

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Rosemary Dixon, Scott Johnson, Fred Fischer, Jesse Bowman, Tony Pascoe, James Thomas, Jr., Phil Turner, Franklin Jennings, and Robert Fields.

The Work Session was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Ordinance-2nd Reading:

- **Change Council Meeting Time:** The ordinance is to amend code section 30.02 Regular Meetings. It will be amended to read: The Mayor and Council shall hold the regular public meeting immediately following the work session that begins at 6:30 p.m. on the third Monday of each month at City Hall; provided, however, the Mayor and Council may, by unanimous vote at any time preceding the regular Council meeting, provide that the regular City Council meeting of any given month be at another specified time, date and place.

Notice of any change in any given regular City Council meeting shall be posted in City Hall at least two (2) weeks in advance of the meeting time, and the notice shall be given in a newspaper in general circulation in the City.

Council will need to approve.

Other: There was none at this time.

NEW BUSINESS:

Proclamation-Annual STAR Student: Thursday, February 11, 2010, will be recognized as “Student Teacher Achievement Recognition Day”. This is sponsored by the Harlem Woman’s Club and will be the 49th year. Recognition of the star students and teachers is countywide. Council will need to approve the Proclamation.

Resolution-Commitment to Ethics: The City has previously adopted the Ordinance recognizing the City as a “Certified City of Ethics”. GMA (Georgia Municipal Association) needs or recommends that the City’s renew it periodically. Council will

NEW BUSINESS (cont'd):

Resolution-Commitment to Ethics: also have to renew the Ethics Board (two per member). Councilman Thigpen asked that his name be corrected to read "John A. Thigpen" instead of "Johnny Thigpen".

Walton Senior Development: Walton Rehab has requested to have one large water meter for the development. This is a HUD requirement for them. They will maintain their own infrastructure. There was a question on garbage service; there is no definite information at this time.

2010 Mayor Pro tem Re-appointment: The position of Mayor Pro tem is appointed each year.

2010 Council Committees: The Council committees are renewed each year. Currently they are:

Administrative Committee:	Councilman Thigpen, Chair Mayor Culpepper, Co-Chair
Public Works Committee:	Mayor Pro tem Dixon, Chair Mayor Culpepper, Co-Chair
Public Safety Committee:	Councilman Blalock, Chair Mayor Culpepper, Co-Chair
Community Services Committee:	Councilwoman Root, Chair Mayor Culpepper, Co-Chair

Planning & Zoning Commission Appointment: Chairman Cunningham has expressed an interest in continuing to serve.

2010 Election: There will be an election this year for the Mayor and two Councilmembers. Qualifying fees are set by law at 3% of their earnings. The qualifying dates for this year are August 23-25, from 8:30 a.m. to 4:30 p.m. at City Hall. The County will conduct the elections.

Other: There was none at this time.

The Work Session was closed at 6:45 p.m.

The City Council of the City of Harlem, Georgia met for the Regular meeting on Monday, January 11, 2010 at Harlem City Hall immediately following the Work Session with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Rosemary Dixon, Scott Johnson, Fred Fischer, Jesse Bowman, Tony Pascoe, James Thomas, Jr., Phil Turner, Franklin Jennings, and Robert Fields.

The meeting was called to order by Mayor Culpepper at 6:50 p.m.

Approval of the Minutes: Mayor Pro tem Dixon made the motion to approve the Minutes of the December 4, 2009 Special Called Meeting and the December 14, 2009 Regular Meeting as written; 2nd by Councilwoman Root. Motion carried; all in favor.

Special Recognition:

- **Employee of the 4th Quarter 2009:** Tony Pascoe was recognized as Employee of the 4th Quarter 2009.
- **Rosemary Dixon:** Mrs. Dixon was recognized for her dedication and service of eight years on the Housing Authority.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of December 2009:

Family Connections	Julie Miller, Director
Public Safety Department	Jesse Bowman, Public Safety Director
Public Works Department	Robert Fields, Public Works Director
Planning & Zoning Department	Robert Fields, Public Works Director
Administrative Department	Jean R. Dove, City Manager
Museum	Jean R. Dove, City Manager

UNFINISHED BUSINESS:

Ordinance-2nd Reading:

- **Change Council Meeting Time:** The ordinance is to amend code section 30.02 Regular Meetings. It will be amended to read: The Mayor and Council shall hold the regular public meeting immediately following the work session that begins at 6:30 p.m. on the third Monday of each month at City Hall; provided, however, the

UNFINISHED BUSINESS (cont'd):

Ordinance-2nd Reading:

- **Change Council Meeting Time (cont'd):** Mayor and Council may, by unanimous vote at any time preceding the regular Council meeting, provide that the regular City Council meeting of any given month be at another specified time, date and place.

Notice of any change in any given regular City Council meeting shall be posted in City Hall at least two (2) weeks in advance of the meeting time, and the notice shall be given in a newspaper in general circulation in the City.

Mayor Pro tem Dixon made the motion to approve this as the 2nd Reading of the Ordinance and for the Mayor to sign said Ordinance; 2nd by Councilman Blalock. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Proclamation-Annual STAR Student: Mayor Pro tem Dixon made the motion to adopt the Proclamation recognizing February 11, 2010 as Student Teacher Achievement Recognition Day; 2nd by Councilwoman Root. Discussion: This will be the 49th year. Motion carried; all in favor.

Resolution-Commitment to Ethics: The City of Harlem is a Certified City of Ethics. It is recommended by GMA that Mayor, Council and the City Manager renew the Resolution periodically. Council will also need to renew or re-establish the Ethics Commission; each member has two appointees on the Commission. Councilman Blalock made the motion to approve the Resolution that states "We, the Mayor, City Council members, and the City Manager commit to the following ethical principles and pledge to commit to conduct their affairs in accordance with same:

To Serve Others
To use resources with efficiency and economy
To treat all people fairly
To use the power of our position for the well being of the citizens
To create an environment of honesty, openness, and integrity"

The motion was 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

NEW BUSINESS (cont'd):

Walton Senior Development: Walton Rehab has asked for permission to have one single large meter at the development. The meter will be for 16 units; they will maintain their own infrastructure. Councilwoman Root made the motion to approve the request of Walton Rehab to use one large water meter to accommodate their 16 unit development; 2nd by Councilman Blalock. Motion carried; all in favor.

2010 Mayor Pro tem Appointment: Councilman Thigpen made the motion to nominate and re-appointment Councilman Dixon as Mayor Pro tem for 2010; 2nd by Councilwoman Root. Motion carried; all in favor.

2010 Council Committees: Mayor Pro tem Dixon made the motion to approve the following Committees for 2010:

Administrative Committee	Councilman Thigpen, Chair Mayor Culpepper, Co-Chair
Public Works Committee	Mayor Pro tem Dixon, Chair Mayor Culpepper, Co-Chair
Public Safety Committee	Councilman Blalock, Chair Mayor Culpepper, Co-Chair
Community Services Committee	Councilwoman Root, Chair Mayor Culpepper, Co-Chair

The motion was 2nd by Councilwoman Root. Motion carried; all in favor.

Planning & Zoning Commission Appointment: Commissioner Cunningham's term ends January 2010; he is willing to continue serving. Councilman Thigpen made the motion to re-appoint B. J. Cunningham to the Planning & Zoning Commission; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

2010 Election: The City of Harlem will have an election this year at the General Election. This will be for the Mayor Culpepper's, Councilman Thigpen's and Mayor Pro tem Dixon's positions. The qualifying fees are set by law at 3% of the annual salary and qualifying will be held August 23-25, 2010 from 8:30 a.m. to 4:30 p.m. Columbia County will conduct the election. Mayor Pro tem Dixon made the motion for approval; 2nd by Councilman Blalock. Motion carried; all in favor.

Announcements:

January 12	Foundation Meeting, 8:30 a.m., City Hal
January 14	Harlem Woman's Club, 7:00 p.m., Woman's Club
January 18	Holiday-City Office's closed
January 19	Community Connection, 9:30 a.m., Security Federal-Evans
January 19	Garden Club, 4:00 p.m., Barbara Turner's house
January 20	Public Safety Committee, 10:30 a.m., City Hall
January 23	Relay Kick-off, 6:00 p.m., Red Oak Manor
January 23	GMA Conference/Training, Atlanta
February 15	Work Session/Council Meeting, 6:30 p.m., City Hall
February 20	Mayor's Chili Cook-off, 9:00 a.m., Museum

Other: There was none at this time.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 7:19 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Kirby Glaze, Bill York, James Thomas, Jr., Fred Fischer, Phil Turner, Robert Fields, Jesse Bowman, Valerie Rowell, Bill Coleman, Julie Miller, Eddie Germany, and Linda Bourassa.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Ethics Committee Nominations: Each Council member has two appointees. They will be nominated and approved tonight.

Wastewater Treatment Plant Project: City Manager Dove reported that she had met with John McClellan and Kenny Green of G. B. Turnipseed Engineers to discuss new funding with the USDA for the expansion project. With this funding, for each \$1m loaned, we could potentially get \$3m in grant funding. The project is still on hold by EPA. If we are able to get the funding we could include Campbell's Crossing. GBT already has the majority of the paperwork done. Council would need to approve to proceed. The upfront costs for fees would be in the range of \$5,000.00 +/- . Looking for additional areas to cover; apply for \$6m and go down.

Other: There was none at this time.

NEW BUSINESS:

Consulting Proposal-Kirby Glaze: Mr. Glaze presented a proposal for consulting services on the Public Safety Building project. They provide services from the concept of the project to the construction of the project. They look at what the project is and what the needs are. They help develop a budget, locate funding sources, work with the architect closely on the specs; they qualify the contracts, go over contractor pricing, and present a final contract. They act as the owner's representative. They will work in phases; if they are not needed through the full project, the owner can terminate the consulting contract at any point in any phase. The phases are broken into time periods; most of the time happens at the end of the phases. Mayor Culpepper questioned if they had worked on a public safety building project before; they have not specifically done public safety buildings. They have done City halls, renovations, etc. It will depend on the architect and the public safety personnel. Mayor Culpepper expressed a concern that their services

NEW BUSINESS (cont'd):

Consulting Proposal-Kirby Glaze (cont'd): overlap the architect's; what are the advantages of using a consulting firm? The architect is design driven; the consulting firm is budget driven. They spend time with the architect and personnel so the City Manager does not have to. The architect does the design and makes sure it is in compliance with code; they do not but they manage the process for well informed decision making. Construction contingencies are shifted on the contractor. They will negotiate line item for contingencies (for unforeseen happenings). There is no profit to come from contingency. At the end of the project could earn 20% of contingency as bonus. Also do budget for line item "owner's contingency". Councilman Thigpen questioned why renovate instead of new building. Mr. Glaze recommends the need to preserve existing architecture. He supports the proposal process not the "design, bid, and build" process. Councilman Thigpen expressed his support of the phase process. Mayor Culpepper asked how they would handle to other fire station; he sees that working with one contractor for both projects would be beneficial. He recommends that the new structure should have the same architectural (integrity) design (as belonging in Harlem). The "City sets the standard".

Proclamation-Arbor Day: A resolution has been prepared for Council's approval to designate February 16, 2010 as Arbor Day in Harlem. A tree will be planted in front of the Library.

Bandstand (Gazebo) Bid Award: City Manager reported that two bids had been received. Due to the project being under \$25,000.00, we did not have to go through the sealed bid process in which you have to have three bids. The bids received are from Ken Coleman in the amount of \$20,458.50 and Spratlin & Son in the amount of \$16,495.00. The project is for the rehab of the existing building only and the addition of a handicap ramp. The current funding available is \$10,000.00 from Commissioner Scott Dean and \$12,000.00 that the City currently has existing. We would have to do the landscaping, decorative lighting, etc. Council will need to approve the awarding of the bid and to proceed with the project.

Resolution-RBEG Grant: City Manager Dove reported that we will be submitting an application for a RBEG Grant in the amount of \$99,999.00 for the pavilion. We will be renovating the existing fire building. Ken Coleman pledged to donate in-kind services. This project is in keeping with the Charrette and the City's Comprehensive Plan. Council will need to approve to proceed.

NEW BUSINESS (cont'd):

Other: There was none at this time.

Being no further business before Council, Mayor Culpepper closed the Work Session at 7:20 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem met for their Regular Meeting on Monday, February 15, 2010 at Harlem City Hall immediately following the Work Session with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Kirby Glaze, Bill York, James Thomas, Jr., Fred Fischer, Phil Turner, Robert Fields, Jesse Bowman, Valerie Rowell, Bill Coleman, Julie Miller, Eddie Germany, and Linda Bourassa.

The meeting was called to order by Mayor Culpepper at 7:20 p.m.

Approval of the Minutes: Mayor Culpepper called for a motion to approve the Minutes of the January 11, 2010 Regular Meeting as written; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor.

Special Recognition: Mr. Eddie Germany was presented with a Certificate of Appreciation in recognition of his 40 years of service on the Housing Authority.

Public Comment: There was none at this time.

Department Reports: The following departments presented reports for the month of December 2009:

Community Connections	Julie Miller, Director
Public Safety Department	Jesse Bowman, Public Safety Director
Public Works Department	Robert Fields, Public Works Director
Planning & Zoning Department	Robert Fields, Public Works Director
Administrative Department	Jean Dove, City Manager
Museum	Jean Dove, City Manager

UNFINISHED BUSINESS:

Ethic Committee Nominations: The following nominations were presented for approval to the Ethics Committee: Councilman Thigpen: Herbert Flick and Vic Bailey; Councilman Blalock: Leslie Arnold and Tina Sidener; Mayor Culpepper: Steve Camp and Mike Simons. Councilwoman Root and Mayor Pro tem Dixon did not have theirs ready to present; bring to next meeting. Councilman Thigpen made the motion to approve the nominations made to the Ethics Commission; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

UNFINISHED BUSINESS (cont'd):

Wastewater Treatment Plant Sewer Project: Mayor Pro tem Dixon made the motion to authorize City Manager Dove to proceed with G.B. Turnipseed Engineers on the WWTP Expansion Project funding with the RBEG grant; 2nd by Councilman Thigpen. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Consulting Proposal-Kirby Glaze: There was no decision to be made at this time. Presentation was for discussion and review at this time.

Proclamation-Arbor Day: February 16, 2010 is being recognized as Arbor Day in the City. Councilwoman Root made the motion to accept the Proclamation as presented; 2nd by Councilman Blalock. Discussion: There will be a tree planted at the Library at 4:00 p.m. in recognition of Sue Whiddon. Motion carried; all in favor.

Bandstand (Gazebo) Bid Award: We have received two bids for this project: \$20,548.50 from Ken Coleman and \$16,495.00 from John Spratlin & Son. Councilman Thigpen made the motion to award the project to John Spratlin & Son for the amount of \$16,495.00; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Resolution-RBEG Grant: The Resolution is for the approval to apply for a Rural Business Enterprise Grant for the purpose of rehabbing an existing metal building (fire building) and turning it into an Open Air Market/Pavilion. It is also authorizing City Manager Dove to execute all documents for the RBEG grant. Councilman Blalock made the motion to approve the Resolution as presented for the Open Air Market/Pavilion and application for the RBEG Grant for funding; 2nd by Councilwoman Root. Motion carried; all in favor.

Announcements:

February 16	Garden Club 4 p.m. Harlem Library
February 18	Merchants Meeting 8 a.m. Acorn Restaurant
February 20	Mayor's Chili Challenge 9 a.m. Museum
February 23	Relay Meeting 6-8 p.m. City Hall
March 9	Foundation Meeting 8:30 a.m. City Hall
March 11	Harlem Woman's Club 7 p.m. Woman's Club
March 15	Bid Opening-Crosswalks 9 a.m. City Hall
March 15	Bid Opening-Water Line 9:45 a.m. City Hall
March 15	Work Session/Council Meeting 6:30 p.m. City Hall

NEW BUSINESS (cont'd):

Executive Session-Legal/Real Estate/Personnel: Mayor Culpepper called for a motion to adjourn to Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 7:52 p.m.; Executive Session was called to order at 7:57 p.m.

Councilwoman Root made the motion to adjourn the Executive Session; 2nd by Councilman Blalock. Motion carried; all in favor. Executive Session adjourned at 9:25 p.m.

City Attorney Fleming reported that two legal, four personnel, and 2 real estate issues were discussed with no final action taken.

Councilwoman Root made the motion to approve the Mayor signing the Affidavit affirming this report; 2nd by Councilman Thigpen. Motion carried; all in favor.

City Attorney Fleming presented one item from Executive Session for Council consideration. This item is the purchase of the old Ford building located at 110 W. Milledgeville Road and to move forward with the purchase price of \$300,000.00. Also for the Mayor Pro tem to enter into a sales/purchase option contract for said property with one contingency to authorize the City Manager to apply for funding with the USDA and to start that application process. Said sales/purchase contract will be approved by the City Attorney prior to closing. Mayor Culpepper recused himself from the proceedings due to a conflict of interest. Mayor Pro tem called for a motion for the approval of entering into a sales/purchase option contract for the property located at 110 W. Milledgeville Road in the amount of \$300,000.00 and for the authorization for the City Manager to apply for funding through the USDA. That motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 9:27 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, Asst. City Manager Jason Rizner, City Clerk Debra E. Moore and City Attorney Adam Nelson; VISITORS: Valerie Rowell, Robert Fields, John McClellan, Jesse Bowman, Julie Miller, and Mike Rorick.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Mayor Culpepper welcomed Jason Rizner, new Asst. City Manager.

UNFINISHED BUSINESS:

Bid Award-McDuffie Waterline-John McClellan, City Engineer: Mr. McClellan reported that the bid award was held today. The apparent low bidder was Piedmont Water in the amount of \$57,075.82; the project will last 60-90 days. The bore under the railroad is the biggest part of the project. If Council approves, we will hold the pre-construction meeting within 30 days. A Resolution has been enclosed for Council's approval.

Crosswalks Project: The bid opening has been set for April 15 at 2:00 p.m. at City Hall. An addendum has been included to use the street print XD product; it is superior to the original product proposed to be used. Currently the XD product has not been approved by the State; possibly three to four weeks out for approval. It could possibly coincide with the bid date.

Ethics Committee Nomination: Mayor Pro tem Dixon and Councilwoman Root are both prepared to present their nominations tonight for approval.

Other: Councilman Thigpen asked if City Manager Dove had heard anything from Commissioner Dean on the proposed funding that had been discussed previously. There had been no word since the last Commission meeting (Tuesday, March 9). They are confident it has been approved.

NEW BUSINESS:

Proclamation-Georgia Cities Week: Councilman Thigpen presented the Proclamation to Council. Georgia Cities Week is April 18-24, 2010. City Manager Dove has invited the Elementary and Middle School for tours; no response as yet. City equipment will be on display at City Hall. Council will need to approve the Proclamation.

NEW BUSINESS (cont'd):

Ordinance-1st Reading-Supplement to the Code of Ordinances: Council will need to approve this as the 1st Reading. This supplement is an update to the Official Code of Ordinances. These are the Ordinances that have been approved over the year and are sent to American Publishing for codification.

Other: There was none at this time

Being no further business before Council for discussion, the Work Session was closed at 6:45 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met the Regular meeting on Monday, March 15, 2010 at City Hall immediately following the Work Session scheduled at 6:30 p.m. with Mayor Robert W. Culpepper presiding.

The meeting was called to order by Mayor Culpepper at 6:55 p.m.

Approval of the Minutes: Mayor Culpepper called for a motion for the approval of the Minutes of the February 15, 2010 Regular meeting as written; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of February 2010:

Community Connections	Julie Miller, Director
Public Works Department	Robert Fields, Director
Planning and Zoning	Robert Fields, Public Works Director
Public Safety Department	Jesse Bowman, Director
Administrative Department	Jean R. Dove, City Manager
Museum	Jean R. Dove, City Manager

UNFINISHED BUSINESS:

Bid Award-McDuffie Waterline-John McClellan, City Engineer: Councilman Thigpen made the motion to approve the Resolution awarding the bid to Piedmont Water Company in the amount of \$57,075.82; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Ethics Committee Nomination-Mayor Pro tem Dixon and Councilwoman Root: Mayor Pro tem Dixon nominated Doug James and Gary Russeth; Councilwoman Root nominated Carol Zipperer and Brenda Shepherd. Mayor Culpepper called for a motion for the approval of said nominations; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Proclamation-Georgia Cities Week: Councilwoman Root made the motion to approve the Proclamation recognizing April 18-24, 2010 as City Government Week; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

NEW BUSINESS CONTINUED:

Ordinance-1st Reading-Supplement to the Code of Ordinances: Councilman Thigpen presented the Ordinance to Council for approval of the 1st Reading. The ordinance is “Enacting and adopting a supplement to the Code of Ordinance for the City of Harlem, Georgia”. The supplement contains all ordinances that have been enacted since the prior supplement and have been codified by American Publishing. Councilman Thigpen made the motion to approve this as the 1st Reading of said Ordinance; 2nd by Councilman Blalock. Motion carried; all in favor.

Announcements:

March 16	Garden Club, 4:00 p.m., Gwen Hixon’s Home
March 22	Senior Volunteer Meeting, 9:00 a.m., Senior Center
March 27	Easter Egg Hunt, 11:00 a.m., City Park
March 27	Relay BBQ Dinner, 12:30 p.m., Woman’s Club
March 30	Relay Meeting, 6:00 p.m., Harlem Library
April 13	Admin/Council Committee Meeting, 10:00 a.m., City Hall
April 13	Comm. Svcs. /Council Committee Meeting, 2:00 p.m. CH
April 15	Merchants Meeting, 8:00 a.m., My Sister’s Loft
April 15	Crosswalks Bid Opening, 2:00 p.m., City Hall
April 17	Trash and Treasure/BBQ, 8:00 a.m., HUMC Field
April 18	Georgia Cities Week, April 18-24
April 19	Work Session/Council Meeting, 6:30 p.m., City Hall

Other: There was none at this time.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, and Councilwoman Robin M. Root; STAFF: City Manager Jean R. Dove, Assistant City Manager Jason Rizner, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Jesse Bowman, Julie Miller, Robert Fields, Cheteka Allen, Phil Turner, Fred Fischer, John McClellan, and Amber Lazenby; ABSENT: Councilman John Thigpen.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Crosswalk Bids-Engineer John McClellan: Mr. McClellan addressed Council. We had a bid opening on April 15. We received two bids:

- Mandy Corporation DBA Georgia's Wildcat Paving \$ 77,524.61
- Beam's Contracting \$113,906.78

The project includes nine crosswalks; from the Library to Church Street including the four at the red light. A resolution has been included for Council's consideration to award the bid to Mandy Corporation as the low bidder. City Attorney Fleming commented on the difference in the pricing on the traffic control portion of the bids for both contractors.

The bids came in higher than the funding we have for the project. Mayor Culpepper asked City Engineer McClellan to look at the possibility of a reduction in the actual crosswalks. Mr. McClellan had spoken with Mandy Corporation about this; they could do but they would have to revise the bid numbers (unit prices). We would have to go to bid again. Councilman Blalock wanted City Engineer McClellan's opinion on the material. Mr. McClellan commented that an addendum was done to consider doing brick print. Mr. McClellan gave a comparison on both the brick print and the XD material. He was not as confident on the material of the brick print; he leans towards the XD material.

Change Order #1-S. Louisville Street Waterline: Mr. McClellan addressed Council. The total for deducts and additions is \$9,031.58. This will come from the contingency portion of the contract. There are no additional funds due from the City. The changes included the change out of nine connections outside the City that had to be made larger. Mayor Culpepper asked how far along the project was; 85% complete. The project could possibly be completed within three weeks. The sewer portion of the project has been closed out. There is about \$6,000.00 left in contingency on the waterline portion in the event something else comes up.

UNFINISHED BUSINESS (cont'd):

Ordinance-2nd Reading-Supplement to the Code of Ordinances: This will be the final reading. The ordinance is accepting the supplement of the codified ordinances that were sent in previously.

Other: There was none at this time.

NEW BUSINESS:

Forestry Grant Resolution-ACM Jason Rizner: This is a Resolution authorizing the City to submit a 2010 Urban and Community Forestry Grant application to the Georgia Forestry Commission. The proposed uses for the grant are inventorying and naming of trees in our area. It can also be used for training those who would be doing the inventory and identification.

Policies and Procedures-Senior Center-City Manager Jean Dove: A proposed Policies and Procedures manual was previously reviewed by the Community Services Committee and is being recommended for approval. Mayor Pro tem Dixon inquired about a pool of volunteers; Councilwoman Root responded that there is a small pool of volunteers. We do currently have a worker through the "Experience Works" program. She will be at the Center Monday thru Friday from 9-1.

Quarterly Council Review Meeting Date: The meeting was previously set up for Friday, April 30; the Mayor can not be present on that day. It has tentatively been moved to Friday, May 5.

Other: There was none at this time.

Being no further business to discuss, the meeting closed at 6:50 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular meeting on Monday, April 19, 2010 at City Hall following the Work Session scheduled for 6:30 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, Assistant City Manager Jason Rizner, City Clerk Debra E. Moore and City Attorney Barry Fleming; VISITORS: Jesse Bowman, Julie Miller, Robert Fields, Cheteka Allen, John McClellan, Phil Turner, Fred Fischer, and Amber Lazenby.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the Minutes: Mayor Culpepper called for a motion for the approval of the minutes of the March 15, 2010 Regular Meeting as written; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor.

Special Recognition: Mayor Culpepper and Julie Miller of Family Connections recognized Cheteka Allen as Employee of the Quarter for the 1st Quarter of 2010.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the Month of March 2010:

Community Connections	Julie Miller, Family Connections Director
Public Works Department	Robert Fields, Public Works Director
Planning & Zoning Department	Robert Fields, Public Works Director
Public Safety Department	Jesse Bowman, Public Safety Director
Administrative Department	Jean Dove, City Manager
Museum	Jean Dove, City Manager

Note: Councilman Thigpen arrived at 7:12 p.m.

Councilman Thigpen asked for the status of the Gazebo project; showing 98% complete. City Manager Dove responded there were some minor touch ups; the architect released the project last week. Mayor Culpepper asked for the status of the Walton Rehabilitation project. City Manager Dove responded that the plans are being reviewed by City Engineer McClellan at this time.

UNFINISHED BUSINESS:

Crosswalk Bids-Engineer John McClellan: Councilman Blalock asked what the status was of DOT's approval of the material proposed to be used; it has not been approved as yet. Mr. McClellan was unable to speak with anyone today. The Resolution addresses the issue on the material; "contingent on approval of XD". The XD material is more durable than the material used in Thomson and North Augusta (street print). There was discussion on taking out the crosswalks at the red light. It could possibly cut the project cost in half; would not be able to keep the unit prices in the original bid (Mandy Corporation). Taking these out could bring the project down to about \$47,000.00; we have a total budget of about \$43,000.00. Councilman Blalock made the motion to disapprove awarding the bid at this time; 2nd by Councilman Thigpen. Discussion: City Engineer McClellan asked if we want to go back out to bid. Councilman Blalock made the motion to amend the original motion to include re-bidding the project without the inclusion of the four crosswalks at the red light; 2nd by Councilman Thigpen. Motion carried; all in favor. City Engineer McClellan brought up the "Traffic Control" section of the bid; if the City could do, it would cut another \$9,000.00 from the project. Mayor Culpepper suggested getting the bids with and without the Traffic Control portion. Councilman Blalock asked Public Works Director Fields what his opinion was on handling this portion. Mr. Fields responded that we do have the resources and flaggers; he will report back to City Manager Dove. The project should last an estimated 30 days.

Change Order #1-South Louisville Waterline: Councilwoman Root made the motion to approve Change Order #1 for the South Louisville Waterline project as presented; 2nd by Mayor Pro tem Dixon. Discussion: The change order does not add any additional funds due on the project; this will be moved from the Contingency line item of the project. Motion carried; all in favor.

Ordinance-2nd Reading-Supplement to the Code of Ordinances: This ordinance is approving the addition of the codified ordinances to the Code of Ordinances; it will be effective April 19, 2010. Councilman Thigpen made the motion to approve this as the 2nd and final reading of said Ordinance; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Forestry Grant Resolution: Councilman Blalock made the motion for the approval of said Resolution to make application to the Georgia Forestry Commission for the 2010 Urban and Community Forestry Grant; 2nd by Councilwoman Root. Motion carried; all in favor.

NEW BUSINESS (cont'd):

Polices and Procedures-Senior Center: Mayor Pro tem Dixon made the motion for the approval of the recommendation by the Community Services Committee to accept the proposed Polices and Procedure manual for the Senior Center; 2nd by Councilwoman Root. Motion carried; all in favor.

Announcements:

April 18	Georgia Cities Week
April 20	Public Safety Committee Meeting
April 20	Garden Club
April 21	Senior Appreciation Day
April 26	Museum Volunteer Meeting
April 26	HPC Meeting
April 27	GMA Listening Session
April 30	Relay for Life
May 7	Quarterly Review-Tentative
May 10	Festival Meeting
May 13	Woman's Club Meeting
May 17	Work Session/Council Meeting

Executive Session-Legal/Personnel: Councilman Thigpen made the motion to adjourn to Executive Session with a 5 minute break; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. The Regular meeting adjourned at 7:42 p.m.; Executive Session convened at 7:49 p.m.

Councilman Thigpen made the motion to adjourn Executive Session and to re-open the Regular meeting; 2nd by Councilwoman Root. Motion carried; all in favor. Executive Session adjourned at 8:20 p.m. and the Regular meeting reconvened.

City Attorney Fleming reported that there was one legal and two personnel issues discussed and that no final action was taken.

Councilwoman Root made the motion to approve the City Attorney's report and for the approval of Mayor Culpepper to sign the Affidavit acknowledging this; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other-Consulting Agreement-Public Private Partnership Project Management: Councilman Thigpen made the motion for the approval of the hiring of Public Private Partnership Project Management, a consulting firm, to work with the Public Safety Building Project; 2nd by Councilman Blalock. Motion carried; all in favor.

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Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk