments: Council will need to approve Committee Appointments during the Council meeting.

Proclamations:

- **Arbor Day:** The City of Harlem is recognizing February 18, 2014 as Arbor Day.
- **STAR Student Program:** The City of Harlem is recognizing February 13, 2014 as STAR Student Day. This is the 53rd year for the program presented by the Harlem Women's Club.

Urban Redevelopment Plan Agreement: The cost of the contract with the Regional Commission is "not to exceed \$38,000.00". The Plan focuses on redeveloping areas in and adjacent to our downtown. Councilman Thigpen asked if this was in conjunction with our Comprehensive Plan; Christian Lentz replied that the Plan actually recommends implementing as well as implementing a Greenways Plan.

Take-Home Vehicles: Currently the only take home vehicle is the Police Chief's. The request is for the Public Works Director, the Public Works on-call employee and the Full-time Officer's. The justification is that the employee's will be able to respond in a shorter amount of time and have equipment on hand. It is believed that this will also help in recruitment and retention in the Police Department and will help with morale. The Council Committee chairs, Thigpen and Blalock, are in support of doing this. Councilman Bellavance expressed concerns with only one vehicle being used at night and how it would affect the budget. City Manager Rizner will make the final decision on implementing this program.

Resolution-Historic Preservation Fund CLG Grant Application: The Resolution is to show support by Council for an application for a 2014 Preservation Fund Certified Local Government Grant.

Alcohol License Application for 110 E. Milledgeville Road: The application is being recommended for approval even though it does not meet the distance requirements because of the Housing Authority. The license for this address was previously grandfathered in as it was already in place prior to the 2008 Planning & Zoning guidelines.

Surplus Vehicle-Ford F-700 Leaf Truck: Truck had not been previously surplus; it has already been replaced. It will be placed on GovDeals.

Other: There were discussions about some renovations at City Hall for a sound system for Council meetings. Council is considering moving the meetings to the Courtroom at the Public Safety Building. The City Charter and Ordinances currently state where and when the Council meetings will be held; they will need to be amended. City Manager Rizner will review and have for the next meeting.

As there was no further business, Councilman Thigpen made the motion to adjourn the Work Session and to reconvene for the Regular meeting after a five minute break; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative. The Work Session adjourned at 7:05 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, January 27, 2014 at City Hall following the Work Session that began at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman John Thigpen; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; CITY STAFF: William Butler, Robert Fields and Gary Jones; ABSENT: Councilman Gregg Stokes; VISITORS: Valerie Rowell, James Thomas, Jr., Paril Amin, Layveriti Amin, Christian Lentz and Jason Hardin (Regional Commission).

The meeting was called to order by Mayor Culpepper at 7:15 p.m.

Approval of Agenda: Councilman Thigpen made the motion to approve the Agenda; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative.

Approval of the Minutes: Councilman Thigpen made the motion to approve the Minutes as written; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock and Thigpen voting in the affirmative.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of December 2013:

Police Department	Gary Jones, Police Chief
Public Works Department	Robert Fields, Public Works Director
Fire Department	Jason Rizner, City Manager
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department	Jason Rizner, City Manager
Community Services Department	Jason Rizner, City Manager

UNFINISHED BUSINESS:

Ordinance-Second Reading:

- **Satellite Dish Regulations:** Councilman Thigpen made the motion to approve the 2nd Reading of the Ordinance amending the Satellite Dish Regulations; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock and Thigpen voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

Resolution-Rev. Rudolph Dixon: Councilman Bellavance made the motion to approve the Resolution recognizing Rev. Rudolph Dixon for his service to the City of Harlem and bestows the honorary title of Councilman Emeritus; 2nd by Councilman Thigpen. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative.

Georgia Power Advanced Solar Initiative: Councilman Thigpen made the motion to approve the authorization for Hannah Solar to submit an application to Georgia Power on the behalf of the City of Harlem; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock and Thigpen voting in the affirmative.

2014 Mayor Pro Tem Election: Councilman Blalock made the motion to open the floor for nominations for Mayor Pro Tem; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock and Thigpen voting in the affirmative.

Councilman Blalock made the motion to nominate Councilman Thigpen as Mayor Pro Tem; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative.

Councilman Blalock made the motion to close the nominations; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative.

2014 Council Committee Appointments: Mayor Culpepper made the following recommendations for Committee appointments:

Administrative Department:	Councilman Gregg Stokes, Committee Chairman Mayor Robert W. Culpepper, Committee Vice-Chairman
Public Safety Department:	Mayor Pro Tem John Thigpen, Committee Chairman Mayor Robert W. Culpepper, Committee Vice-Chairman
Public Works Department:	Councilman Tom Blalock, Committee Chairman Mayor Robert W. Culpepper, Committee Vice-Chairman
Community Services Department:	Councilman Daniel Bellavance, Committee Chairman Mayor Robert W. Culpepper, Committee Vice-Chairman

Mayor Pro tem Thigpen made the motion to accept the recommendations for the Council Committees; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative.

Proclamations:

- **Arbor Day:** Councilman Blalock made the motion to approve the Proclamation recognizing February 18, 2014 as Arbor Day in the City of Harlem and to authorize the Mayor to sign it; 2nd by Councilman Thigpen. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative.

NEW BUSINESS (cont'd):

Proclamations (cont'd):

- **STAR Student Program:** Mayor Pro tem Thigpen made the motion to approve the Proclamation recognizing February 13, 2014 as STAR Student day; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock and Thigpen voting in the affirmative.

Urban Redevelopment Plan Agreement: Councilman Blalock made the motion to approve the Contractual Agreement with the CSRA Regional Commission for the Urban Redevelopment Plan in a not to exceed amount of \$38,000.00; 2nd by Mayor Pro tem Thigpen. Discussion: This will work in conjunction with the Comprehensive Plan. This is not the actual Urban Redevelopment Plan; this starts the process. The funding will come from the 2014 and 2015 Budget. Motion carried with Councilmen Bellavance, Blalock and Thigpen voting in the affirmative.

Resolution-Historic Preservation Fund Grant Application: Mayor Pro Tem Thigpen made the motion to approve the Resolution to submit the Historic Preservation Fund Grant Application; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative.

Alcohol License Application for 110 E. Milledgeville Road: Councilman Thigpen made the motion to approve the Alcohol License Application for 110 E. Milledgeville Road based on staff recommendations; 2nd by Councilman Blalock. Discussion: Councilman Bellavance questioned if it was for beer and wine only; yes, it is not a package store.

Surplus Vehicle-Ford F-700 Leaf Truck: Councilman Blalock made the motion to approve the surplus of the 1983 Ford F-700 that was used as the leaf truck; 2nd by Councilman Thigpen. Discussion: The truck will be place of GovDeals for sale. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative.

Announcements:

January 28	HPC Meeting, 6:30 p.m., City Hall
February 1	Planning & Zoning Training, 10:00 a.m., Public Safety Building
February 4	Planning & Zoning Meeting, 6:00 p.m., City Hall
February 13	STAR Student Program, 7:00 p.m., Harlem Women's Club
February 17	City Offices Closed-President's Day
February 18	Arbor Day Ceremony (Pioneer Garden Club), 4:00 p.m., City Hall
February 19	Shepherd Community Blood Drive, 3:00-7:00 p.m., HUMC
February 24	Work Session/Council Meeting, 6:30 p.m., City Hall
February 26-27	GICH Retreat, Douglasville

Executive Session: There was no Executive Session held.

Other: There was none at this time.

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As there was no further business, Mayor Pro tem Thigpen made the motion to adjourn the meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Thigpen voting in the affirmative. The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; CITY STAFF: Public Works Director Robert Fields, Police Chief Gary Jones, Fire Chief Tripp Lonergan and Community Development Coordinator William Butler; VISITORS: Valerie Rowell, James, Thomas, Leona Holley, Renee Martin, Linda Culpepper, Mike Rorick, Rev. Rudolph Dixon and Family.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: Rev. Rudolph Dixon
Pledge of Allegiance: Mayor Culpepper

Special Recognition-Rev. Rudolph Dixon: Rev. Dixon was presented with the Resolution from the January meeting recognizing his years of service and dedication to the City. The Resolution was also giving him the title of Councilman Emeritus. It was presented by Mayor Culpepper and Mayor Pro tem Thigpen. Rev. Dixon was also presented with a plaque.

Mayor Pro tem Thigpen made a motion to recess for a reception for Rev. Dixon and to reconvene at 7:00 p.m.; 2nd by Councilman Stokes. The meeting recessed at 6:35 p.m.

The meeting reconvened at 7:00 p.m.

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Resolution-Greenways Trails Connections Plan Adoption: The Greenways Trails Connections Plan is a conceptual document that outlines a future trails network around the City of Harlem. Council has reviewed the plan and a required Public Hearing has been held. Council will need to approve the Resolution for the adoption of the Plan.

Ordinances-First Reading:

- **Greenways Trails Connections Plan:** An ordinance amending Code Section 155 (Subdivision Regulations). It is a companion to the *City of Harlem Greenways Trails Connections Master Plan* and codifies some of the elements of the plan. The Code Section will be renamed *Subdivision and Land Development*. The proposed ordinance includes sections on interpretation, new definitions, and detailed explanations of each element of the active transportation network. Most design elements are not codified to permit flexibility of proposed subdivision designs and are included instead in the *Greenways Plan*. Council will need to approve this as the first reading.

NEW BUSINESS (cont'd):

Ordinances-First Reading (cont'd):

- **Amend Time and Place of Regular Public Meetings:** An ordinance amending Title III, Chapter 30, Section .02 of the City of Harlem's Code of Ordinances by repealing it in full and replacing it with the following:

- **30.02 REGULAR MEETINGS**

The Mayor and Council shall hold the regular public meeting immediately following the work session that begins at 6:30 p.m. on the fourth Monday of each month at the Public Safety Building; provided, however, the Mayor and Council may, by unanimous vote at any time preceding the regular Council meeting, provide that the regular City Council meeting of any given month be at another specified time, date and place.

Notice of any change in any given regular City Council meeting shall be posted in the Public Safety Building at least two weeks in advance of the meeting time, and the notice shall further be given in a newspaper in general circulation in the city.

Task Force Agreement with Columbia County Sheriff's Office: The agreement is for the formation of a task force which will include one trained officer from the City of Harlem and four from Columbia County. The task force is for the purpose of disrupting illicit drug traffic in the area. There will be minimal cost to the City and the City will share in the proceeds from assets seized as a result of the Task Force's activities.

Surplus Vehicles: City Manager Rizner is requesting the surplus of the following vehicles:

- 1994 Chevrolet 2500 Truck; 1GBGBC24K4RE255137; 163,544 miles
- 1998 Ford Van; 1FBSS31S1WHB39394

The Chevrolet 2500 Truck had not been in use and had not been surplused earlier with other vehicles. The 1998 Ford Van was returned to Columbia County. This van was donated by the County for use at the Senior Center. There were multiple problems with the van and was not safe to transport the seniors.

Public Safety Building-Remaining Funds: City Manager Rizner is recommending the following purchases for the Public Safety Building; funding will come from the remaining funds in the construction account:

- Mini-Split Air Conditioning Unit for Data Room - \$3,500.00
- Air Purification Unit for Evidence Room - \$1,000.00
- Additional Furniture for Courtroom - \$1,500.00

These amounts are to be considered "not to exceed" amounts. City Manager Rizner also gave an update on the outside lighting at the buildings.

Other: There was none at this time.

As there was no further business, Mayor Pro tem Thigpen made the motion to adjourn work session and to reconvene after a short break for the Regular meeting; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting closed at 7:17 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem met for the Regular meeting on Monday, February 24, 2014 at City Hall following the work session that was scheduled at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; CITY STAFF: Public Works Director Robert Fields, Police Chief Gary Jones, Fire Chief Tripp Lonergan and Community Development Coordinator William Butler; VISITORS: Valerie Rowell, James, Thomas, and Mike Rorick.

The meeting was called to order by Mayor Culpepper at 7:24 p.m.

Agenda Approval: Mayor Pro tem Thigpen made the motion to approve the agenda as presented; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes: Councilman Blalock made the motion to approve the minutes of the January 27, 2014 Called Meetings (2), and the Regular meeting as written; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of January 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Gary Jones, Police Chief
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department	Jason Rizner, City Manager
Museum	Jason Rizner, City Manager

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Resolution-Greenways Trails Connections Plan Adoption: Mayor Pro tem Thigpen made the motion to approve the Greenways Trails Connections Plan Adoption Resolution; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

NEW BUSINESS (cont'd):

Ordinances-First Reading:

- **Greenways Trails Connections Plan:** Mayor Pro tem Thigpen made the motion to approve the first reading of the ordinance amending Code Section 155 Subdivision Regulations; 2nd by Councilman Blalock. Discussion: It will include sections of the *City of Harlem Greenways Trails Connections Master Plan* that will be codified. The Code Section will be renamed *Subdivision and Land Development*. The proposed ordinance includes sections on interpretation, new definitions, and detailed explanations of each element of the active transportation network. Most design elements are not codified to permit flexibility of proposed subdivision designs and are included instead in the *Greenways Plan*. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Amend Time and Place of Regular Public Meetings:** Councilman Blalock made the motion to approve the first reading of the ordinance amend Code Section 30.02 Regular Meetings; 2nd by Mayor Pro tem Thigpen. Discussion: The ordinance is amending the time and place that the meetings will be held. The meetings will change to the fourth Monday of the month and will be held at the Public Safety Building. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Task Force Agreement with Columbia County's Sheriff's Office: Mayor Pro tem Thigpen made the motion to approve the Task Force Agreement with the Columbia County Sheriff's Office; 2nd by Councilman Bellavance. Discussion: Reserve Officer Shawn Vangelder has been assigned to the Task Force. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Surplus of Vehicles: Councilman Stokes made the motion to approve the surplus of the 1994 Chevrolet 2500 Truck and the 1998 Superwagon Van; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Safety Building-Remaining Funds: Mayor Pro tem Thigpen made the motion to approve the additional purchases for the Public Safety Building as presented; 2nd by Councilman Stokes. Discussion: The total purchases are at a not to exceed amount of \$6,000.00 total. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Announcements:

Feb 26-27	GICH Retreat; Douglasville, GA
Mar 3	HPC Meeting; 6:30 p.m., City Hall
Mar 4	Planning & Zoning Meeting; 6:00 p.m.; City Hall
Mar 13	GICH Meeting; 6:30 p.m.; City Hall
Mar 17	Work Session/Council Meeting; 6:30 p.m.; City Hall

Executive Session: There was nothing at this time.

NEW BUSINESS (cont'd):

Other-Debris Removal Agreement with Columbia County: Council was not prepared to proceed with the Agreement at this time without further review. Councilman Blalock made the motion to turn the agreement over to the City Attorney and City Manager for further review with the County Administrator; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

As there was no further business to come before Council, Councilman Stokes made the motion to adjourn the meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 8:04 p.m.

Respectively submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; CITY STAFF: Public Works Director Robert Fields, Community Development Coordinator William Butler, Police Chief Gary Jones and Fire Chief Tripp Lonergan; VISITORS: Joe and Angela Lokey, James Thomas, Mike Rorick, and Officer Rob Lewis.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: Councilman Blalock
Pledge of Allegiance: Mayor Culpepper

Presentation-GICH Housing Team-James Thomas: Mr. Thomas spoke on the International Property Maintenance Code and urged Council to adopt it.

UNFINISHED BUSINESS:

Ordinances-Second Reading:

- **Amend Subdivision Regulations-Greenways Trails Connections Plan:** The Ordinance is amending Code 155 Subdivision Regulations to include elements of the *Greenways Trails Connections Master Plan*. Code Section 155 would be renamed Subdivision and Land Development. Most design elements are not codified to permit flexibility of proposed subdivision designs and are included instead in the *Greenways Plan*. It will help in the determination of what a developer would be required to provide on a subdivision plan and design elements yet provide flexibility.
- **Amend Time and Place of Regular Public Meetings:** The Ordinance is amending the current ordinance that sets the date and location of Public Meetings of City Council. The proposed changes are to move the meeting from the third Monday of the month to the fourth Monday of the month and the location of the meetings from City Hall to the courtroom at the Public Safety Building. There is no change to the time of the meetings. The change would be effective with the April meeting (April 28).

Other: There was none at this time.

NEW BUSINESS:

Resolution-Georgia Cities Week: This is a Resolution of the City recognizing Georgia Cities Week, April 13-19, 2014, and encouraging all citizens to support the celebration and corresponding activities.

Memorandum of Understanding Regarding Request for Assistance with Debris Removal: The MOU authorizes the Columbia County debris removal contractor to come into the City limits to remove and dispose of storm debris. There were questions from Council about how do City citizens get the same services as County citizens. City Attorney Nelson will get with City Attorney Fleming and will report back.

NEW BUSINESS (cont'd):

Conditional Use for 320 West Forrest Street: Applicant: Joe & Angela Lokey; Location: 320 W. Forrest Street; Map & Parcel: H01 052; Zoned: R1-A Residential; Acres: approximately .78: The request is for a conditional use for a personal care home for eight clients. It went before the Planning & Zoning Commission for a recommendation. The Commission is making the recommendation for approval with the following conditions:

1. Clients shall be limited to six (applicant's requested change).
2. All requirements by the Columbia County Fire Marshall shall be complied with before issuance of a business license.

Resolution-Amend Comprehensive Plan: This Resolution is for the addition of the following items to the City's Short-Term Work Program:

1. Implement action items from Greenways Trails Connections Plan in order to begin to create a greenway network.
2. Apply for Recreational Trails Grant for Sandy Run Creek Trail.

Including these items in our Comprehensive Plan improves our chances of getting grants to build trails.

Other-FYE 12/31/2013 Final Budget Adjustments: The final adjustments are interdepartmental only and require Council's approval.

As there were no further items for discussion, Councilman Blalock made the motion to adjourn the meeting and to reconvene for the Regular meeting after a ten minute break; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 6:50 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, GA met for their Regular meeting on Monday, March 17, 2014 at City Hall following the Work Session that was scheduled at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Adam Nelson; CITY STAFF: Public Works Director Robert Fields, Community Development Coordinator William Butler, Police Chief Gary Jones and Fire Chief Tripp Lonergan; VISITORS: Joe and Angela Lokey, James Thomas, Mike Rorick, and Officer Rob Lewis.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approve Agenda: Mayor Pro tem Thigpen made the motion to approve the agenda as written; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes: Councilman Stokes made the motion to approve the minutes of the February 24, 2014 Regular meeting as written; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of February 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Gary Jones, Police Chief
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Ordinances-Second Reading:

- **Amend Subdivision Regulations-Greenways Trails Connections Plan:** Mayor Pro tem Thigpen made the motion to approve the 2nd Reading of the Ordinance amending the Subdivision Regulations-Greenways Connections Plan; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Amend Time and Place of Regular Public Meetings:** Councilman Blalock made the motion to approve the 2nd Reading of the Ordinance amending the meeting day and place of the Regular Public Meeting; 2nd by Councilman Bellavance. Discussion: Council meetings will move to the

UNFINISHED BUSINESS (cont'd):

Ordinances-Second Reading (cont'd):

- **Amend Time and Place of Regular Public Meetings (cont'd):** fourth Monday of the month and will be held at the Public Safety Building. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

Resolution-Georgia Cities Week: Councilman Stokes made the motion to approve the Resolution recognizing the week of April 13-19, 2014 as Georgia Cities Week; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Memorandum of Understanding Regarding Request for Assistance with Debris Removal: Councilman Blalock made the motion to approve the Memorandum of Understanding and the authorization for the Mayor to sign it; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Conditional Use for 320 West Forrest Street: Applicant: Joe & Angela Lokey; Location: 320 W. Forrest Street; Map & Parcel: H01 052; Zoned: R1-A Residential; Acres: approximately .78: Mayor Pro tem Thigpen made the motion to approve the conditional use application for a personal care home based on the recommendations of the Planning & Zoning Commission and Staff with the following conditions:

1. Clients shall be limited to six (applicant's requested change).
2. All requirements by the Columbia County Fire Marshall shall be complied with before issuance of a business license.

A second was made by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Resolution-Amend Comprehensive Plan: Mayor Pro tem Thigpen made the motion to approve the Resolution to amend the Comprehensive Plan to include the following:

1. Implement action items from Greenways Trails Connections Plan in order to begin to create a greenway network.
2. Apply for Recreational Trails Grant for Sandy Run Creek Trail.

A second was made by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

NEW BUSINESS (cont'd):

Announcements:

March 24	HPC Meeting; 6:30 p.m.; City Hall
March 25	Public Hearing-CDBG; 6:00 p.m.; City Hall
April 8	Administrative Council Committee Meeting; 9:00 a.m.; City Hall; Tentative
April 8	Public Works Council Committee Meeting; 2:00 p.m.; City Hall; Tentative
April 10	GICH Meeting; 6:00 p.m.; City Hall
April 13-19	Georgia Cities Week
April 15	Public Safety Council Committee Meeting; 9:00 a.m.; City Hall; Tentative
April 15	Community Services Council Committee Meeting; 2:00 p.m.; City Hall; Tentative
April 19	Easter Egg Extravaganza; 12-3 p.m.; Harlem City Park (changed to April 20)
April 25	Quarterly Review Meeting; 8:30 a.m.; City Hall (changed to May 5)
April 28	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building

Executive Session: There were no matters to come before Council.

Other- FYE 12/31/2013 Budget Amendments: Mayor Pro tem Thigpen made the motion to approve the final FYE 12/31/2013 Budget Amendments as presented; 2nd by Councilman Blalock. Discussion: These are interdepartmental line item amendments and are required to be approved by Council. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

As there were no further items for discussion, Councilman Stokes made the motion to adjourn the meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; CITY STAFF: Public Works Director Robert Fields, Police Chief Gary Jones, Fire Chief Tripp Lonergan and Community Development Coordinator William Butler.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: Councilman Blalock
Pledge of Allegiance: Mayor Culpepper

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Ordinances-First Reading:

- **Historic Preservation Modifications:** The Ordinance is amending Title XV, Historic Preservation Code §153.05 to include procedures for an appeal, provide clear timelines for starting and finishing work on an approved Certificate of Appropriateness, to permit minor modifications to an approved Certificate of Appropriateness, explicitly state that local governments (City of Harlem and Columbia County) are required to ask for comment from the HPC before beginning work on government owned properties (OCGA §44-10-27), and to provide for administrative review.
- **HPC Meeting Modification:** The Ordinance is amending Title XV, Chapter 153, §153.24 (A) to read that the Regular meetings will be held on the fourth Thursday of the month. Currently they are held on the fourth Monday which is now a conflict with the City Council meetings.
- **International Property Maintenance Code:** The Ordinance is adopting the 2012 edition and subsequent editions and revisions of the *International Property Maintenance Code*, for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary, and fit for occupations and use.

Resolution-Appoint Municipal Court Prosecutor: The term for our current prosecutor has expired. The terms are for one year; this is set by State law. Chief Jones is recommending Debra Bryan for appointment.

Rezoning Request for 515 W. Milledgeville Road: The rezoning request went before the Planning & Zoning Commission on April 15, 2014 for a recommendation to Council. The applicant is Joseph Reed. The property is Map & Parcel is H03 164A and is currently zoned R1-A Residential. The applicant is requesting it to be rezoned to B-3 General Business for the purpose of trailer sales. The Planning & Zoning Commission and Staff is recommending the request for approval with the condition that all future businesses on this site, until public sewer is provided for the site, must comply with any Health

NEW BUSINESS (cont'd):

Rezoning Request for 515 W. Milledgeville Road: Department regulations pertaining to the permitted size or use of the property dependent on the septic tank system in place. Columbia County has approved the property for a 1000 gallon septic tank system. If public sewer becomes available, they will be required to tie on.

Appointment of Planning & Zoning Commissioner: Currently we have one vacant position due to the resignation of Franklin Jennings. The person appointed will serve out the remainder of Mr. Jennings term; the term expires January 2017. Per code section §32.41, the Commission members are appointed by Mayor and Council. Mayor Culpepper will be recommending James Thomas, Jr. for appointment.

Change May Council Meeting Date: Due to the May Council meeting falling on the Memorial Day Holiday, Council will consider the following dates for the May meeting: Monday, May 19; Tuesday, May 27 and Thursday, May 29. Councilman Thigpen also asked for consideration to changing the June meeting date due to it falling on the Monday following the GMA Convention and several members will not be returning until Tuesday.

Other- Georgia Power Memorandum of Agreement: This is for the installation of the two decorative light poles on State Route 10/W. Milledgeville Road at the Public Safety Building. This is required to proceed with the installation. This is for the DOT Permit #1110092.

As there was no further business for discussion, Councilman Stokes made the motion to adjourn the meeting for ten minutes and then reconvene for the Regular meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 6:45 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, April 28, 2014 at the Harlem Department of Public Safety Building following the work session that was held at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; CITY STAFF: Public Works Director Robert Fields, Police Chief Gary Jones, Fire Chief Tripp Lonergan and Community Development Coordinator William Butler.

The meeting was called to order by Mayor Culpepper at 6:55 p.m.

Approve Agenda: Councilman Stokes made the motion to approve the Agenda as presented; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes: Mayor Pro tem Thigpen made the motion to approve the minutes of the March 24, 2014 Regular meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: Kelly Evans, 140 E. Milledgeville Road, Harlem, GA 30814. Ms. Evans is the Director of the Housing Authority in Harlem. She requested to speak in support of the *International Property Maintenance Code*. Ms. Evans encouraged Council to accept the Code. Per Ms. Evans, properties in disrepair cannot be grandfathered in. She also spoke on help for those who may be indigent and cannot maintain their properties as needed.

Department Reports: The following departments gave reports for the month of March 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Gary Jones, Police Chief
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department & Museum	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Other: There was none at this time.

NEW BUSINESS:

Ordinances-1st Reading:

- **Historic Preservation Modifications:** Mayor Pro tem Thigpen made the motion to approve the 1st Reading of the Ordinance amending Title XV, Historic Preservation Code §153.05; 2nd by

NEW BUSINESS (cont'd):

Ordinances-1st Reading (cont'd):

- **Historic Preservation Modifications (cont'd):** Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **HPC Meeting Modification:** Councilman Stokes made the motion to approve the 1st Reading of the Ordinance amending Title XV, Historic Preservation Code §153.24 (A) amending the meeting date from the fourth Monday of the month to the fourth Thursday of the month; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **International Property Maintenance Code:** Mayor Pro tem Thigpen made the motion to approve the 1st Reading of the Ordinance adopting the *international Property Maintenance Code*; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Resolution-Appoint Municipal Court Prosecutor: Councilman Stokes made the motion to approve the Resolution appointing Debra Bryan as the City's Prosecuting attorney; 2nd Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Rezoning Request for 515 W. Milledgeville Road: Mayor Pro tem Thigpen made the motion to approve the rezoning request for 515 W. Milledgeville Road from R1-A Residential to B-3 General Business with the following condition:

1. That all future businesses on this site, until public sewer is provided for the site, must comply with any Health Department regulations pertaining to the permitted size or use of the property dependent on the septic tank system in place.

The motion was 2nd by Councilman Blalock. Discussion: Columbia County has approved the property for a 1000 gallon septic tank system. If public sewer becomes available, they will be required to tie on. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Appointment of Planning & Zoning Commissioner: Councilman Stokes made the motion to open the floor for nominations; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Mayor Culpepper put forth the nomination of James Thomas, Jr. for appointment to the open position of Planning & Zoning Commission to fulfill the term of Franklin Jennings which expires January 2017.

Councilman Blalock made the motion to close the nominations and to approve the nomination of James Thomas, Jr. for the appointment to the Planning & Zoning Commission; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Change May Council Meeting Date: Mayor Pro tem Thigpen made the motion to move the May Regular meeting from May 26, 2014 to May 29, 2014 due to a conflict with the Memorial Day Holiday; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

NEW BUSINESS (cont'd):

Change May Council Meeting Date: Due to a conflict with Councilmembers returning from the GMA Convention the June meeting will also be changed. Councilman Thigpen made the motion to move the June Regular meeting from Monday, June 23, 2014 to Tuesday, June 24, 2014; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Announcements:

May 1 HPC Meeting; 6:30 p.m.; City Hall
May 3 Trash for Treasures & Harlem Main Street Market; 8:00 a.m. – 2:00 p.m.;
Harlem United Methodist Church field & Theatre parking lot
May 5 Quarterly Review Meeting; 8:30 a.m.; City Hall
May 5 Urban Redevelopment Plan Steering Committee Meeting; 6:00 p.m.; Public Safety
Building-Courtroom
May 6 Planning & Zoning Meeting; 6:00 p.m.; City Hall
May 8 GICH Meeting; 6:00 p.m.; City Hall
May 23 Employee Meeting and Lunch; 12:00 p.m.; Senior Center
May 26 City Offices-Memorial Day
May 27 HPC Meeting; 6:30 p.m.; City Hall
May 29 Work Session/City Council Meeting; 6:30 p.m.; Public Safety Building

Other-Georgia Power Memorandum of Agreement: Mayor Pro tem Thigpen made the motion to approve the Memorandum of Agreement with Georgia Power for the installation of the decorative light poles on State Route 10/W. Milledgeville Road in the front of the Public Safety Building; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Executive Session: Councilman Thigpen made the motion to adjourn to Executive Session; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting adjourned at 6:35 p.m.; Executive Session opened at 6:40 p.m.

Councilman Stokes made the motion to adjourn Executive Session and to re-convene the Regular meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session adjourned at 8:25 p.m. and the Regular meeting re-convened at that time.

City Attorney Fleming reported that there was one real estate and one legal item discussed and that no final action was taken. Councilman Blalock made the motion to authorize the Mayor to sign the Closed Meeting Affidavit confirming this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Regular Meeting, City of Harlem, Georgia
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As there was no further business, Councilman Stokes made the motion to adjourn the meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; CITY STAFF: Police Chief Gary Jones, Community Development Coordinator William Butler and Public Works Director Robert Fields.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: Councilman Blalock

Pledge of Allegiance: Mayor Culpepper

UNFINISHED BUSINESS:

Ordinances-Second Reading:

- **Historic Preservation Modifications:** This Ordinance is amending Title XV Land Usage, Chapter 153 Historic Preservation Code, §153.05 Application to Commission for Certificate of Appropriateness to include the procedures for an appeal, provide clear timelines for starting and finishing work on an approved Certificate of Appropriateness, to permit minor modifications to an approved Certificate of Appropriateness, explicitly state that local governments (City of Harlem and Columbia County) are required to ask for comment from the Historic Preservation Commission before beginning work on government owned properties and to provide for administrative review.
- **HPC Meeting Modification:** This Ordinance is amending Title XV Land Usage, Chapter 153 Historic Preservation Code, §153.24 (A) Regular Meetings to read that the Commission meetings will be held on the fourth Thursday of the month. There is no change to the time or place. The Commission approved this change at their March 3, 2014 Regular meeting.
- **International Property Maintenance Code:** This Ordinance is amending Title XV Land Usage, Chapter 150 Building Regulations, to include §150.08 Property Maintenance Code Adopted adopting the 2012 edition and subsequent editions and revisions of the *International Property Maintenance Code*, for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use.

Other: There was none at this time.

NEW BUSINESS:

Variance-210 Stone Street: Property Owner: James Thomas, Jr.; Address: 210 Stone Street; Map & Parcel: H06 024; Zoned: R1-B Residential; Acres: .37: The request is for a reduction in the side setback requirements from 15 feet to 3 feet for a proposed 12' x 24' accessory building on the eastern side of the property in the rear yard. The Planning & Zoning Commission is recommending it for approval.

Variance-100 Stone Street: Property Owner: Tamiko and James Bates, Jr.; Address: 100 Stone Street; Map & Parcel H06 011; Zoned R1-B Residential; Acres: .23: The request is for a reduction in the side setback requirements from 15 feet to 3 feet and the rear setback requirement from 10 feet to 4 feet for

NEW BUSINESS (cont'd):

Variance-100 Stone Street (cont'd): a 10' x 17' accessory building on the eastern side of the property in the rear yard. The Planning & Zoning Commission is recommending it for approval.

Cornerstone Creek-Section II, Phase Final Plat: Applicant: Larry S. Prather, Sr.; Location: Cornerstone Creek Subdivision; Property Information: Map & Parcel 032 001 PUD (Planned Unit Development): The plat is for 29 new lots in Section II of Cornerstone Creek. The plat has been reviewed by City Engineer John McClellan and Community Development Coordinator William Butler for engineering and the original PUD narrative. Restrictive Covenants have also been presented and reviewed by Staff and found to be in order. According to the original narrative, the City will maintain the greenspace if a HOA is not established. The plat has gone before the Planning and Zoning Commission and has been approved and Chairman Dale Arnold has signed all copies of the submitted plat. Mayor and Council will need to approve the plat and authorize the signature of the City Manager.

Historic Preservation Fund Grant Agreement: The City was awarded a \$1,100.00 grant for the partial funding of a downtown walking tour brochure and audio tour by the Georgia Department of Natural Resources. Council will need to approve the Agreement between the City and GDNR and authorize the signature of the Mayor.

Surplus Property Declaration-Hoyle House: In order for the City to dispose of the house and outbuildings (not the property itself), Council will need to approve the surplus of the house and outbuildings.

Hoyle House Removal/Demolition Plan: City Manager Rizner presented several options to Council for consideration on the disposal of the house and outbuildings. Councilman Blalock asked about the 45 day comment period; this started with the Historic Preservation Commission meeting that was held on May 1, 2014. The Commission provided comment and the meeting was open to the Public for comment. There were a couple of residents present who were in support of keeping the buildings as was the Commission. Councilman Blalock also questioned if there were any final plans for the use of the property; there was not at this time. In the interim, it could possibly be used for a park in the downtown area.

EIP Letter Authorization: There has been discussion about using some of the funds we currently have in the Revolving Loan Fund for an improvement project in the CDBG target area-Evelyn/Stone/South Louisville Streets. The funds originated with an EIP grant (Employment Incentive Program) that we received for improvements that Tracy-Luckey had that provided employment opportunities for a required number of employees. We have been in contact with DCA about this project and have been told this would be an appropriate use of the funds. The proposed project is for the demolition of three dilapidated and abandoned houses in the CDBG target area. A letter from the Mayor requesting a one-time waiver of the policies associated with the Revolving Loan Fund is required to be able to use the funds. Council would need to authorize the Mayor to sign the letter to DCA; the funding requested is to not exceed \$50,000.00.

NEW BUSINESS (cont'd):

Other: Resolution-Cafeteria Plan Adoption: The Resolution is for the adoption of the City of Harlem Flexible Benefits Plan for the plan year starting June 1, 2014. This allows for certain contributions the employees make towards their benefits to be pre-tax.

As there was no further items for discussion, Councilman Stokes made the motion to adjourn the work session at this time and to reconvene after a ten minute break for the Regular meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The work session adjourned at 7:00 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Thursday, May 29, 2014 at the Harlem Public Safety Building Courtroom following the Work Session that was held at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; CITY STAFF: Police Chief Gary Jones, Community Development Coordinator William Butler and Public Works Director Robert Fields.

The meeting was called to order by Mayor Culpepper at 7:10 p.m.

Agenda Approval: Mayor Pro tem Thigpen made the motion to approve the Agenda of the May 29, 2014 Regular meeting; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes: Councilman Stokes made the motion to approve the minutes of the April 28, 2014 Regular meeting as written; Councilman Blalock made a motion to amend the motion to include the minutes from the April 28, 2014 and May 5, 2014 Executive Sessions; amendment was accepted by Councilman Stokes. The motions were 2nd by Mayor Pro tem Thigpen. Motions carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: Janet Short, 165 W. Trippe Street, Harlem, GA 30814-Ms. Short addressed Council on the Wilson (Hoyle) House. She is requesting a stay for further investigation on the restoration of the home.

Jack Hatcher, 160 W. Trippe Street, Harlem, GA 30814-Mr. Hatcher addressed Council on the Wilson (Hoyle) House asking for them to reconsider their position on the demolition of the house and outbuildings.

Calvin Sprueill, 190 W. Forrest Street, Harlem, GA 30814-Mr. Sprueill addressed Council on water meters for sprinkler systems due to sewer rates being affected by the water usage for watering of landscaping. There was also some discussion on the access road for Georgia Power on N. Bell Street. Has had his property surveyed and the access is on his property line. Community Development Coordinator William Butler will research this and get with court records.

Department Reports: The following departments gave reports for the month of April 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Gary Jones, Police Chief
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department & Museum	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Ordinances-Second Reading:

- **Historic Preservation Modifications:** Mayor Pro tem Thigpen made the motion to approve the 2nd Reading of the Ordinance amending Title XV Land Usage, Chapter 153 Historic Preservation, §153.05 Application to Commission for Certificate of Appropriateness as recommended; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **HPC Meeting Modification:** Councilman Stokes made the motion to approve the 2nd Reading of the Ordinance amending Title XV Land Usage, Chapter 153 Historic Preservation, §153.24 Regular Meetings as recommended; 2nd by Councilman Bellavance. Discussion: HPC meetings are moving from the 4th Monday of the month to the 4th Thursday of the month due to the change in the Council meetings to the 4th Monday of the month. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **International Property Maintenance Code:** Councilman Blalock made the motion to approve the 2nd Reading of the Ordinance amend Title XV Land Usage, Chapter 150 by adding §150.08 Property Maintenance Code Adopted; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Bellavance voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

Variance-210 Stone Street-Councilman Stokes made the motion to approve the variance request for 210 Stone Street; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Variance-100 Stone Street-Mayor Pro tem Thigpen made the motion to approve the variance request for 100 Stone Street; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Cornerstone Creek-Section II, Phase I Final Plat-Mayor Pro tem Thigpen made the motion to approve the final plat for Cornerstone Creek, Section II, Phase I and to authorize the City Manager to sign it; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Historic Preservation Fund Grant Agreement-Councilman Stokes made the motion to authorize for the Mayor to sign the Historic Preservation Fund Grant Agreement as required; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Surplus Declaration-Hoyle House-Mayor Pro tem Thigpen made the motion for the surplus of the Wilson/Hoyle House. The motion died for lack of a second.

NEW BUSINESS (cont'd):

Hoyle House Removal/Demolition: Mayor Pro tem Thigpen made the motion to table this item; 2nd by Councilman Bellavance. Discussion: Councilman Blalock would like to receive further public comment; Councilman Stokes would like more information on the feasibility of renovation of the house (costs) and a firm idea of what we want there. Mayor Culpepper asked to see if Council would like to make a recommendation to the City Manager; Councilman Blalock called the matter to question. There was no further discussion. The motion on the floor was to table the item; motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

EIP Letter Authorization: Mayor Pro tem Thigpen made the motion to authorize the Mayor's signature to the Agreement with DCA for the removal of up to \$50,000.00 from the Revolving Loan Fund for the use in a CDBG Project; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Announcements:

June 3	Planning & Zoning Meeting; 6:00 p.m.; City Hall
June 12	GICH Meeting; 6:00 p.m.; City Hall
June 18	Harlem Community Blood Drive; 3-7 p.m.; HUMC
June 20-24	GMA Convention; Savannah
June 24	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building
June 26	HPC Meeting (Tentative)
July 4	City Offices Closed-Independence Day

Other: Resolution-Adoption of the City of Harlem Cafeteria Plan: Councilman Blalock made the motion to approve the Resolution adopting the City of Harlem Cafeteria Plan; 2nd by Councilman Stokes. Motion carried with Councilman Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Executive Session: Mayor Pro tem Thigpen made the motion to adjourn to Executive Session; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned to Executive Session at 8:30 p.m. Executive Session convened at 8:40 p.m.

Councilman Stokes made the motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session adjourned at 9:10 p.m. and the Regular meeting reconvened at that time.

City Attorney Fleming reported that there was one personnel item discussed and that no action was taken.

Councilman Blalock made the motion to authorize the Mayor to sign the Affidavit acknowledging this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Regular Meeting, City of Harlem, Georgia
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As there was no further business, Councilman Stokes made the motion to adjourn the meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; DEPARTMENT HEADS: Public Works Director Robert Fields, Community Development Coordinator William D. Butler, Police Chief Gary Jones and Fire Lieutenant Chris Gurley.

The work session was called to order by Mayor Culpepper at 6:35 p.m.

Invocation: City Attorney Fleming
Pledge of Allegiance: Mayor Culpepper

Special Presentation: MADD-presenter was not in attendance.

UNFINISHED BUSINESS:

Other: N/A

NEW BUSINESS:

Nextel Lease Termination Agreement: Lease will terminate as of December 31, 2014. They will remove all of the equipment from the tower, but will leave the building. City Attorney Fleming reviewed the agreement and has some suggested amendments. Councilman Blalock questioned if we had a need for the building. City Manager Rizner stated that we could possibly use the building for the radio equipment that is currently housed in the old voting booth building. Public Works Director Robert Fields could look it over and let them know. There will be a need for a generator there. The agreement is due by the end of the month. Council would need to authorize the Mayor to sign if he so deemed appropriate after further review.

Ordinances-First Reading:

- **Amend Code Regarding Townhouses:** Ordinance to amend the Code of Harlem, Georgia, Title XV, Chapter 152, §152.029 to include the subsections regarding *Open Space Requirements; Amenities, Material and Design Standards*, the requirement of architectural drawings of the proposed townhomes, and the renumbering of various subsections.
- **Amend Code Regarding Manufactured Homes and Apartments:** Ordinance to amend the Code of Harlem, Georgia Title XV, Chapter 152, §152.028 by deleting subsection (A) 6 in its entirety that pertains to Manufactured Home Parks and amending subsection (A) 2 pertaining to apartment houses and the minimum standard requirements.
- **Amend Code Regarding Accessory Buildings:** Ordinance to amend the Code of Harlem, Georgia, Title XV, Chapter 152, §152.005, §152.046, §152.047, and §152.066 to include definitions for *Accessory Building and Accessory Structure*; to include clarifications to the conditional use tables for consistency with the current adopted ordinance, and to amend §152.066 to read *Accessory Buildings, Structures and Uses* and to include amended requirements.

NEW BUSINESS (cont'd):

Temporary Alcohol License for City Park Concert: The applicant is Columbia County Memorial VFW. The license will be temporary and will be for the day of the concert to be held at the City Park on July 19, 2014. Staff has reviewed the application; currently waiting on the background/fingerprint check from Columbia County. Staff is recommending it for approval.

Columbia County CVB Agreement: This is a renewal of the current agreement with the CVB for promotion services for the Museum. Council will need to authorize the Mayor to sign the agreement.

Executive Session: Mayor Pro tem Thigpen made a motion to adjourn to Executive Session; 2nd by Councilman Stokes. Discussion: Council has the option to hold this until later. Mayor Pro tem Thigpen and Councilman Stokes withdrew their motion and 2nd.

Other: Mayor Pro tem Thigpen would like us to look into getting swings at the City Park.

As there was no further business for discussion, Mayor Pro tem Thigpen made the motion to adjourn the Work Session and to reconvene for the Regular meeting after a ten minute break; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Work Session adjourned at 7:07 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Tuesday, June 24, 2014 in the Public Safety Building Courtroom following the Work Session that was scheduled at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; DEPARTMENT HEADS: Public Works Director Robert Fields, Community Development Coordinator William D. Butler, Police Chief Gary Jones and Fire Lieutenant Chris Gurley.

The meeting was called to order by Mayor Culpepper at 7:20 p.m.

Approval of the Agenda: Mayor Pro tem Thigpen made the motion to approve the Agenda of the June 24, 2014 Regular meeting; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes: Councilman Stokes made the motion to approve the Minutes of the May 29, 2014 Regular meeting as written; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: David Birdsong, 6650 Cranford Pt. Rd., Appling, GA 30802-Mr. Birdsong addressed Council with a request for consideration of dedicating the large baseball field at the City Park in memory of Steve Beasley. Councilman Stokes reported that he has received considerable input; Coach Jimmy Lewis is in full support. Council expressed their support as well. Mayor Pro tem Thigpen made the motion to approve the dedication of the large baseball field at the City Park in the memory of Steve Beasley; 2nd by Councilman Stokes. Discussion: A stone marker will be placed at the park as was done for Andrew Hawkinberry some years back. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Department Report: The following departments gave reports for the month of May 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Gary Jones, Police Chief
Fire Department	Chris Gurley, Fire Department Lieutenant
Planning & Zoning	Will Butler, Community Development Coordinator
Administrative Department & Museum	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Other: N/A

NEW BUSINESS:

Nextel Lease Termination Agreement: Councilman Blalock made the motion to delay taking action until we receive a report back from Robert Fields on the building and to authorize to proceed with ability to negotiate changes as discussed earlier; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Ordinances-First Reading:

- **Amend Code Regarding Townhomes:** Mayor Pro tem Thigpen made the motion to approve the 1st Reading of the Ordinance to amend Code Section §152.029 in regards to Townhomes; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Amend Code Regarding Manufactured Homes and Apartments:** Councilman Stokes made the motion to approve the 1st Reading of the Ordinance to amend Code Section §152.028 in regards to Manufactured Homes and Apartments; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Amend Code Regarding Accessory Buildings:** Councilman Stokes made the motion to approve the 1st Reading of the Ordinance to amend Code Sections §152.005, §152.046, §152.047, and §152.066 in regards to Accessory Buildings and Structures; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Temporary Alcohol License for the City Park Concert: Mayor Pro tem Thigpen made the motion to approve the application for a Temporary Alcohol License for the Columbia County Memorial VFW; 2nd by Councilman Bellavance. Discussion: This is the first of this type to be issued. The license is pending passage of the background check and fingerprint check. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Columbia County CVB Agreement: Councilman Stokes made the motion to authorize the Mayor to sign the renewal agreement with the Columbia County CVB for promotional services for the Museum; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Announcements:

July 4	City Offices Closed-Independence Day
July 8	Administrative Council Committee Meeting; 4:00 p.m.; City Hall
July 8	Public Works Council Committee Meeting; 2:00 p.m.; City Hall
July 10	GICH Meeting; 6:00 p.m.; City Hall
July 15	Public Safety Council Committee Meeting; 9:00 a.m., City Hall-tentative
July 15	Community Services Council Committee Meeting; 2:00 p.m. City Hall-tentative
July 19	“Jammin in the Park” Concert; 7:00 p.m.; City Park
July 24	HPC Meeting; 6:30 p.m.; City Hall
July 25	Quarterly Review Meeting; 8:30 a.m.; City Hall
July 28	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building
July 17	Called Meeting-Tax Hearing; 6:00 p.m.; Public Safety Building

NEW BUSINESS (cont'd):

Executive Session: Mayor Pro tem Thigpen made the motion to adjourn to Executive Session; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting adjourned at 8:23 p.m.; Executive Session convened at 8:25 p.m.

Mayor Pro tem Thigpen made the motion to come out of Executive Session and to reconvene the Regular meeting; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session adjourned at 9:13 p.m. and the Regular meeting reconvened at that time.

City Attorney Fleming reported that one Real Estate item and one Personnel item was discussed and no action was taken.

Mayor Pro tem Thigpen made the motion to authorize the Mayor to sign the affidavit affirming this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

As there were no more items before Council, Councilman Stokes made the motion to adjourn the meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a required tax hearing that was duly advertised and was held at the Public Safety Building at 6:00 p.m. with Mayor Pro tem John A. Thigpen presiding.

Present: COUNCIL: Mayor Pro tem John A. Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; STAFF: City Manager Jason M. Rizner and City Clerk Debra E. Moore; ABSENT: Mayor Robert W. Culpepper and City Attorney Barry Fleming; VISITORS: Peter Chong, Columbia County Tax Commissioner's Office.

Purpose: Tax Millage Rate Hearing and Approval

The meeting was called to order by Mayor Pro tem Thigpen at 6:00 p.m.

Invocation: Councilman Blalock

Pledge of Allegiance: Mayor Pro tem Thigpen

2014 Tax Digest and Millage Rate: For 2014, the adjusted Net M&O Digest is \$57,224,449; the net M&O millage rate is 7.35 mils. The taxes levied for 2014 is \$420,600 an increase of \$17,713 or 4.4% over 2013.

Public Comment: Mr. Chong explained to Council the reason for only one meeting; the net millage rate is less than the Rollback Millage rate for 2014.

Set Millage Rate: Mayor Pro tem Thigpen called for a motion on the millage rate for 2014. Councilman Stokes made the motion to approve the millage rate of 7.35 mills for 2014; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

As there was nothing further to come before Council, Councilman Stokes made the motion to adjourn the meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; CITY STAFF: Robert Fields, Tripp Lonergan, Jim March and William Butler.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: City Attorney Fleming

Pledge of Allegiance: Mayor Culpepper

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Amend Code Regarding Townhouses**-Code Section §152.029 Section 1 will be amended to include subsections (I) *Open space requirements; Amenities;* and (J) *Material and design standards.* Section 2, subsection (J) will be renumbered to (K) and amended to include (9) *Architectural drawings of the proposed townhomes.* Section 3, subsection (K) and (L) will be renumbered to (L) and (M). This will constitute the 2nd reading.
- **Amend Code Regarding Manufactured Homes and Apartments**-Code Section §152.028 Section 1 will be amended to *delete subsection (A) (6) Manufactured home parks* in its entirety; and Section 2, subsection (A) (2) will be amended to include *required minimum standards.* This will constitute the 2nd reading.
- **Amend Code Regarding Accessory Buildings**-An ordinance to amend Code Sections §152.005, §152.046, §152.047, §152.066 as it pertains to Accessory Buildings as to definitions, Use and Conditional Use tables and the requirements for accessory buildings, structures and uses. This will constitute the 2nd reading.

Other: There was none at this time.

NEW BUSINESS:

CSX Land Lease and Bill of Sale Agreement-This item was not discussed at this time.

5" Hose Purchase/Budget Adjustment-This item came from the recent ISO pre-audit and was identified as a major need. The cost is \$16,250.00 and would have to be purchased thru Reserves. Council would have to approve the purchase and a budget adjustment to not exceed the \$16,250.00.

Surplus Seized Van-Council will need to approve the surplus of the 2001 Dodge Grand Caravan that was acquired from a forfeiture of the seized vehicle from a criminal investigation. The vehicle will be placed on GovDeals for sale and the proceeds will be placed in the Seizure Account.

Fire Truck Payoff/Budget Adjustment-Council financed the purchase of a fire truck in 2009 through GMA/BB&T. Staff is recommending to Council to consider paying off the remaining balance of \$49,313.21 from the existing fund balance. This would save the City approximately \$4,000.00 in interest. Council would need to approve the payoff and the necessary budget amendments.

NEW BUSINESS (cont'd):

Employee Pay Increases: The 2014 General and Water/Sewer Fund budgets anticipated a mid-year merit-based increase for City Employees of 3%. After review of the current financials, the City Manager is recommending to Council to proceed with the increases to all employees who receive a satisfactory performance evaluation. The cost of the increases is projected at \$12,000.00 between now and the end of the year. The proposed effective date of the increase is the pay period beginning August 13. Council will need to approve the increases.

Grovetown Mutual Aid Agreement: This is an update of the current agreement for mutual aid between the Grovetown Fire Department and the Harlem Fire Department. It is modeled after the agreement with Columbia County. Council will need to approve and authorize the Mayor to sign the agreement.

Memorandum of Understanding-Georgia Forestry: This is an update of the current agreement for mutual aid between the Georgia Forestry and the Harlem Fire Department.

Cooperative Lease Agreement for Rural Fire Defense: This is an update of the current agreement for the lease of equipment for the use by the Harlem Fire Department.

Public Safety Building-Remaining Funds: The Fire Department has requested approval of expenditures for fixtures/equipment that were included in the Public Safety Building Project that had not been previously purchased. The total amount requested is \$11,465.00. There is one item that will not be eligible for purchase with these funds, the ECRS Forcible Entry Door Prop. This would bring the amount down to \$5,265.00. Council will need to approve the purchases and amend the budget accordingly.

Ordinance-1st Reading:

- **Amendment to GMA Defined Benefit Retirement Plan and Addendum:** The amendment and addendum are a result of Rev. Rudolph Dixon's earlier retirement and re-election to Council and his subsequent re-retirement. It is amended by not reducing his benefit by the Actuarial Equivalent of any benefits received prior to his re-retirement. There will be no long-term effect on the Plan. This will constitute as the 1st Reading.

Other: There was none at this time.

As there were no further items for discussion, Councilman Stokes made the motion to adjourn the work session and to reconvene for the Regular meeting after a ten minute break; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 6:45 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, July 28, 2014 at the Public Safety Building Courtroom following the Work Session that was at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; CITY STAFF: Robert Fields, Tripp Lonergan, Jim March and William Butler.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Agenda Approval: Mayor Pro tem Thigpen made the motion to approve the Agenda with the amendment removing item 1 under New Business CSX Land Lease and Bill of Sale Agreement; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Minutes Approval: Councilman Stokes made the motion to approve the minutes from the June Regular meeting. Councilman Blalock made the motion to amend the motion to include all minutes (Regular, Executive, and Called Meeting) since the last meeting; 2nd by Mayor Pro tem Thigpen. Discussion: The Minutes include Executive Session for May 5, 2014, May 29, 2014, June 24, 2014 and July 25, 2014; Regular Meeting for June 24, 2014; Called Meeting for July 17, 2014. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of June 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Jim March, Major, Officer in Charge
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department & Museum	Jason M. Rizner, City Manager

Sergeant Brian Williams was recognized for his exemplary service in the saving of two lives. He was presented with commendations by Major Jim March.

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Amend Code Regarding Townhouses-**Mayor Pro tem Thigpen made the motion to approve the 2nd Reading of the Ordinance amending Code Section §152.029 in regards to Townhouses; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

OLD BUSINESS (cont'd):

Ordinances-2nd Reading:

- **Amend Code Regarding Manufactured Homes and Apartments-**Mayor Pro tem Thigpen made the motion to approve the 2nd Reading of the Ordinance amending Code Section §152.028 in regards to Manufactured Homes and Apartments; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Amend Code Regarding Accessory Buildings-**Mayor Pro tem Thigpen made the motion to approve the 2nd Reading of the Ordinance amending Code Sections §152.005, §152.046, §152.047, §152.066 in regards to Accessory Buildings; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

5" Hose Purchase/Budget Adjustment: Councilman Stokes made the motion to approve the purchase of the 5" hose for the Fire Department and the necessary budget adjustment not to exceed \$16,250.00; 2nd by Mayor Pro tem Thigpen. Discussion: This came from the ISO Pre-Audit. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Surplus Seized Van: Councilman Stokes made the motion to declare surplus the 2001 Dodge Grand Caravan and to authorize the disposal of it; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Fire Truck Payoff/Budget Adjustment: Mayor Pro tem Thigpen made the motion to approve the payoff of the note with BB&T for the fire truck that was purchased in 2009 and any necessary budget adjustments; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Employee Pay Increases: Mayor Pro tem Thigpen made the motion to approve the employee pay increases as was budgeted with the stipulation of receiving an acceptable performance evaluation; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Grovetown Mutual Aid Agreement: Councilman Stokes made the motion to approve the Mutual Aid Agreement with the City of Grovetown and the authorization of the Mayor's signature; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Memorandum of Understanding-Georgia Forestry: Councilman Blalock made the motion to approve the Memorandum of Understanding with the Georgia Forestry for Mutual Aid and the authorization of the Mayor's signature; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

NEW BUSINESS (cont'd):

Cooperative Lease Agreement-Rural Fire Department: Councilman Blalock made the motion to approve the Cooperative Lease Agreement-Rural Fire Department for equipment and the authorization of the Mayor's signature; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Safety Building-Remaining Funds: Mayor Pro tem Thigpen made the motion to approve the purchase of the requested items as listed with the exception of the ECRS Forcible Entry Door Prop and the necessary budget amendment; 2nd by Councilman Stokes. Discussion: Approval from BB&T will need to be received to purchase the ECRS Forcible Entry Door Prop; this was not in the original project list. The amount of the purchases totals \$11465.00; without the Prop it will be \$5,265.00. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Ordinance-1st Reading:

- **Amendment to GMA Defined Benefit Retirement Plan:** Mayor Pro tem Thigpen made the motion to approve the 1st Reading of the Ordinance amending the City of Harlem's GMEBS Defined Benefit Retirement Plan; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Announcements:

August 5	Planning & Zoning Meeting; 6:00 p.m.; City Hall
August 13	Community Blood Drive; 3:00-7:00 p.m.; HUMC
August 14	GICH Meeting; 6:00 p.m.; City Hall
August 18	URP Steering Committee Meeting; 6:00 p.m.; Public Safety Building
August 25	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building
August 28	HPC Meeting; 6:30 p.m.; City Hall (moved to September 4)
September 1	City Offices Closed-Labor Day
September 6-8	Downtown Design Workshop; TBD; Public Safety Building

Other: There was none at this time.

Executive Session: Mayor Pro tem Thigpen made the motion to adjourn to Executive Session; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting adjourned at 7:25 p.m.; Executive Session convened at 7:30 p.m.

Mayor Pro tem Thigpen made the motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Councilman Blalock. Executive Session adjourned at 7:55 p.m.

City Attorney Fleming reported that there were three Real Estate items discussed and that no final action was taken.

NEW BUSINESS (cont'd):

Executive Session (cont'd): Councilman Blalock made the motion to authorize the Mayor to sign the Affidavit confirming this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

As there was no further business before Council for discussion, Councilman Blalock made the motion to adjourn the meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 7:57 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John A. Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; CITY STAFF: Police Chief Gary Jones, Community Development Coordinator William Butler, Public Works Director Robert Fields and Fire Chief Tripp Lonergan.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: Rev. Rudolph Dixon

Pledge of Allegiance: Mayor Culpepper

Audit Presentation: Bonnie Cox and Tiffany Hinkle of Cherry Bekaert LLP, City Auditors. There were no new findings with the FYE 12/31/2013 audit. The City received a clean audit opinion.

UNFINISHED BUSINESS:

Ordinance-Second Reading:

- **Amendment to GMA Defined Benefit Retirement Plan:** City Attorney Fleming addressed this item. This is the 2nd Reading of the amendment to the City's Defined Benefit Plan thru GMA. There is an adjustment for an oversight in the calculation of benefits for a retired Council person who had a break in service. The adjustment will have no financial impact on the City.

CSX Land Lease and Bill of Sale Agreement: Council previously voted to surplus Fire Station #2. We pay \$750.00 a year to lease the property from CSX. The agreement is for a land/lease deal. There was a required amount of insurance for \$5,000,000.00, but the City carries only \$1,000,000.00; CSX agreed to the available coverage. We will need to send them a Certificate of Coverage. We will be able to take down the building(s). There is no term limit on the lease; if termination is so desired, there is a 30-60 day notice requirement. The restrictions on the use of the property include not being able to use it for a pavilion or any recreational use. If we were to put anything, it will have to be paved over. Mayor Culpepper asked why we should continue the lease; part of S. Hicks Street is on their property. City Attorney Fleming mentioned over time it becomes City/public property or right of ways/easements. Both parties have condemnation powers; he would have to look into that further. Mayor Culpepper suggested looking at continuing the lease for this year.

Other: There was none at this time.

NEW BUSINESS:

Agreement for Provision of Services-Festival: This is the Intergovernmental Agreement with Columbia County for this year's Festival. The County contributes \$3,000.00 to the Festival each year.

Ordinances-First Reading:

- **Backyard Chickens:** Mr. Butler presented the proposed Ordinance to Council. The Ordinance provides for the number of chickens allowed (6), required coops and construction standards, the placement of coops & runs and the required materials, permits and inspections, as well as a

NEW BUSINESS (cont'd):

Ordinances-First Reading (cont'd):

- **Backyard Chickens (cont'd):** section on violations. Roosters are not allowed. It was heard by the Planning Commission on August 5, 2014 and they are making the recommendation for approval as written. Mayor Pro tem Thigpen had an issue with the number of chickens allowed; he does not feel that it should be one size fits for all.
- **Text Amendment Procedure:** The proposed ordinance is to clarify how text amendments are to be initiated by citizens, the Planning Commission, and the City Council to the Zoning Ordinance. The proposed procedures are as follows:
 - A person owning or having an interest in property may file an application for an amendment with the Planning Commission and shall appear before the Commission at a public hearing to present their proposal. They may also appear before Council if they so desire. After the person appears before the Commission or Council, either of these bodies can direct staff to examine the proposal and present their report and recommendation to the Commission for further action.
 - If the Commission initiates an amendment, staff, after sufficient time to work on the request, will present their report and recommendation to the Commission for their review and on to Council if they recommend approval.
 - If the Council initiates an amendment, the proposal is sent to the Commission for their report and recommendation after review by staff and subsequently back to Council.

The Planning Commission heard this at their August 5, 2014 meeting and is recommending it for approval.

- **Harlem-Grovetown Road Speed Limit:** The speed limit is currently set at 35 miles per hour in the city limits on Harlem-Grovetown Road. We currently cannot enforce the speed limit as it must be set at 45 miles per hour in order to run radar. After monitoring conditions and vehicle speed in the area and surveying the residents, Chief Jones is recommending that the speed limit be raised to 45 miles per hour from Oliver Hardy Court to the city limit. The speed limit on this road is specified in the Code of Ordinances and Council will need to amend the ordinance in order to do this.

Resolution-Revolving Loan Fund: In order for the City to be able to convert a portion of the Revolving Loan Fund into a Community Development Block Grant to fund demolition of dilapidated properties in the city, the Department of Community Affairs requires the local governing authority declare the area the funds are to be used in as an area in need of rehabilitation. The area designated will be declared as the Urban Redevelopment Area. See the proposed Resolution for the actual area. Currently there are two homes in the designated area that would be eligible for the funding for demo.

Intergovernmental Contract-2017-2022 SPLOST Agreement: The current Special Local Option Sales Tax is set to expire in 2016. A renewal of the SPLOST is proposed and set to go before the voters of Columbia County in November of this year. In this SPLOST, Harlem is set to receive a 3% distribution after the amounts of the countywide projects are deducted. This would amount to an estimated \$2.5 million over the life of the SPLOST. Included in the countywide project list is an estimated \$3.4 million new library for the City of Harlem; these funds are over and above the \$2.5 million.

NEW BUSINESS (cont'd):

Other: Surplus of Public Works Vehicles-This is a new item to the Agenda. A request is being made for the surplus and disposal thru GovDeals for the following three Public Works vehicles:

- 1993 Ford F-700G; 1FDNF72J6PVA26100; 161,485 miles
- 1998 Ford F-150; 1FTZF1720WNC36808; 241,488 miles
- 1998 Ford F-171; 1FTZF1722WNC36809; 302,357 miles

Per Public Works Director Robert Fields, the vehicles have mechanical issues.

As there were no further items for discussion, Councilman Stokes made the motion to adjourn the Work Session and to reconvene for the Regular meeting after a ten minute break; 2nd by Mayor Pro tem Thigpen. The meeting adjourned at 7:10 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, August 25, 2014 at the Public Safety Building following the Work Session that was held at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John A. Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; CITY STAFF: Police Chief Gary Jones, Community Development Coordinator William Butler, Public Works Director Robert Fields and Fire Chief Tripp Lonergan.

The meeting was called to order at 7:20 p.m. by Mayor Culpepper.

Agenda Approval: Mayor Pro tem Thigpen made the motion to approve the Agenda as written; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Minutes Approval: Councilman Stokes made the motion to approve the July 28, 2014 Regular meeting and Executive Session minutes as written; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: David Young, Augusta, GA; spoke in support of the proposed Backyard Chicken Ordinance.

Department Reports: The following departments gave reports for the month of July 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Gary Jones, Police Chief
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department & Museum	Jason M. Rizner, City Manager

Note: ISO Update-Received max points on the vehicles, credit for the 5" hose; should know something in the next few months. Councilman Blalock commented that it was commendable for a volunteer fire department for the hard work that they have put into this.

UNFINISHED BUSINESS:

Ordinance-Second Reading:

- **Amendment to GMA Defined Benefit Retirement Plan:** Mayor Pro tem Thigpen made the motion to approve the second reading of the amendment to the City's Defined Benefit Retirement Plan as proposed; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

UNFINISHED BUSINESS (cont'd):

CSX Land Lease and Bill of Sale Agreement: Councilman Blalock made the motion to authorize the Mayor to sign the agreement with CSX for the Land Lease and Bill of Sale Agreement; 2nd by Mayor Pro tem Thigpen. Discussion: The lease is \$750.00 a year. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

Agreement for the Provision of Services-Festival: Councilman Stokes made the motion to authorize the Mayor to sign the agreement with Columbia County for the Provision of Services-Festival; 2nd by Councilman Bellavance. Discussion: The City will receive \$3,000.00 for the 2014 Festival. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Ordinances-First Reading:

- **Backyard Chickens**-Mayor Pro tem Thigpen made the motion to approve the 1st Reading of the Backyard Chickens Ordinance as written; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Text Amendment Procedure**-Mayor Pro tem Thigpen made the motion to approve the 1st Reading of the Ordinance establishing the Text Amendment Procedures for the Zoning Ordinance; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Harlem-Grovetown Road Speed Limit**-Councilman Blalock made the motion to approve the 1st Reading of the Ordinance amending the speed limit on Harlem-Grovetown Road; 2nd by Councilman Stokes. Discussion: The speed limit will be amended from 35 miles per hour to 45 miles per hour from Oliver Hardy Court to the city limits on Harlem-Grovetown Road. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Resolution-Revolving Loan Fund: Mayor Pro tem Thigpen made the motion to approve the Resolution designating the Urban Redevelopment Area; 2nd by Councilman Stokes. Discussion: This is a requirement of the Department of Community Affairs in order to convert funds from the Revolving Loan Fund to a Community Development Block Grant in order to be able to rehabilitate the designated area. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Intergovernmental Contract- 2017-2022 SPLOST: Mayor Pro tem Thigpen made the motion to ratify the Mayor's signature of the agreement; 2nd by Councilman Stokes. Discussion: Mayor Pro tem Thigpen urged those in attendance to support this SPLOST; Councilman Blalock commented that he felt it was mandatory or there could possibly affect property taxes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voted in the affirmative.

NEW BUSINESS (cont'd):

Audit Approval: Mayor Pro tem Thigpen made the motion to approve and accept the Audit for the year ending December 31, 2013 as presented; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Other: Vehicle Surplus and Disposal: Councilman Bellavance made the motion to approve the surplus and disposal of the 1993 Ford F-700G, 1998 Ford F-150 and the Ford F-171; 2nd by Councilman Stokes. Discussion: The vehicles will be put on GovDeals for sale. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Announcements:

September 1	City Offices Closed-Labor Day
September 2	Planning & Zoning Meeting; 6:00 p.m.; City Hall
September 4	Festival Meeting; 5:30 p.m.; City Hall
September 4	HPC Meeting; 6:30 p.m.; City Hall
September 6	Woodmen of the World Remembrance Ceremony; 10:00 a.m.; Woodmen Lodge
September 6-8	Downtown Design Workshop; TBD; Public Safety Building
September 11	GICH Meeting; 6:00 p.m.; City Hall
September 22	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building
September 23-25	GICH Retreat; Valdosta, GA

Executive Session: Councilman Stokes made the motion to adjourn to Executive Session; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting adjourned at 8:00 p.m.; Executive Session convened at 8:05 p.m.

Mayor Pro tem Thigpen made the motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session adjourned at 8:40 p.m. and the Regular meeting reconvened at 8:45 p.m.

City Attorney Fleming reported that there was one real estate and one legal matter that were discussed and there was no final action.

Mayor Pro tem Thigpen made the motion to authorize the Mayor to sign the Affidavit acknowledging this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

As there was no further business before Council, Councilman Blalock made the motion to adjourn the meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 8:46 p.m.

Respectfully submitted,
Debra E. Moore, City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; CITY STAFF: Public Works Director Robert Fields, Police Chief Gary Jones, Community Development Coordinator William Butler, and Fire Chief Tripp Lonergan.

The meeting was called to order by Mayor Culpepper at 6:32 p.m.

The Invocation was given by Chief Jones.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Backyard Chickens:** The Ordinance is to amend Chapter 152 Planning and Zoning Code by adding § 152.091 Residential Backyard Chickens. The ordinance allows for no more than six chickens and does not permit for roosters; allows for coops and regulations for same; permit requirements; and violations.
- **Text Amendment Procedure:** The Ordinance is to amend Chapter 152 Planning and Zoning Code, § 152.227 Text Amendments to Zoning Ordinance. The amended Ordinance clarifies the procedures for a text amendment.
- **Harlem-Grovetown Road Speed Limit:** The Ordinance is to amend Chapter 73 pertaining to speed zones. The Ordinance will amend the speed limit on Harlem-Grovetown Road to be 35 mph from State Route 47 (US 221/N Louisville Street) to Oliver Hardy Court and from Oliver Hardy Court to the City Limits to 45 mph.

Other: There was none at this time.

NEW BUSINESS:

Columbia County Debris Management Plan Update-Pam Tucker: This plan replaces the 2008 agreement and includes information from the 2014 ice storm. There were comments about the city taxpayers were paying double. FEMA requires municipalities to be their own applicant. Ms. Tucker explained the billing and commented that if we had come in earlier, we would have realized more reimbursement. The pre-event contract will be with the same contractor. Council will need to adopt the plan and authorize the Mayor to sign the agreement.

Intergovernmental Agreement for Provision of Fleet Services-Pam Tucker: The agreement is a renewal of the existing agreement with a change in the termination. The agreement runs thru 2019 with an option to renew for four additional one-year terms.

Alcohol License for City Park Concert: The Columbia County Memorial VFW is requesting a one day alcohol license for sales at the Doug Stone Concert to be held on Thursday, October 16, 2014 at the City Park. The event is similar to the Jammin' in the Park event. The license is temporary and is only valid the day of the event. Staff has checked the application and has found it to be in order.

Agreement for Ad Valorem Tax Billing and Collection: The agreement is for the collection of real, personal, public utilities, and heavy equipment taxes by the Columbia County Tax Commissioners office. The agreement is between Columbia County and the City of Harlem. The fee for the services will be 2% of the amount collected. The term of the agreement expires December 31, 2024.

Conditional Use-Cabinet Shop-CU-2014-08-04: Applicant-Jonathan Everett; Location-460 W. Milledgeville Road; Map & Parcel-H03 138A; Zoning-B-3 General Business: The request is for a conditional use for a cabinet manufacturing business. Cabinet making is considered light industrial use and requires a conditional use in B-3 General Business. The applicant went before the Planning Commission on September 2, 2014; they are recommending the proposed conditional use for approval.

Produce Stands: Currently produce stands are only allowed at on-site agricultural operations. Our ordinance is similar to the County's. We have attempted to start a farmer's market to allow for the sale of produce. The cost to participate in the farmer's market is \$20-\$25 per year. Council would like Mr. Butler to research produce stands and take to the Planning and Zoning Commission for a recommendation.

Other: There was none at this time.

As there was no further business for discussion, Councilman Stokes made the motion to adjourn the Work Session and to reconvene in ten minutes for the Regular meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Work Session adjourned at 7:00 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem met for their Regular meeting on Monday, September 22, 2014 in the Public Safety Building Courtroom following the Work Session that was held at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Danny Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; CITY STAFF: Public Works Director Robert Fields, Police Chief Gary Jones, Community Development Coordinator William Butler, and Fire Chief Tripp Lonergan.

The meeting was called to order by Mayor Culpepper at 7:10 p.m.

Approve Agenda: Councilman Blalock made the motion to approve the agenda with the following amendment: Move items 1 and 2 from New Business to before Approval of the Minutes; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Columbia County Debris Management Plan Update-Pam Tucker: Mayor Pro tem Thigpen made the motion to approve the Debris Management Plan Update and the authorization of the Mayor's signature; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Intergovernmental Agreement for the Provision of Fleet Services-Pam Tucker: Councilman Stokes made the motion to approve the Agreement for the Provision of Fleet Services and the authorization of the Mayor's signature; 2nd by Councilman Bellavance. Discussion: The Agreement runs thru 2019, with an additional four one-year terms. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes: Mayor Pro tem Thigpen made the motion to approve the minutes as written; 2nd by Councilman Blalock. Discussion: Ms. Moore requested that the Executive Session minutes be included in the motion. Mayor Pro tem Thigpen made the motion to amend his motion to include the Regular meeting minutes and the Executive Session minutes from August 25, 2014 and to approve them as written; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: David Young, Augusta, GA-spoke in favor of the backyard chickens. Joey Reed and Graham Marrs, Harlem, GA-signed to speak in support of the produce stands, but left after the discussions during Work Session.

Department Reports: The following departments gave reports for the month of August 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Gary Jones, Police Chief
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager

Councilman Blalock commended Officer Brian Williams on his recognition of Police Officer of the Year by the Woodmen of the World.

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Backyard Chickens:** Mayor Pro tem Thigpen made the motion to approve the 2nd Reading of the Ordinance establishing Code Section § 152.091 Residential Backyard Chickens; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Text Amendment Procedure:** Mayor Pro tem Thigpen made the motion to approve the 2nd Reading of the Ordinance amending Code Section § 152.227 Text Amendments to Zoning Ordinance; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Harlem-Grovetown Road Speed Limit:** Councilman Stokes made the motion to approve the 2nd Reading of the Ordinance amending Chapter 73 as it pertains to speed zones; 2nd by Councilman Bellavance. Discussion: The speed limit from Oliver Hardy Court to the City limits will change from 35 mph to 45 mph. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

Alcohol License for City Park Concert: Mayor Pro tem Thigpen made the motion to approve the temporary alcohol license for the Columbia County Memorial VFW for the one day event on October 16 2014; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Agreement for Ad Valorem Tax Billing and Collection: Councilman Stokes made the motion to approve the agreement for Ad Valorem Tax Billing and Collection between Columbia County and the City and the authorization of the Mayor's signature; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

NEW BUSINESS (cont'd):

Conditional Use-Cabinet Shop: Mayor Pro tem Thigpen made the motion to approve CU-2014-08-04 for a Cabinet Shop based on the Planning & Zoning Commission and Staff Recommendation; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Produce Stands: There was no action to be taken at this time.

Other: There was nothing at this time.

Announcements:

September 23-25	GICH Retreat, Valdosta
September 23	State of the Community Address; 5:30 p.m.; Grovetown-Liberty Park Gym
October 3	Festival Reception; 7:00 p.m.; Laurel & Hardy Museum
October 4	26 th Oliver Hardy Festival; 9:00 a.m.-5:00 p.m.; Downtown Harlem
October 4	Jammin' in the Park Concert; 7:00 p.m.-10:00 p.m.; Harlem City Park
October 7	Administrative Council Committee Meeting; 9:00 a.m.; City Hall*
October 7	Public Work Council Committee Meeting; 2:00 p.m.; City Hall*
October 13	City Offices Closed-Columbus Day
October 14	Public Safety Council Committee Meeting; 9:00 a.m.; City Hall*
October 14	Community Services Council Committee Meeting; 4:00 p.m.; City Hall*
October 15	Community Blood Drive; 3:00 p.m.-7:00 p.m.; HUMC
October 16	Doug Stone Concert; 6:00 p.m.; Harlem City Park
October 23	HPC Meeting; 6:30 p.m.; City Hall
October 27	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building
November 16-18	City Retreat; Athens

Executive Session: Councilman Stokes made the motion to adjourn to Executive Session; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting adjourned at 7:55 p.m.; Executive Session convened at 8:00 p.m.

Councilman Blalock made the motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session adjourned at 8:40 p.m.

City Attorney Fleming reported that one real estate item was discussed and that no final action was taken.

Mayor Pro tem Thigpen made the motion for the authorization of the Mayor's signature to the affidavit affirming this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

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As there was no further business before Council, Councilman Stokes made the motion to adjourn; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting adjourned at 8:42 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; CITY STAFF: Public Works Supervisor Chuck Hyatt, Police Chief Gary Jones, Fire Chief Tripp Lonergan and Community Development Coordinator William Butler; VISITORS: Mike Rorick, James Thomas, Kelvin Hartwell, Jim Davis, Anne Blalock, Janet Short and Jeanne Turner; ABSENT: Mayor Pro tem John Thigpen.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: Mayor Culpepper

Pledge of Allegiance: Mayor Culpepper

UNFINISHED BUSINESS:

Nextel Lease Termination Agreement-City Manager Rizner: Reviewed the cancellation of the water tower lease by Nextel. The proposed changes to the agreement were not approved by Nextel. City Attorney Nelson is open to signing the agreement.

Other: There was none at this time.

NEW BUSINESS:

Hoyle-Wilson House and Columbia Theatre Restoration Effort/Harlem Arts Council: Janet Short spoke on behalf of the Harlem Arts Council. They currently have about fifteen people who are interested in being involved. She has worked with another city accomplishing the same thing. They are asking for a one year lease and the City to pay for the utilities and upkeep, etc. of the property. They are applying for a tax exempt status and would like to start events in the spring time. They currently have some funds to do some minor cleanup of the front porch and inside. Anne Blalock commented that there were at least twenty who have signed up and at least another twenty who are interested. Councilman Stokes asked when the term would start; Ms. Short responded that it would be now. Councilman Blalock asked about any conflict with SPLOST; Mayor Culpepper responded that it may be bonded and could start, but it could also be a couple of years still. City Manager Rizner responded that he was not sure about how much would be bonded. Ms. Short reiterated that they would like to get started. Mayor Culpepper suggested that if the SPLOST goes thru, to move to the theatre. Councilman Blalock commented that they were not voting on this. Councilman Bellavance expressed his concerns with safety issues (asbestos, the well, lead paint, etc.). He is not prepared to vote on until he knows the safety issues have been addressed. Ms. Short commented that the top floors would not be used, only the bottom floors. Councilman Stokes also expressed his concerns with the environmental issues (lead paint, asbestos). Councilman Blalock suggested that the Arts council proceed with their formation.

Ordinances-First Reading:

- **Amend Charges for Initial Water and Sewer Service:** Clarifies being able to charge different rates for different areas. This was approved by the Public Works Committee at their quarterly meeting.

NEW BUSINESS (cont'd):

Ordinances-First Reading (cont'd):

- **Text Amendment to Title V Public Works Chapter 52 Water and Sewer System:** Amends Code Sections §52.02, §52.09 and §52.10. The amendment will replace the Security Deposit with a one-time account set up fee, will change the number of days for payment from 20 to 15 and the reconnection fee will now be called a delinquent fee. The changes will be effective January 1, 2015.

Other: There was none at this time.

As there were no further items for discussion, Councilman Stokes made the motion to adjourn the Work Session and to reconvene after a ten minute break for the Regular meeting; 2nd by Councilman Bellavance. The meeting adjourned at 7:10 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, October 27, 2014 at the Public Safety Building following the Work Session that was held at 6:30 p.m. with Mayor Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; CITY STAFF: Public Works Supervisor Chuck Hyatt, Police Chief Gary Jones, Fire Chief Tripp Lonergan and Community Development Coordinator William Butler; VISITORS: Mike Rorick, James Thomas, Kelvin Hartwell, Jim Davis, Anne Blalock, Janet Short and Jeanne Turner; ABSENT: Mayor Pro tem John Thigpen.

The meeting was called to order by Mayor Culpepper at 7:20 p.m.

Approve Agenda: Councilman Stokes made the motion to approve the agenda as written; Mayor Culpepper requested to move Item 1 under New Business to after the minutes. Councilman Stokes made the motion to amend his motion to approve the agenda with the amendment of moving item 1 **Hoyle-Wilson House and Columbia Theatre Restoration Effort/Harlem Arts Council** from New Business to just after the Minutes Approval; 2nd by Councilman Blalock. Motion carried with Councilman Bellavance, Blalock and Stokes voting in the affirmative.

Approval of the Minutes: Councilman Blalock made the motion to approve the minutes of the September 22, 2014 Regular meeting and Executive Session as written; 2nd by Councilman Stokes. Motion carried with Councilman Bellavance, Blalock, and Stokes voting in the affirmative.

Public Comment: There was none at this time.

Hoyle-Wilson House and Columbia Theatre Restoration Effort/Harlem Arts Council: City Attorney Nelson addressed the issue by stating that municipalities could not lease buildings. It is not a simple process. The entity has to be formed first; cannot lease to individuals. It becomes a whole other process. The entity would have to be formed before any agreement could be done, if Council chose to do one. It cannot be done tonight. The hurdles can be overcome, if Council chooses to go forward. Councilman Blalock made a motion to approve the Harlem Arts Council establishing itself as a non-profit and that the City would inspect the building and determine its usability; 2nd by Councilman Stokes. Discussion: There would be no formal action taken on endorsing the idea of the use of the building, but a blessing as such for the establishment of the Harlem Arts Council as a tax exempt entity. The City will have the building inspected. Motion carried with Councilmen Bellavance, Blalock and Stokes voting in the affirmative.

Department Reports: The following departments gave reports for the month of September 2014:

Public Works Department	Chuck Hyatt, Public Works Supervisor
Police Department	Gary Jones, Police Chief
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning	William Butler, Community Development Coordinator
Administrative and Museum	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Nextel Lease Termination Agreement: Councilman Blalock made the motion to authorize the Mayor to sign the Nextel Lease Termination Agreement; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Stokes voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

Ordinances-First Reading:

- **Amend Charges for Initial Water and Sewer Service:** Councilman Stokes made the motion to approve the Ordinance to amend charges for initial water and sewer service; 2nd by Councilman Blalock. Discussion: Clarifies the establishment of rates for different areas. Motion carried with Councilmen Bellavance, Blalock and Stokes voting in the affirmative.
- **Text Amendment to Title V Public Works Chapter 52 Water and Sewer System:** Councilman Stokes made the motion to approve the first reading of the Ordinance text amendment to Code Sections §52.02, §52.09 and §52.10; 2nd by Councilman Bellavance. Discussion: This will replace security deposits with account set-up fees, change the days for payment from 20 to 15, and the reconnection fee will now be called a delinquent fee. Motion carried with Councilmen Bellavance, Blalock, and Stokes voting in the affirmative.

Announcements:

November 3	Antioch Baptist Church Dinner; 6:30 p.m.; Antioch Baptist Church
November 4	Election Day
November 4	Planning & Zoning Meeting; 7:00 p.m.; City Hall
November 11	City Offices Closed-Veteran's Day
November 13	GICH Meeting; 6:00 p.m.; City Hall
November 15	Harlem Hustle & Chili Cook-off; 7:30 a.m. – 2:00 p.m.
November 16-18	Council Retreat; Athens
November 20	HPC Meeting; 6:30 p.m.; City Hall
November 24	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building
November 27-28	City Offices Closed-Thanksgiving

Executive Session: There was no Executive Session held.

As there were no further items before Council, Councilman Stokes made the motion to adjourn the meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, and Stokes voting in the affirmative. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; CITY STAFF: Community Development Coordinator William Butler, Public Works Director Robert Fields and Lieutenant Jim March; ABSENT: Mayor Robert W. Culpepper.

The meeting was called to order by Mayor Pro tem Thigpen at 6:30 p.m.

Invocation: Councilman Blalock

Pledge of Allegiance: Mayor Pro tem Thigpen

UNFINISHED BUSINESS:

Ordinances-Second Reading:

- **Amend Charges for Initial Water and Sewer Service:** Ordinance clarifies the charging of different amounts for water and sewer tap fees in three specified areas: Inside the City Limits, Outside the City Limits in Existing Service Area, and Outside City Limits in Area not Currently Served. The fee structure will be developed by the City Manager in consultation with Public Works, the Mayor and City Council.
- **Text Amendment to Title V Public Works Chapter 52 Water and Sewer System:** Ordinance removes the security deposit and replaces it with an account set-up fee. The terms of payment prior to the 10% discount will change from 20 days (20th) to 15 days (15th). The reconnection fee will change to a delinquent fee. The changes will take effect January 1, 2015. Deposits that we have on hand will be refunded as a credit on the customer's accounts.

Other: There was none at this time.

NEW BUSINESS:

Resolution-"Purple Heart City" Designation: The Resolution designates the City as a "Purple Heart City" in support of the men and women who have received the Purple Heart Medal. The Military Order of the Purple Heart will provide signage to be placed at the City entrances.

Resolution-Acceptance of Land Donation-Georgia Power: The Resolution accepts the donation of the land located at the corner of East Boundary and Harlem-Grovetown Road; Map & Parcel H02 023 and 0.689 acres. The Resolution also authorizes the Mayor to sign the necessary documents to complete the transaction.

Community Development Block Grant (CDBG) Letter of Agreement: The City has been working on collecting data for an \$800,000.00 CDBG infrastructure and housing project in the Stone Street/Evelyn Street/South Louisville Street area. The agreement authorizes the CSRA Regional Commission to complete an application for the project at a cost of \$4,500.00; applications are due by April 1, 2015.

NEW BUSINESS (cont'd):

Resolution-Approval of Job Descriptions: The Resolution covers several updated or new job descriptions. They include: Community Services and Events Coordinator, Community Development Director, and Volunteer Firefighter. The Community Services and Events Coordinator would now report to the Community Development Director (updated organizational chart). New job descriptions were created for the Community Development Director and the Volunteer Firefighter.

Resolution-Amend the Organizational Chart: The Resolution adopts a new organizational chart. The new chart reflects changing the title of the Community Development Coordinator to Community Development Director. It also moves the Community Services and Events Coordinator under the direction of the Community Development Director.

Ordinances-First Reading:

- **Landscape Strip and Buffer:** The Ordinance clarifies and expands the current landscape strip and buffer ordinance to provide a more pleasing road frontage to commercial properties and clearer standards. Mayor Pro tem Thigpen had a question about fencing; you cannot have fencing in the front but you can in the back.
- **Off-Street Automobile Parking:** The Ordinance is proposed to require paving of parking areas, promote pervious materials to reduce storm water runoff, and provide for aspirational standards for temporary outdoor displays. The biggest change is requiring parking areas to be paved with asphalt or concrete. This will apply to new development or development that has "lost" its grandfathering provision. The ordinance is primarily for commercial and multi-family properties. Aspirational standard are proposed for temporary outdoor displays (Christmas tree sales, plants, etc.) to provide some guidance to commercial property owners on utilizing their outdoor space for temporary sales.

Harlem Arts Council Proposal: The Council has submitted a revised proposal. It includes their oversight of and participation in cleanup efforts at both the Theatre and the Wilson/Hoyle house. They have agreed to not hold children's events until the safety concerns are addressed. The proposal also includes a request for the City to undertake asbestos abatement efforts for both properties. Comments have been received from the Columbia County Fire Marshall.

Mayor Pro tem Thigpen opened the floor for comments. Janet Short addressed City Council. They would like a copy of the fire report and are requesting architectural drawings. They would like Council to also consider the economic impact this would have on the City. Mayor Pro tem Thigpen commented that regardless of the decision that City Council makes, he hopes the group will stay active whether they get what they want or not.

Councilman Bellavance had some issues with the expectations that they want the City to continue to provide the liability insurance and the upkeep of the grounds, etc. City Manager Rizner commented that we would need to follow-up with our insurance company. Councilman Stokes would like to see a copy of the asbestos report on the Theatre.

NEW BUSINESS (cont'd):

Resolution-Recreational Trails Grant: The City will be applying for a \$100,000.00 Recreational Trails Grant for Phase II of the Sandy Run Creek Trail. The Regional Commission will be completing the application with assistance from City Staff and City Engineer John McClellan. The Resolution demonstrates Council's support of the project.

Other: There was none at this time.

As there was no further business to come before Council, Councilman Stokes made a motion to adjourn the Work Session and resume with the Regular meeting after a ten minute break; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 7:05 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, November 24, 2014 at the Public Safety Building following the Work Session that was scheduled at 6:30 p.m. with Mayor Pro tem John Thigpen presiding.

Present: COUNCIL: Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; CITY STAFF: Community Development Coordinator William Butler, Public Works Director Robert Fields, Lieutenant Jim March and Fire Chief Tripp Lonergan; ABSENT: Mayor Robert W. Culpepper.

The meeting was called to order by Mayor Pro tem Thigpen at 7:20 p.m.

Approve Agenda: Councilman Stokes made the motion to approve the Agenda as presented; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes: Councilman Stokes made the motion to approve the Minutes of the October 27, 2014 Regular meeting as written; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of October 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Jim March, Lieutenant
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning Department	William Butler, Community Development Coordinator
Administrative Department	Jason M. Rizner, City Manager
Museum	Jason M. Rizner, City Manager

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Amend Charges for Initial Water and Sewer Service:** Councilman Blalock made the motion to approve the 2nd Reading of the Ordinance to amend the Charges for Initial Water and Sewer Service; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Text Amendment to Title V Public Works Chapter 52 Water and Sewer System:** Councilman Blalock made the motion to approve the 2nd Reading of the Ordinance to amend Chapter 52 Water and Sewer System; 2nd by Councilman Stokes. Discussion: The accounts will be due within 15 days (15th) of the billing date; the reconnection fee has been replaced with a delinquent fee; security deposits have been replaced with account set up fees.

UNFINISHED BUSINESS (cont'd):

Ordinances-2nd Reading (cont'd):

- **Text Amendment to Title V Public Works Chapter 52 Water and Sewer System:** Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

Resolution-"Purple Heart City" Designation: Councilman Stokes made the motion to approve the Resolution designating the City of Harlem as a "Purple Heart City"; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Resolution-Acceptance of Land Donation-Georgia Power: Councilman Bellavance made the motion to approve the Resolution accepting the donated property located at the corner of East Boundary and Harlem Grovetown Road, Map & Parcel H02 023, and to authorize the Mayor to sign the necessary paperwork to complete the transaction; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Community Development Block Grant (CDBG) Letter of Agreement: Councilman Blalock made the motion to approve the Letter of Agreement with the CSRA Regional Commission to prepare the application for the Community Development Block Grant and to authorize the Mayor's signature; 2nd by Councilman Stokes. Discussion: The cost is \$4,500.00. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Resolution-Approval of Job Descriptions: Councilman Stokes made the motion to approve the Resolution to update and establish job descriptions; 2nd by Councilman Blalock. Discussion: The Community Services & Events Coordinator job description was updated. The Community Development Director and Volunteer Firefighter are new job descriptions. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Resolution-Amend Organizational Chart: Councilman Stokes made the motion to approve the Resolution to amend the Organizational Chart; 2nd by Councilman Bellavance. Discussion: The amendment includes the establishment of the Community Development Director and to move the Community Services & Events Coordinator under the supervision of the Community Development Director.

Ordinances-1st Reading:

- **Landscape Strip and Buffer:** Councilman Blalock made the motion to approve the 1st Reading of the Ordinance to amend Title XV, Chapter 152, §152.057 Landscape Strips and Buffers; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

NEW BUSINESS (cont'd):

Orinances-1st Reading:

- **Off-Street Automobile Parking:** Councilman Bellavance made the motion to approve the 1st Reading of the Ordinance to amend Title XV, Chapter 152, §152.194 Off-Street Automobile Parking; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Harlem Arts Council: Councilman Blalock made a motion to endorse the efforts and ideas of the Harlem Arts Council; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Resolution-Recreational Trails Grant: Councilman Stokes made the motion to approve the Resolution for support of the Recreational Trails Grant and to authorize the Mayor's signature; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Other: Janet Short of the Harlem Arts Council wanted a vote on their proposal to use the buildings. Mayor Pro tem Thigpen responded that if a vote was to be taken at this time, she would not like it. Councilman Blalock commented that there are still concerns still with the safety of the buildings. Mayor Pro tem Thigpen wants them to review the information from the Fire Marshall. Council will revisit this item at the December meeting. Councilman Blalock also commented on the hours that have been put in previously on theTheatre. Ms. Short announced that the Harlem Arts Council will be meeting on December 1, 2014 at 5:30 p.m. at the Harlem Library.

Announcements:

November 27 & 28	City Offices Closed-Thanksgiving Holidays
December 2	Planning & Zoning Meeting; 6:00 p.m.; City Hall
December 4	Harlem Christmas Tree Lighting; 6:00 p.m. – 8:00 p.m.; City Hall
December 6	Christmas in Downtown Harlem Festival, Parade and Cookie Challenge; 10:00 a.m. – 3:00 p.m.; Downtown Harlem
December 8	URP Open House; 7:00 p.m. to 8:30 p.m.; Public Safety Building
December 11	GMA Service Delivery Strategy Training; 5:30 p.m.; Public Safety Building
December 15	Budget Hearing; 10:00 a.m.; City Hall
December 18	HPC Meeting; 6:30 p.m.; City Hall
December 19	Employee Luncheon: 12:00 p.m.; Senior Center (changed to the 12 th)
December 22	Works Session/Council Meeting; 6:30 p.m.; Public Safety Building
December 24-26	City Offices will be closed at noon on 12/24 and all day on 12/25 and 12/26 for the Christmas Holiday

Executive Session: Councilman Blalock made the motion to adjourn to Executive Session; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting adjourned at 7:54 p.m.

NEW BUSINESS (cont'd):

Executive Session (cont'd): Councilman Stokes made the motion to adjourn Executive Session and to reconvene the Regular meeting; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session adjourned at 8:55 p.m.

City Attorney Fleming reported that there was one Personnel and one Legal item discussed and that no final action was taken.

Councilman Stokes made the motion to authorize the Mayor Pro tem to sign the Affidavit acknowledging this report; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Being no further business before Council, Councilman Bellavance made the motion to adjourn the meeting; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 8:56 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a Called Meeting on Wednesday, December 3, 2014 at Harlem City Hall at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock, and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming.

PURPOSE: DECLARE SURPLUS VEHICLES
 EXECUTIVE SESSION

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: Councilman Blalock

Pledge of Allegiance: Mayor Culpepper

Declare Vehicles Surplus: City Manager reported that we had three vehicles that we received thru seizures that he would like to have surplused and placed on GovDeals for sale. They include the following:

- 1983 Chevrolet Van 2GCEG25H804162219
- 2002 Pontiac Sunfire 1G2JB124X27242197
- 2003 Mazda 6l 1YUHP80C435M16660

Mayor Pro tem Thigpen made the motion to declare the three vehicles surplus and to place them on GovDeals for sale; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Executive Session: Councilman Stokes made the motion to adjourn to Executive Session; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting adjourned at 6:32 p.m.

Councilman Blalock made the motion to come out of Executive Session; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session adjourned at 9:05 p.m.

City Attorney Fleming reported that one personnel matter was discussed and that no final action was taken.

Mayor Pro tem Thigpen made the motion to authorize the Mayor to sign the Affidavit acknowledging this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Called Meeting, City of Harlem, Georgia
December 3, 2014
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Being no further business before Council, Councilman Blalock made the motion to adjourn the meeting; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 9:07 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

A duly advertised Budget Hearing for Public Comment was held on Monday, December 15, 2014 at Harlem City Hall at 10:00 a.m.

Present: COUNCIL: N/A; COUNCIL STAFF: City Manager Jason M. Rizner and City Clerk Debra E. Moore;
VISITORS: N/A

The Hearing was opened at 10:00 a.m. by City Manager Rizner.

An Invocation and the Pledge of Allegiance was given and led by City Manager Rizner.

2015 Budget: City Manager Rizner presented the following proposed budget for 2015:

- | | | |
|---------------------------|---------------------------------|---------------------------------|
| • General Fund | Revenues: \$2,413,734.00 | Expenses: \$2,413,734.00 |
| • Water/Sewer Fund | Revenues: \$1,395,398.00 | Expenses: \$1,395,398.00 |

The General Fund reflects an increase of .80% over 2014; the Water/Sewer Fund reflects an increase of 7.65% over 2014.

Public Comment: There was none at this time.

As there was nothing further, the Hearing was closed at 10:03 a.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Called Meeting, City of Harlem, Georgia
December 19, 2014
Harlem City Hall

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The City Council of the City of Harlem, Georgia met for a Called meeting on Friday, December 19, 2014 at 5:00 p.m. at City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro Tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming.

Purpose: Executive Session

The meeting was called to order by Mayor Culpepper at 5:02 p.m.

Invocation: City Attorney Fleming

Pledge of Allegiance: Mayor Culpepper

Executive Session: Mayor Pro tem Thigpen made the motion to go into Executive Session; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting closed at 5:04 p.m.; Executive Session convened at 5:07 p.m.

Councilman Blalock made the motion to come out of Executive Session and to reconvene the Regular meeting; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session adjourned at 7:25 p.m.

City Attorney Fleming reported that one Personnel item was discussed and that no final action was taken.

Mayor Pro tem Thigpen made the motion to authorize the Mayor to sign the Affidavit affirming this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

As there was no other business, Councilman Stokes made the motion to adjourn the meeting; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 7:26 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; CITY STAFF: Public Works Director Robert Fields, Community Development Coordinator William Butler, Fire Chief Tripp Lonergan and Lieutenant Jim March.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

Invocation: City Attorney Barry Fleming

Pledge of Allegiance: Mayor Culpepper

Presentation of “Purple Heart City” Resolution to Commander William C. Ware, Military Order of the Purple Heart Chapter #25: Mayor Culpepper presented the Resolution that was approved at the November meeting to Commander Ware of the Military Order of the Purple Heart Chapter #25.

UNFINISHED BUSINESS:

Ordinances-Second Reading:

- **Landscape Strip and Buffer:** The Ordinance amends Title XV, Chapter 152, §152.057 Landscape Strips and Buffers to the extent that it clarifies and expands the current landscape strip and buffer ordinance to provide a more pleasing road frontage to commercial properties and clearer standards. This will constitute the second reading.
- **Off-Street Automobile Parking:** The Ordinance amends Title XV, Chapter 152, §152.194 Off-Street Automobile Parking to the extent that it requires paving of parking areas, promote pervious materials to reduce storm water runoff, and provide for aspirational standards for temporary outdoor displays. The biggest change is requiring parking areas to be paved with asphalt or concrete. This will apply to new development or development that has “lost” its grandfathering provision. The ordinance is primarily for commercial and multi-family properties. Aspirational standards are proposed for temporary outdoor displays (Christmas tree sales, plants, etc.) to provide some guidance to commercial property owners on utilizing their outdoor space for temporary sales. This will constitute the second reading.

Other: There was none at this time.

NEW BUSINESS:

Ordinances: First Reading:

- **Veterinarian Offices:** The Ordinance is an amendment to Title XV, Chapter 152, §152.047 Veterinarian Establishments and Animal Hospitals to the extent that they will be allowed in all professional and business districts; they will not be permitted in industrial districts. They must be kept in sound proof and air conditioned buildings. Kennels will be a separated into a standalone use and subject to several regulations in B-3 General Business only. This will constitute the first reading. This came out of the Planning Commission meeting with a recommendation for approval.

NEW BUSINESS (cont'd):

Ordinances: First Reading (cont'd):

- **Produce Stands:** The Ordinance is an amendment to Title XV, Chapter 152, §152.083 Roadside Stands and Produce Markets. Produce stands and Produce or Farmers Markets are temporary in nature (six months or less in one location). The words “for profit” have been included so that nonprofits will be able to operate without the same stipulations. They will be required to have off-street parking; paved parking is currently not a requirement. The structures shall be a temporary structure, such as pop up tent or canopy that is removed at the end of the day. It must be tethered or attached to the ground in a way that is secure to prevent it from causing a hazard. Produce stands and markets are limited to being placed a minimum of twenty feet from the right of way; in B-1 Downtown districts, it is reduced to five feet. They cannot infringe on parking space number requirements but can be placed in a parking lot. A permit is required as well as a copy of a written agreement between the applicant and property owner or agent permitting use of the property and a plat if they are not the owner of the property. A site plan indicating location of the stand and parking is also required. This came out of the Planning Commission with a recommendation for approval. This will constitute as the first reading.
- **Massage Therapy:** The Ordinance is an amendment to Title XI, Chapter 115, §115.02 Definitions in Adult Entertainment Establishments and Title XV, Chapter 152, §152.005 Definitions, §152.047 Conditional Uses-Commercial and the addition of §152.092 Massage Therapy. Code Section §115.02 Definitions (6) Bath House or Massage Parlor, will be amended by deleting the words “specified anatomical areas”. It narrows the definition to include only massage that is sexual in nature, not therapeutic. Code Section §152.005 Definitions will be amended by adding the definition for Massage Therapy. The definition was taken directly from the Official Code of Georgia Annotated. Code Section §152.047 Conditional Uses-Commercial will allow the use by right; similar to offices for other professionals. The addition of Code Section §152.092 Massage Therapy will provide what the City will require for an application for this use. Proof of licensure in Georgia for massage therapy as established in O.C.G.A. §43-24A will be required. Employees who are also massage therapists also must provide proof of licensing. A background check will not be required as the state performs a background check annually. This came out of the Planning Commission meeting with a recommendation for approval. This will constitute as the first reading.

Surplus Hoyle House Property: City Manager Rizner reviewed this item. Before the City can dispose of City property, it has to be surplus first. In order to dispose of the house and outbuildings on the property, Council will need to approve the surplus of the structures. Plans for how to dispose of the structures will be discussed in the next agenda item contingent upon them being surplus. Only the house and buildings would be up for surplus; not the property they sit on.

Councilman Blalock asked about the incorporation of the Hoyle House into the Library and the suitability of the library for the area; Mayor Culpepper responded that he had expressed these items to the architect and he has not gotten back with us on either item. Mayor Pro tem Thigpen wanted clarification if we had already surplused the house. We bought the house for the property not the house. We met with the first inspector; found to be a liability. He thought we already had the answers.

NEW BUSINESS (cont'd):

Surplus Hoyle House Property (cont'd): Councilman Blalock commented that there may be some historical value to the house; the theatre has very little historical value. Mayor Pro tem Thigpen commented on the façade being part of the library. Councilman Blalock commented that there are other sites in the City that the library could be placed. Mayor Culpepper responded that the City does not have funding to restore the property. We have owned it for four years and no one has come up (house); the theatre has been owned more and nothing has been done. Councilman Bellavance commented that he wants to make sure the property is suitable for the library before tearing the house down. He wants to see what the County has to offer. Councilman Stokes asked if there was a time frame. Mayor Culpepper responded about bonding and negotiating a contract. City Manager Rizner responded that before we can do anything else, we need to surplus the property. Councilman Blalock asked why this had been moved up at this time; Mayor Pro tem Thigpen responded that he may have been the one responsible. Councilman Blalock commented that it affects our transparency. City Manager Rizner responded that the Agenda is put together and sent out a week before; he received a request and placed it on the Agenda.

Demolition of Hoyle House: Demolition of the Hoyle House was considered by the Harlem HPC earlier this year as required by state law and local ordinance. City Manager Rizner presented several options as to what could be done with the property. There was no discussion at this time.

Resolution-2015 Budget: City Manager Rizner presented and reviewed the final version of the proposed 2015 Budget for the General Fund, Water and Sewer Fund, Transportation and SPLOST Funds.

Other: There was nothing at this time.

As there were no further items for discussion, Councilman Stokes made the motion to adjourn the Work Session and to reconvene for the Regular meeting after a ten minute break; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes, and Thigpen voting in the affirmative. The Work Session closed at 7:07 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular meeting on Monday, December 22, 2014 at the Public Safety Building following the Work Session that was held at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCIL: Mayor Robert W. Culpepper, Mayor Pro tem John Thigpen, Councilman Daniel Bellavance, Councilman Tom Blalock and Councilman Gregg Stokes; COUNCIL STAFF: City Manager Jason M. Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; CITY STAFF: Public Works Director Robert Fields, Community Development Coordinator William Butler, Fire Chief Tripp Lonergan and Lieutenant Jim March.

The meeting was called to order by Mayor Culpepper at 7:17 p.m.

Approval of the Agenda: Mayor Pro tem Thigpen made the motion to approve the Agenda as presented; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Approval of the Minutes: Councilman Blalock made the motion to approve the minutes of the November 24, 2014 Regular Meeting and the November 16, 2014, November 24, 2014 and December 3, 2014 Executive Sessions as written; 2nd by Councilman Bellavance. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Public Comment: The following people addressed Council on the topic of the Wilson/Hoyle House:

Anne Blalock, Clay Smith, Jeanne Turner, Dale Hoyle, Jack Hatcher and Janet Short all spoke in favor of keeping the Wilson/Hoyle House.

Larry Prather, Linda Culpepper, Lance Ellis (via e-mail) and Al Reeves all spoke in favor of demolishing the Wilson/Hoyle House.

Department Reports: The following departments gave reports for the month of November 2014:

Public Works Department	Robert Fields, Public Works Director
Police Department	Jim March, Lieutenant
Fire Department	Tripp Lonergan, Fire Chief
Planning & Zoning	Will Butler, Community Development Coordinator
Administrative Department	Jason Rizner, City Manager
Museum	Jason Rizner, City Manager

UNFINISHED BUSINESS:

Ordinances-Second Reading:

- **Landscape Strip and Buffer:** Mayor Pro tem Thigpen made the motion to approve the second reading of the Ordinance to amend Title XV, Chapter 152, §152.057; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Off-Street Automobile Parking:** Councilman Stokes made the motion to approve the second reading of the Ordinance to amend Title XV, Chapter 152, §152.194; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes, and Thigpen voting in the affirmative.

Other: There was none at this time.

NEW BUSINESS:

Ordinances-First Reading:

- **Veterinarian Offices:** Councilman Stokes made the motion to approve the first reading of the Ordinance to amend Title XV, Chapter 152, §152.047; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Produce Stands:** Councilman Stokes made the motion to approve the first reading of the Ordinance to amend Title XV, Chapter 152, §152.083; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.
- **Massage Therapy:** Mayor Pro tem Thigpen made the motion to approve the first reading of the Ordinance to amend Title XI, Chapter 115, §115.02 and Title XV, Chapter 152, §152.005, §152.047, and §152.092; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Surplus Hoyle House Property: Mayor Pro tem Thigpen made a motion to surplus the Hoyle House with the condition to allow 30 days for the surplus and advertise to try to do something with the property; 2nd by Councilman Bellavance. Discussion: Councilman Blalock commented that he did not think we could surplus property with conditions. Mayor Pro tem Thigpen concurred. City Manager Rizner suggested amending his motion to do the surplus without any conditions. They would be able to vote on the next agenda item (options on what to do). Mayor Pro tem Thigpen made a motion to amend his original motion to approve the surplus of the Hoyle House; 2nd by Councilman Bellavance. Discussion: Councilman Blalock had further comments and questions pertaining to the surplus process that were not able to be answered at this time. City Attorney Fleming asked if City Manager Rizner was following state law; he was. He stated that you had to go thru the surplus process for property over \$500.00. Further questions came up that City Attorney Fleming was unable to answer. Councilman Bellavance commented that he would like further information on the process. Mayor Pro tem Thigpen rescinded his motion at this time for further investigation by the City Attorney on the surplus process and wants to have everything ready for the January meeting. Councilman Blalock made the motion to defer this item to January; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

NEW BUSINESS (cont'd):

Demolition of the Hoyle House: No action was taken at this time.

Resolution-2015 Budget: Mayor Pro tem Thigpen made the motion to approve the Resolution approving the 2015 Budget as presented; 2nd by Councilman Stokes. Note: General Fund budget for 2015 is \$2,413,734.00; Water and Sewer Fund budget for 2015 is \$1,395,398.00. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

Other: There was nothing at this time.

Announcements:

December 24-26	City Offices Closed for Christmas Holidays
January 1	City Offices Closed for New Year's Holiday
January 6	Planning & Zoning Meeting; 6:00 p.m.; City Hall
January 19	City Offices Closed for Martin Luther King Jr. Day
January 22	HPC Meeting; 6:30 p.m.; City Hall
January 26	Work Session/Council Meeting; 6:30 p.m.; Public Safety Building

Executive Session: Councilman Blalock made the motion to go into Executive Session; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The Regular meeting closed at 8:09 p.m.; Executive Session convened at 8:15 p.m.

Councilman Stokes made the motion to come out of Executive Session; 2nd by Mayor Pro tem Thigpen. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. Executive Session closed at 8:34 p.m. and the Regular meeting reconvened.

City Attorney Fleming reported that one legal and two personnel items were discussed and that no final action was taken.

Councilman Blalock made the motion to authorize the Mayor to sign the affidavit affirming this report; 2nd by Councilman Stokes. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative.

As there were no further items to come before Council, Councilman Stokes made the motion to adjourn the meeting; 2nd by Councilman Blalock. Motion carried with Councilmen Bellavance, Blalock, Stokes and Thigpen voting in the affirmative. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk