

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; ABSENT: Mayor Pro tem Rudolph Dixon; VISITORS: Valerie Rowell, Denise Carter, Jerry Campbell and Robert Fields.

The meeting was called to order by Mayor Culpepper at 6:00 p.m.

The Invocation was given by Councilman Blalock.

The Pledge of Allegiance was led by Mayor Culpepper.

City Hall-Carpet Quote: City Manager Dove reported that she had received a quote for the replacement of the carpet in the main room of City Hall. The quote was in the amount of \$4,740.00. This was for the carpet and the placement of “strips” in the doorways of Council’s office, the hallway and the entrance to Penny’s office. The existing carpet was exposed to the weather during construction of the addition; it had not been rolled back. Mayor Culpepper feels that it is the responsibility of the contractor to replace the carpet. The re-carpeting would be from the tile floor to the front door. Mayor Culpepper feels that we should not have to pay the overhead and profit portion of the quote. City Manager Dove to address the issue with the contractor.

Proclamation-Star Student: City Manager Dove reported that this is the 48th year and is presented annually. Council will need to approve the proclamation.

February Council Meeting Date: City Manager Dove reported that February’s Council meeting date falls on President’s Day; this is a City holiday. It was discussed at retreat to move the meeting to Thursday, February 12, 2009 the normal Work Session schedule date. Work Session would move to 6:00 p.m. with the Council meeting to follow immediately after. Council would need to approve the change.

Annexation Ordinance: P & Z Clerk Jerry Campbell presented one annexation for the month. The property is as follows:

Sarah & Alford Barnett, 6330 Harlem-Grovetown Road, Map & Parcel 042 166, Zoned R-1 and A-1, 1.5 acres

2009 Mayor Pro tem: Council will need to make nominations and approve the appointment.

2009 Council Committee’s: City Manager Dove reported that the Committee’s will be the same as 2008; the Councilmember will preside as Chairman and the Mayor will preside as Vice-Chairman on each Committee.

Housing Authority Commission: City Manager Dove reported that Council will need to approve the re-appointment of Eddie Germany and the appointment of Leeann Meyer. Both have agreed to serve or continue to serve on the Commission. This will be for the term of 2009 to 2013.

Planning and Zoning Commission: City Manager Dove reported that Council will need to approve the re-appointment of Tim Farr and Franklin Jennings to the Planning and Zoning Commission; both have agreed to continue serving. This will be for the term of 2009 to 2012.

Other: There was none at this time.

Being no further business before Council, Mayor Culpepper adjourned the Work Session at 6:17 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Thursday, January 15, 2009 immediately following the scheduled Work Session at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; ABSENT: Mayor Pro tem Rudolph Dixon; VISITORS: Same as Work Session with the addition of Phil Turner and Officer Kelvin Hartwell.

The meeting was called to order by Mayor Culpepper at 6:27 p.m.

Approval of the December 15, 2008 Regular Meeting and December 30, 2008 Budget Hearing Minutes: Mayor Culpepper called for a motion to approve the Minutes of the December 15, 2008 Regular Meeting and the December 30, 2008 Budget Hearing as written; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

Special Presentation: Phil Turner of the Historic Preservation Commission came before Council to present Certificates of Appreciation to four of the commercial properties located downtown in the Historic District. There were to the following businesses or property owners: Dr. Ron Owens, My Sisters Loft, Mark Barrs and Bobby Culpepper.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of December 2008:

Public Works Department	Robert Fields, Operations Manager
Planning and Zoning Department	Robert Fields, Operations Manager
Public Safety Department	Tom Blalock, Committee Chair
Community Connections	Jean Dove, City Manager
Administrative Department	Jean Dove, City Manager
Museum	Jean Dove, City Manager

UNFINISHED BUSINESS:

City Hall-Carpet Quote: Due to some questions with the quote, Mayor Culpepper called for a motion to table this issue; that motion was made by Councilman Thigpen; 2nd by Councilwoman Root. Motion carried; all in favor.

UNFINISHED BUSINESS (cont'd):

Other: There was none at this time.

NEW BUSINESS:

Proclamation-STAR Student: Mayor Culpepper presented the Proclamation to Council. This is the 48th year that the Harlem Woman's Club has sponsored the Columbia County STAR Program. February 12, 2009 will be designated as the "Student Teacher Achievement Recognition Day" for 2009. Mayor Culpepper called for a motion to approve the Proclamation as presented; that motion was made by Councilman Blalock; 2nd by Councilman Thigpen. Motion carried; all in favor.

February Council Meeting Date Change: City Manager Dove made the recommendation to move the February Regular Meeting date from February 16, 2009 to February 12, 2009 due to the 16th being a holiday for the City. The Work Session scheduled for that night would be moved to 6:00 p.m. with the Regular Meeting following immediately after. Mayor Culpepper called for a motion to approve the recommendation as presented; that motion was made by Councilman Thigpen; 2nd by Councilwoman Root. Motion carried; all in favor.

Annexation Ordinance-1st and 2nd Reading: Mayor Culpepper read the Ordinance to annex in the following property owned by Sarah & Alford Barnett, located at 6330 Harlem-Grovetown Road, Map & Parcel 042 166, Zoned R-1 and A-1, and 1.5 acres. The effective date of the Annexation would be February 1, 2009. Mayor Culpepper called for a motion for the approval of said Ordinance and for this to constitute as the 1st and 2nd Reading; that motion was made by Councilwoman Root; 2nd by Councilman Blalock. Motion carried; all in favor.

2009 Mayor Pro tem: Mayor Culpepper called for any nominations. Councilman Thigpen made the nomination to re-appoint Councilman Dixon as Mayor Pro tem and to close the nominations; 2nd by Councilwoman Root. Motion carried; all in favor.

2009 Council Committee Appointments: Mayor Culpepper called for a motion to approve the Council Committee Appointments for 2009; that motion was made by Councilwoman Root; 2nd by Councilman Thigpen. Discussion: The Committee's would be the same as 2008 with the Mayor presiding as Vice-Chairman and the Councilmember would preside as the Chairman. Motion carried; all in favor. The Committees are as follows:

Administrative Committee: Councilman John Thigpen, Chairman
Mayor Robert W. Culpepper, Vice-Chairman

NEW BUSINESS (cont'd):

2009 Council Committee Appointments (cont'd):

Emergency Services Committee: Councilman Tom Blalock, Chairman
Mayor Robert W. Culpepper, Vice-Chairman

Public Works Committee: Mayor Pro tem Rudolph Dixon, Chairman
Mayor Robert W. Culpepper, Vice-Chairman

Community Services Committee: Councilwoman Robin M. Root, Chairman
Mayor Robert W. Culpepper, Vice-Chairman

Housing Authority Commission Appointments: Mayor Culpepper called for a motion to approve the re-appointment of Eddie Germany and the appointment of LeeAnn Meyer to the Housing Authority Commission; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Motion carried; all in favor.

Planning and Zoning Commission Appointments: Mayor Culpepper called for a motion to approve the re-appointment of Tim Farr and Franklin Jennings to the Planning and Zoning Commission; that motion was made by Councilman Thigpen; 2nd by Councilwoman Root. Motion carried; all in favor.

Announcements:

January 19	City Hall Closed; Martin Luther King Birthday Observed
January 20	Garden Club 4:00 p.m.
January 30	Customer Service Class 9:00 a.m. Woman's Club
February 4	Community Breakfast, 7:00 a.m., Harlem Middle School
February 12	Harlem Woman's Club 4:00 p.m.
February 12	Work Session

Executive Session-Legal: Mayor Culpepper called for a motion to adjourn the Regular Meeting to go into Executive Session to discuss legal matters; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor. The meeting adjourned at 6:55 p.m.; Executive Session convened at 6:55 p.m.

Mayor Culpepper called for a motion to adjourn Executive Session and to re-convene the Regular meeting; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor. Executive Session adjourned at 8:03 p.m.; the Regular meeting re-convened at that time.

NEW BUSINESS (cont'd):

Executive Session-Legal (cont'd): Mayor Culpepper called for a report from the City Attorney. City Attorney Fleming reported that three legal issues were discussed and that no final action was taken. Mayor Culpepper called for a motion to approve his signature to the Affidavit acknowledging this report; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Motion carried; all in favor.

Other: There was none at this time.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Motion carried; all in favor. The meeting adjourned at 8:04 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a Called Meeting on Tuesday, January 6, 2009 at 9:00 a.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove and City Clerk Debra E. Moore; VISITORS: Ann Blalock.

Purpose: Oaths of Office-Councilman Tom Blalock
Councilwoman Robin M. Root
Approval of 2009 Budget
Resolution-EIP Grant

The meeting was called to order by Mayor Culpepper at 9:00 a.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Oaths of Office-Councilman Tom Blalock and Councilwoman Robin M. Root:
Mayor Culpepper administered the Oaths of Office for Councilman Tom Blalock and Councilwoman Robin M. Root.

Approve 2009 Budget: City Manager Dove presented the 2009 Budget to Council as follows:

General Fund:

Administrative	\$ 479,015
Public Safety	664,640
Streets & Drains	358,200
Garbage	190,000
Museum	<u>42,950</u>
Total General Fund Expenditures	\$1,734,805
Total General Fund Revenues	\$1,734,805

Approve 2009 Budget (cont'd):

Water and Sewer Fund:

Revenue	\$1,133,100
Expenditures	\$1,133,100

Total All Funds:	\$2,867,905
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Mayor Culpepper called for a motion to approve the budget as presented; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Discussion: City Manager Dove reported that the budget reflects the proposed 5% increase in water, sewer, and garbage rates and the changes to the Public Safety Department. Motion carried; all in favor.

Resolution-EIP Grant: Mayor Culpepper presented the Resolution to Council. The Resolution is for the support of the application for CDBG/EIP (Community Development Block Grant/Employment Incentive Program) funds to loan to Lucky Lady Pecans, Gifts and More, Inc. to purchase equipment to further expand their business in the City of Harlem. The loan proceeds will establish the City's Revolving Loan Fund for future economic development projects.

The funds come to the City to be loaned out to businesses for the help in the creation of jobs. It is a revolving loan program. The City will provide the funding for the required audit. It is an \$180,000.00 grant; the City will always administer the money.

Mayor Culpepper called for a motion for the approval of the Resolution for the EIP Grant; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a Called Meeting on Monday, February 2, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: J. Arthur Harris

Purpose: Water Line Connection
City Charter-Update
Executive Session-Personnel

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Water Line Connection: City Manager Dove reported on this item. If we guarantee a water purchase of 100,000 to 250,000 gallons per day; the City of Thomson is offering a rate of \$1.87 per 1000 gallons. She reported that Thomson will put in the infrastructure; we will have to put in the chlorinator. We are currently paying Columbia County an estimated \$1.35 per 1000 gallons. Mayor Culpepper questioned about the sewer; City Manager Dove responded that the information was forthcoming. Councilman Blalock had some of the same concerns as we started looking at a second source for sewer and now we are looking at doing a waterline. Councilman Thigpen is in favor of having a second source for water especially if they are willing to pay for the infrastructure. Mayor Culpepper questioned if we would be responsible for maintaining the pump station that is installed. City Manager Dove responded that she felt they would own it as they are putting it in. We would have to work out a contract to determine responsibilities; they will own everything except the chlorine booster. City Manager Dove mentioned that Billy Clayton of Columbia County Water and Sewer had encouraged us to have a back up water source. City Attorney Fleming asked about the Ordinance in place now and how it addresses the costs charged to the customers. Currently there is a provision that when Columbia County increases the cost to us we increase the cost to the customers by the same amount. He suggested we think about the differences in what the County charges and what Thomson charges and maybe consider purchasing a higher amount to get the lower cost per thousand gallons (\$1.50) and negotiate to see if Thomson would match the County's price for the higher gallon purchase. No final decision was made; negotiations will continue.

City Charter-Update: City Attorney Fleming: Included in Council's packets was a copy of the bill that will be introduced to the legislature. Council has already approved the Resolution to proceed with this. The update will give back veto power to the Mayor and the Mayor will count towards a quorum. These items were in the original Charter, taken out and are being put back in. City Attorney Fleming had a couple of suggestions for Council. In Section 2 sub-section 4, this is new, it will give the Mayor veto power specifically on appropriations; this would give the Mayor "line item veto" on budgets. The other suggestion pertained to overriding vetoes. The recommendation is to have a four member vote to override a veto. Prior the votes were 3 to pass and 3 to veto; recommendation is for 3 to pass and 4 to veto. It was agreed upon to leave it at 3 to pass and 3 to veto. Council was also in favor of the "line item veto". Councilman Blalock question about the wordage in Section 1 about doing voting by voice; he prefers by a show of hands. City Attorney Fleming stated that it was standard wording; the next line addresses voting by roll call.

City Attorney Fleming will have a conversation with Senator Jackson about the bill; Mayor Culpepper will speak with Representative Anderson.

Executive Session-Personnel: Mayor Culpepper called for a motion to adjourn to Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor. Executive Session convened at 7:30 p.m.

Mayor Culpepper called for a motion to adjourn Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. Executive Session adjourned at 8:20 p.m.

Mayor Culpepper called for a report from the City Attorney. City Attorney Fleming reported that one personnel issue was discussed and that no final action was taken.

Mayor Culpepper called for a motion to approve his signature to the Affidavit affirming this report; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

Other: City Attorney Fleming reported that mediation has been set up for March 5, 2009 at 10:00 a.m. at the offices of Fulcher Hagler. He recommended that the Mayor and at least one Councilmember, City Manager Dove and Operations Manager Robert Fields be in attendance. Councilman Thigpen volunteered to be present.

City Attorney Fleming suggested that Council go back into Executive Session for further discussion. Mayor Culpepper called for a motion to reconvene Executive Session; that

Other (cont'd): motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. Executive Session reconvened at 8:30 p.m.

Mayor Culpepper called for a motion to adjourn Executive Session; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. Executive Session adjourned at 8:41 p.m.

Mayor Culpepper asked for a report from City Attorney Fleming. City Attorney Fleming reported that one legal issue was discussed and that no final action was taken.

Mayor Culpepper called for a motion for the approval of his signature to the Affidavit affirming this report; that motion was made by Councilwoman Root; 2nd by Councilman Thigpen. Motion carried; all in favor.

Being no further business before the Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, and Councilwoman Robin M. Root; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney David Dekle; ABSENT: Councilman John Thigpen; VISITORS: Penny Salley, Chuck Meadows, Bobby Cash, John McClellan, Seaborn Street, Fred Fischer, Phil Turner, Jerry Campbell, Larry Wolfe, Julie Miller, Valerie Rowell, and Hugh Jones.

The meeting was called to order by Mayor Culpepper at 6:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

City Hall Expansion: City Manager Dove gave an update. The furniture, phones and computers are being installed now; will start moving back down next week.

Public Works Schedule: City Manager Dove reported that Public Works had currently been working four tens for the last several months on a trial basis. It has been decided to return to the five eights. This is in part to having had several emergencies come up on the Fridays the employees were off and not having enough people available to work.

City Charter-Update: City Manager Dove reported that Representative Anderson wants all of Council to sign the Resolution to show their support in updating the Charter. The ad has been turned in to run in the next week or so.

Thomson/McDuffie County Water Line Connection: Mayor Culpepper asked City Engineer John McClellan to address this issue. It was stated that it would be in our best interest to tie all the way into the ten inch line. The line will go under the railroad. This will help fill our tank faster. Mayor Culpepper asked City Manager Dove if there were funds available to do the work; there should be in the Capital Projects Account; will need to check on. Mayor Culpepper is recommending sending this item to the Public Works Committee to discuss and research funding. City Engineer McClellan reported that Thomson will run the line to the County line only; we'd have to run the line from there to our tank on Sawdust Road. Councilwoman Root had a question concerning the chemicals; we would have to monitor the chlorine and fluoride. City Engineer McClellan stated that those details would have to be worked out. Councilman Blalock how things were handled with Columbia County; we monitor and maintain the chemicals. The recommendation will be to table and send to the Public Works Committee.

Annexation Ordinance: City Manager Dove reported that there was one annexation for the month. The property is located at 6339 Harlem Grovetown Road, Map and Parcel 042 167C, zoned R1-A, and is a one acre tract owned by Chad and Melissa Poole.

Proclamation-Arbor Day: Council will need to approve. The City is being recognized for its' second year's designation as a "Tree City USA". There will be a presentation and planting of four crate myrtles that are being donated by the Pioneer Garden Club on Tuesday, February 17, 2009 at 4:00 p.m.

Job Description-Public Safety Director: The Public Safety Committee is making a recommendation to change the residency requirement from "Must reside within five miles of the City limits" to ".....within a reasonable distance and time."

Other: There was none at this time.

Being no further business for discussion only, work session was closed at 6:20 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Thursday, February 12, 2009 immediately following the scheduled Work Session at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, and Councilwoman Robin M. Root; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney David Dekle; ABSENT: Councilman John Thigpen; VISITORS: Penny Salley, Chuck Meadows, Bobby Cash, John McClellan, Seaborn Street, Fred Fischer, Phil Turner, Jerry Campbell, Larry Wolfe, Julie Miller, Valerie Rowell, Hugh Jones, Joey Reed and Jose Robles.

The meeting was called to order by Mayor Culpepper at 6:24 p.m.

Approval of Minutes: Mayor Culpepper called for a motion for the approval of the January 6, 2009 Called Meeting and the January 15, 2009 Regular Meeting as written; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Bobby Cash-Special Presentation: Bobby Cash presented Mayor and Council, City Manager and City Clerk with Certificates of Appreciation for their support of the National Guard 278th MP Division during their 2nd deployment to Basra, Iraq. The City is a recognized as an Army Employer.

4th Quarter 2008 Employee Recognition: Penny Salley of the Administrative Department was recognized as Employee of the Quarter for the 4th quarter of 2008. She was presented with a Certificate of Appreciation and \$100.00 savings bond.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of December 2008:

Public Safety Department	Chuck Meadows-Assistant Chief
Public Works Department	Seaborn Street-Public Works Foreman
Community Connections	Julie Miller-Director
Planning and Zoning Department	Denise Carter-Clerk
Museum	Denise Carter-Clerk
Administrative Department	Jean Dove-City Manager

UNFINISHED BUSINESS:

Thomson/McDuffie County Water Line Connection: Mayor Culpepper called for a motion to table this item and send it to the Public Works Committee for discussion and funding sources; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Annexation Ordinance-1st and 2nd Reading: Mayor Culpepper presented the Ordinance to annex in the following property:

Chad and Melissa Poole, 6339 Harlem Grovetown Road, Map and Parcel 042 167C,
Zoned R1-A, 1.0 Acres

This annexation will become effective March 1, 2009.

Mayor Culpepper called for a motion to accept this as the 1st and 2nd Reading and for the approval of said Ordinance; that motion was made by Councilman Blalock; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Arbor Day Proclamation: Mayor Culpepper asked Councilman Blalock to present this to Council. The Proclamation is recognizing Tuesday, February 17, 2009 as Arbor Day in the City of Harlem. The City is also being recognized for its' second year as having the designation of a "Tree City USA". There will be a ceremony on Tuesday afternoon at 4:00 p.m. The Pioneer Garden Club has donated four crate myrtles for planting on N. Louisville Street in the Business District. Mayor Culpepper called for a motion to approve his signing of the Proclamation as presented; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Motion carried; all in favor.

Job Description-Public Safety Director: A recommendation from the Public Safety Committee has been received in reference to the residency requirements of the Public Safety Director. The recommendation is to change "Must reside within five miles of the City Limits" to "Must reside within a reasonable distance of the City Limits". Mayor Culpepper called for a motion to approve the recommendation of the Public Safety Committee; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Announcements:

February 16	City Offices Closed-President's Day
February 17	Garden Club Meeting 4 p.m.-Arbor Day Celebration
February 19	Merchants Association 8 a.m.-Tracy Luckey Company
February 23	Historic Preservation Commission 7 p.m.-City Hall
February 24	Bingo Harlem Woman's Club 7-9 p.m.
February 26	Planning and Zoning Meeting 7 p.m.-City Hall
March 3	Planning and Zoning Meeting 7 p.m.-City Hall
March 4	Community Breakfast 7 a.m.-Harlem Middle School
March 9	Oliver Hardy Festival Committee Meeting 7 p.m.-City Hall
March 12	Harlem Woman's Club 4 p.m.
March 12	Council Work Session 7 p.m.-City Hall
March 16	Council Regular Meeting 7 p.m.-City Hall
March 26	Senior Center Bid Opening 10 a.m.-City Hall

Executive Session-Legal: Mayor Culpepper called for a motion to adjourn the Regular Meeting to go into Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor. The meeting adjourned at 6:54 p.m. Executive Session convened at 7:00 p.m.

Mayor Culpepper called for a motion to adjourn the Executive Session and the reconvene the Regular Meeting; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. Executive Session adjourned at 7:36 p.m.

Mayor Culpepper called for a report from the City Attorney. City Attorney Dekle reported that one legal issue was discussed and that no final action was taken.

Mayor Culpepper called for a motion to approve his signature of the Affidavit acknowledging the report given by the City Attorney; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Motion carried; all in favor.

Other: Larry Wolfe of Quality Trailers came before Council with complaints on the Ordinance that is in place that pertains to carports. He feels that it should be abolished. He has a problem with carports needing to be built of like materials as the primary structure; it causes an undo financial hardship on the citizens. Mr. Wolfe stated that he had rode around town and found buildings that had been constructed out of wood and they should have been made to build them out of like materials. He would not give examples. He feels that there is a double standard. This requirement is hurting their business. Carports are not permanent structures; it is temporary. The City defines a temporary structure as "one that is not in place no longer than 30 days". A temporary structure is mobile. A carport is considered an accessory building or structure and is

Other (cont'd): permanent. This has been in place since April 2006. Mr. Wolfe feels that the ordinance needs to be amended.

Hugh Jones of the Shady Grove Subdivision (S. Fairview Drive) addressed Council stating that he feels that Council is playing around and does not come to a decision. He stated he was having a carport issue that has been going on for six months (started November 2008) and has not been resolved yet.

Mayor Culpepper stated that their issues would be considered and someone would get back with them.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore and City Attorney Adam Nelson; VISITORS: Jose Cabrera, Fred Fischer, Jerry Campbell, Phil Turner, Chuck Meadows, Julie Miller and Robert Fields.

The meeting was called to order at 7:00 p.m. by Mayor Culpepper.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Waterline Connection-Thomson/McDuffie County: City Manager Dove reported that the estimated cost of the project was \$86,000.00; there are funds available in the Capital Improvement Account. The connection would be from the County line (McDuffie) to the water tank located at Sawdust Road. This would be an eight inch line.

Alcohol Beverage License-Las Lomas: Jerry Campbell reported an application and all applicable fees had been received for a license to sell alcohol by the drink from Las Lomas. Council will need to approve or disapprove the issuance of said license.

Planning & Zoning Commission Recommendations:

- **Lee Anderson-Rezoning from B-3 to I-1:** Jerry Campbell reported that a rezoning request had been received for the property located at 190 E. Milledgeville Road (former Bill's Dollar Store). The request is to change from a B-3 Business to I-1 Industrial. The property will be used to manufacture open trailers. City Manager Dove reported that Mr. Anderson is requesting a conditional use permit. Currently the Ordinance does not provide for a conditional use; we would have to amend the Ordinance. City Attorney Nelson stated that it would be best to do a conditional use for the property and not a zoning change. The Planning and Zoning Commission made a recommendation to approve the request based on Mr. Anderson stating he would sign a paper stating he wants the property to revert back to B-3 in the event the project does not work out. We would have to amend the Ordinance to provide for a conditional permit. Mayor Culpepper wanted to know if this is put in the guidelines and if they don't comply, can the City revoke the permit; City Attorney Nelson responded in the affirmative. Council could amend the Ordinance to provide for a conditional use; the 1st Reading could be done Monday, March 16, 2009 and the 2nd Reading could be done in April. There was a question if Mr. Anderson could begin work (upgrades to fire code) on the renovations of the building; City Attorney Nelson yes he could but at his own risk.
- **James Lewis-Rezoning Request from I-1 to R-3:** Jerry Campbell reported that a rezoning request had been received for the property located on Planer Mill

Planning & Zoning Commission Recommendations (cont'd):

- **James Lewis-Rezoning Request (cont'd):** Road. The request is the change the zoning on the property from I-1 Industrial to R-3 Residential. The property will be used to for the construction of a proposed 16 unit senior housing development. Planning & Zoning is recommending the request for approval.

Census Committee: Jerry Campbell reported that in preparation for the upcoming 2010 Census taking, that the Census Bureau is requiring that City's have a Census Committee to promote the census. They will provide some materials, but no funding. A suggested list of Committee members has been enclosed with Council's information, but will take any suggestions from Council as well.

Tree Board Member: City Manager Dove reported that the positions held by Gary Holland and Jean Turner are up for appointment. Ms. Turner has agreed to serve another term; there has been no response at this time from Mr. Holland.

Resolution-City Government Week: City Manager Dove reported that City Government week is April 19-25, 2009. Events Coordinator Denise Carter will be heading up. The Resolution is in support of Georgia Cities Week.

Resolution-Community Connections: Julie Miller, Executive Director of Family Connection of Columbia County, Inc., presented Council with the Resolution. The Resolution is for the support of the provision of Family Support Services through a contract with the Department of Human Resources. The contract is for the time period of October 1, 2008 through September 15, 2009.

Ordinance-Annexation: Jerry Campbell reported that he had received a request from property owner Bruce Newsome of 6337 Harlem-Grovetown Road for annexation into the City limits of Harlem. The property is a total of 1.497 acres, map and parcel 042 167B, and zoned R-1A. The first reading of the Ordinance will be on March 16, 2009; the second reading will be in April. The effective date of the annexation will be May 1, 2009.

Other: Councilman Thigpen asked for guidance on what Council will need to do in reference to the re-zoning request of Lee Anderson. City Attorney Nelson recommends tabling the issue until the Ordinance is amended. Mr. Anderson will have to re-apply; additional information will be needed. Council can modify the request; will not allow any storage on the property; he has other areas. Mr. Anderson would have to list qualifications for the use.

Councilman Thigpen is requesting a Work Session with Mayor and Council and the Harlem Foundation (if they want) on the downtown Theatre and where it stands. The

Other (cont'd): building has been idol way too long and would like to discuss the direction that Council would like it to go. Also wants to include Ben Carter, Architect, in the session.

City Manager Dove reported that the contractor (WBM) will be in Monday to start on Council's offices.

Being no further business for discussion, the meeting closed at 7:50 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Monday, March 16, 2009 at Harlem City Hall at 7:00 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Adam Nelson; VISITORS: Scott Johnson, Tripp Lonergan, Fred Fischer, Chuck Meadows, Valerie Rowell, Joey Reed, Jerry Campbell, Robert Fields, Jose Cabrera, Phil Turner, Hugh Jones, Misty Hamb, Tina Sidener, Jim Kaefer, and John McClellan.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

Approval of the Minutes-February 2009: Mayor Culpepper called for a motion to approve the Minutes of the February 2, 2009 Called Meeting and the February 12, 2009 Regular Meeting as written; that motion was made by Councilwoman Root; 2nd by Councilman Blalock. Motion carried; all in favor.

Public Comment: Scott Johnson, 6343 Harlem-Grovetown Road, Harlem, GA 30814; Subject: Harlem-Grovetown Road. Mr. Johnson is the Assistant County Administrator as well as a resident of the City of Harlem. Mr. Johnson addressed Council with his concerns of the speed limit on Harlem-Grovetown Road after the vehicle accident this same morning. There were discussions about the signage on the road. Mr. Johnson stated that the County is prepared to move the signs in the County, but had not received notification that the City had amended the speed limits within the City limits and were ready to proceed. City Manager Dove stated that Council had passed this previously and that we were ready. Mr. Johnson made the suggestion that Council should consider placing rumble strips coming up to the stop sign. The estimated cost would be \$500.00 and that the County would do the work for the materials and labor. The recommendation would be two sets and placement closer to the stop sign. Mayor Culpepper asked Mr. Johnson what Columbia County's plans are for Harlem-Grovetown Road; Mr. Johnson stated that they have done a speed study, but are still waiting on the results.

Department Reports: The following reports were given for the month of January 2009:

Community Connections
Public Works Department

Misty Hamb, PSSF Coordinator
Robert Fields, Operations Manager

Department Reports (cont'd):

Planning and Zoning Department
Police Department
Fire Department
Museum
Administrative Department

Robert Fields, Operations Manager
Chuck Meadows, Asst. PS Director
Chuck Meadows Asst. PS Director
Jean Dove, City Manager
Jean Dove, City Manager

UNFINISHED BUSINESS:

Waterline Connection-Thomson/McDuffie County: City Engineer John McClellan addressed Council. The cost estimate for the project is \$86,000.00; he has received the information from the City of Thomson Engineer. Several questions that came out of the Public Works Committee meeting were addressed: the City of Thomson will own and operate the pump station; there will be timers, connect with telemetry. The pumps will be above ground; there will be no concerns for the City of Harlem as the City of Thomson will operate. A change order will not be done; the City of Thomson will put it out to bid. It will be done with two pay requests. Councilman Thigpen discussed the existing tank as already having a 10" waterline and that a 6" waterline is going down Sawdust Road. This was confirmed. The proposed line would be run from the McDuffie/Columbia County line to our line. Councilman Thigpen asked why we needed the line; it would be for future growth and better pumping. There would be a direct feed to the tank on Sawdust; less pumping resistance. Currently we have an 8" line on Highway 278; would need a 10" bore; tie into the 10" waterline. City Engineer McClellan recommends going ahead with the project (do the tie-in) between the 8" and existing 6" line on Highway 278. The East Boundary tank would become the control tank; Sawdust is currently the control tank. There would be a straight bore at the railroad. City Manager Dove commented that it was more costly to pursue the Godwin Well; estimated at \$400,000.00 to \$500,000.00. Any issues with the design, times water released, etc. will have to be worked out with the City of Thomson and will be addressed in an Intergovernmental Agreement.

Mayor Culpepper called for a motion at this time. Councilman Thigpen made the motion for the approval to proceed with the project for the waterline connection with the City of Thomson/McDuffie County and for the approval of the funding, estimated at \$86,000.00, from the Capital Improvements Account and for any necessary budgetary adjustments to that affect; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Alcohol Beverage License-Las Lomas Restaurant: City Manager Dove reported that Las Lomas has met all requirements and paid all fees. Mayor Culpepper called for a motion to approve the Alcohol Beverage License request of Jose Cabrera of Las Lomas Restaurant to sell alcohol by the drink; that motion was made by Councilman Thigpen; 2nd by Councilwoman Root. Discussion: Councilman Blalock questioned if there had been any citizen input or opposition; there had been none. Motion carried; all in favor.

Planning and Zoning Commission:

- **Lee Anderson-Rezoning Request Change from B-3 to I-1:** This request is for the property located at 190 E. Milledgeville Road. Due to a change in the original request, Councilman Thigpen made the motion to table this request until such time that the Ordinance is amended to include a Conditional Use for the B-3 zoning; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **James Lewis-Rezoning Request Change from I-1 to R-3:** The request is for the property located on Planer Mill Road, Map and Parcel 043 022U. It is to be used for a 16 unit Senior Citizen housing complex. The Planning and Zoning Commission is making the recommendation to approve the request. Councilwoman Root made the motion to approve the request for the change in the zoning for the property located on Planer Mill Road, Map and Parcel 043 022U from I-1 to R-3; 2nd by Councilman Blalock. Motion carried; all in favor.

Resolutions:

- **Georgia Cities Week:** Mayor Culpepper presented the Resolution to Council. The Resolution is in recognition of the week of April 19-25, 2009 as Georgia Cities Week. Mayor Culpepper called for a motion for the approval of said Resolution; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor.
- **Community Connection Grant:** Mayor Culpepper presented the Resolution to Council. The Resolution is for the purpose of Family Connections of Columbia County Inc. to provide family support services and to contract with the Department of Human Resources for the provision of said services. Mayor Culpepper called for a motion for the approval of said Resolution; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Annexation Ordinance: Mayor Culpepper presented the Ordinance for the annexation of the property owned by Bruce Newsome located at 6337 Harlem-Grovetown Road, Map and Parcel 042 167B, Zoned R1-A for a total of 1.497 acres. Mayor Culpepper called for a motion for the approval of this being the first reading of said Ordinance; that motion was made by Councilman Blalock; 2nd by Mayor Pro tem Dixon. Discussion:

NEW BUSINESS (cont'd):

Annexation Ordinance (cont'd): Jerry Campbell stated that with the annexation of this property that the City of Harlem will be the same size of Grovetown; 4.4 square miles. The second reading of the Ordinance will be done at the April 2009 meeting and if approved will become effective May 1, 2009. Motion carried; all in favor.

Planning & Zoning Ordinance Amendment: Mayor Culpepper presented the Ordinance to Amend the Conditional Use Table to allow for the issuance of a Conditional Use Permit in the General Business District (B-3) for the purpose of Light Manufacturing Operations including predominately indoor industrial activities involving only those operations generating no significant particular or gaseous emissions which could create harmful or unpleasant effects outside the immediate area of activity, including operations such as assembly, binding, bottling, engraving, fabricating, freezing, optical goods, grinding, packaging, printing physical processing, research, storage or testing of previously manufactured components or previously prepared materials. Mayor Culpepper called for a motion for the approval to accept this as the first reading of said Ordinance amendment; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Discussion: The second reading will be done at the April 2009 meeting. Motion carried; all in favor.

Appoint Tree Board Members: The positions, currently held by Jean Turner and Gary Holland, are up for appointment. Mrs. Turner has agreed to serve another term; have not received word from Mr. Holland. Mayor Culpepper called for a motion at this time. Councilman Blalock made the motion to approve the re-appointment of both Jean Turner and Gary Holland to the Tree Board; 2nd by Councilman Thigpen. Motion carried; all in favor.

Census Committee: The Census Committee is a requirement for the promotion of the upcoming 2010 census taking. Councilwoman Root made the motion to approve the formation of the Census Committee and for the approval to give Jerry Campbell the authority to form the Committee; 2nd by Mayor Pro tem Dixon. Discussion: The Committee is to promote the 2010 Census and have no other authority. Motion carried; all in favor.

Other: Councilman Blalock made the motion to authorize and expedite the improvements (rumble strips) to Harlem-Grovetown Road; 2nd by Councilwoman Root. Motion carried; all in favor.

Mayor Pro tem Dixon asked Council for the consideration of changing the April 16, 2009 Work Session to 6:00 p.m. on Monday, April 20, 2009 with the Council meeting to immediately follow after and made a motion to that affect; 2nd by Councilman Thigpen.

NEW BUSINESS (cont'd):

Other (cont'd): Discussion: Mayor Culpepper would like Council to consider moving Work Session permanently. Motion carried; all in favor.

Announcements:

March 17	Community Connection Board Meeting 9:30 a.m. Evans
March 17	Pioneer Garden Club 4 p.m. Harlem Library
March 18	Historic Preservation Commission 6:30 p.m. City Hall
March 26	Bid Opening-Senior Center-10 a.m. City Hall
March 27	Employee Quarterly Luncheon-12 Noon Woman's Club
March 28	Easter Egg Hunt 11 a.m. City Park
April 7	Administrative Committee Meeting 9 a.m. City Hall
April 7	Community Services Committee Meeting 2 p.m. City Hall
April 9	Harlem Woman's Club Meeting 4 p.m. Woman's Club
April 13	Oliver Hardy Festival Committee Meeting 7 p.m. City Hall
April 16	Merchant's Meeting 9 a.m. City Hall
April 16	Work Session 7 p.m. City Hall (changed to April 20, 6 p.m.)
April 18	Trash to Treasures 8-1 Methodist Church Lot
April 20	Council Meeting 7 p.m. City Hall (changed to after 6 p.m. WS)

Executive Session-Legal/Real Estate: Mayor Culpepper called for a motion to adjourn to Executive Session; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. The Regular Meeting adjourned at 7:54 p.m.; Executive Session convened at 8:05 p.m.

Mayor Culpepper called for a motion to adjourn Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor. Executive Session adjourned at 8:35 p.m. and the Regular Meeting reconvened.

Mayor Culpepper called for a report from the City Attorney. City Attorney Nelson reported that four Real Estate issues were discussed and that no final action was taken. Mayor Culpepper call for a motion for the approval of his signature to the Affidavit acknowledging said report; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

Councilman Blalock made the motion to approve for the City Manager to proceed with the condemnation of the previously approved said piece of property; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other: A tentative date will be set for a Work Session on the Theatre. City Manager Dove will coordinate with the Architect. Possible dates are 3/24, 3/26 and 4/1. We have

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Other (cont'd): the bid opening on the 26th for the Senior Center. Mr. Carter will be in attendance for that; should be a good time to have the Work Session afterwards. City Manager will confirm.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Valerie Rowell, Fred Fischer, Jerry Campbell, Jesse Bowman, Mike Rorick, Misty Hamb, Robert Fields, and Phil Turner.

The meeting was called to order by Mayor Culpepper at 6:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Ordinance Number 427-Annexation**
- **Ordinance Number 428-Amending Planning & Zoning Ordinance**

City Manager Dove reported that these items require the formality of doing the 2nd Readings and for Council to approve or disapprove.

Zoning Request-Lee Anderson: It was reported that currently no permits have been purchased (building and/or electrical). A paint booth with ventilation is required. The County will inspect. Mr. Reed has questioned some of the codes; Planning & Zoning Clerk Jerry Campbell has spoken with the County to clarify. The Conditional Use item listing will be put on the permit that he will be required to sign. Council will have to approve the request.

New Fire Station-New Street: City Manager Dove reported that Ben Carter, the architect, has recommended not moving forward at this time. The only work that has been done so far was digging out and making the footings. Councilman Thigpen wanted to know what we would do in the mean time. City Manager Dove responded that we are looking at the BBQ pit area; costly to move dirt, etc. We need to look at what we would have to do to cancel the contract; discuss under Legal at the Regular Meeting. Councilman Blalock commented that the only place he feels is available is the BBQ pit area. We are in the same position now as we were in the beginning. City Manager Dove commented that she felt that it would be best to keep the new building in place with the Fire Department. Councilwoman Root asked if there would be a penalty for canceling the contract; City Manager Dove stated that she did not believe so, that we would only pay for what work had been done.

City Manager Dove reported to Council that the Fire Department does not want to switch buildings; Council will need to approve this.

NEW BUSINESS:

Ordinances:

- **Ordinance 429-Amending Ordinance Number 425:** This ordinance is to correct the number of acres listed for the property located at 6330 Harlem-Grovetown Road and owned by Sarah & Alford Barnett. It will amend the number of acres from 1.5 acres to 1.94 acres.
- **Ordinance 430-Annexation:** This ordinance is for the annexation of the following four properties:

James B. Lewis Sr.	435 Planer Mill Rd	8.67 acres
Kathleen A. Davenport	6485 Campbell's Way	.83 acres
John M. Lonergan	765 Knox Road	2.00 acres
Lois D. Harris	729 Sawdust Road	0.839 acres

This would become effective June 1, 2009.
- **Ordinance to Amend Alcoholic Beverage Ordinance:** This ordinance is for the amendment of Chapter 114 of the code of Ordinances of the City of Harlem related to the sale of alcoholic beverages. The ordinance is amending section 114.026 (B) Distance Requirement. The ordinance is to include restaurants operating under a conditional use permit in a residential district.

Ordinance 429 and 430 are ready for the first readings; the amended Alcoholic Beverage Ordinance is for review only.

Employee Incentive Program (EIP Grant):

- **Resolution to Create Revolving Loan Fund-**this Resolution provides that the City of Harlem will establish a revolving loan fund with all revenues and collateral obtained from the 08q-036-2-5101 Employment Incentive Program (EIP) Grant and any subsequent CDBG/EIP grants. The fund will be used for the express purpose of economic development. Council will need to approve.
- **Service of Grant-**Allen-Smith Consulting will be the grant administrator; fees are to be paid by Tracy-Luckey. The City will pay and bill Tracy-Luckey.
- **Loan Documents-**Council will need to authorize for the Mayor to sign the loan documents.

Senior Citizens Center-Award Bid: City Manager Dove reported that the low bidder was Southtree Enterprises out of Griffin, GA. The project bid is for \$542,905.00; came in under construction estimates. Ben Carter and Patsy Allen have worked with them before. The recommendation is to award the bid to them. Mayor Culpepper stated he would like to recommend that they use local contractors; already have sub-contractors. Councilwoman Root questioned if the contractor would be responsible for moving and reinstalling the playground equipment; City Manager Dove responded that she had requested for it to be included in the contract but does not know if it was or not. Councilwoman Root also asked about the removal of the trees and brush; City Manager Dove responded that the City would be responsible for the work. Councilwoman Root

NEW BUSINESS (cont'd):

Senior Citizens Center-Award Bid (cont'd): commented on there being a number of trees marked in the original playground area. Mayor Culpepper asked City Manager Dove to co-ordinate with the County.

Public Safety-Patrol Cars: Public Safety Director Jesse Brown addressed Council. He is requesting the purchase of two used Crown Victoria's from Columbia County. The total cost estimate is \$7,170.00; possibly \$500.00 to \$1,000.00 less. This includes the cars, striping, and equipment installation. Each officer would have their own vehicle; affords more accountability. Mayor Culpepper questioned about the mileage on the vehicles; the lowest was at 96,000. Council would have to approve the purchase and a budget amendment.

Speeding-Fairview Drive, E. Trippe and Ballard Drive: City Manager Dove reported that she has been looking at the feasibility of doing a three-way stop at Fairview Drive and Sawdust Road and/or rumble strips. The same is being looked at for E. Trippe and Ballard Drive; they have issues with people using Ballard Drive as a short cut. To implement three-way stops, an ordinance would have to be in place. City Manager Dove will have ready for the next meeting.

It was reported that Tim Holloway is coming out to look at the area on Harlem-Grovetown Road for the installation of the rumble strips. There was some discussion about the speed limit on Harlem-Grovetown Road. We have placed our 35 mile per hour limit signs inside the City limits. Until the County puts up the 45 mile per hour speed limit signs, there is a drop from 55 miles per hour in the County to the 35 miles per hour in the City limits.

Theatre:

- **Authorization to Proceed to Bid**-recommendation to proceed with replacement of marquee; grant and funding from the Foundation. The grant must be spent by June 30, 2009. Council will need to approve.
- **Authorization to Proceed on Architectural Work for inside of building**- Council will need to approve.

Community Development Block Grant: City Manager Dove reported that she had spoken with Patsy Allen and John McClellan in reference to this. The monies are from the stimulus that was approved. Discussions were had on uses; sidewalks, storm drains, etc. The grants are now all EIP; used to create permanent jobs. Our projects did not qualify because of temporary jobs. A potential project would be for Al Harris with Horizon Motor Coach. He was considering at one time moving his office and buses to the property he purchased near the WWTP. City Manager Dove will look at further.

NEW BUSINESS (cont'd):

Museum-Roof Repairs: City Manager Dove reported that there is a problem with the roof leaking at the Museum. Judson Whitworth Contracting was asked to give a quote on the replacement of the roof; they quoted \$34,884.00. A quote for repairs was received from Modern Roofing in the amount of \$5,520.00; will get a second quote from Thomson Roofing. It was questioned about the warranty on the current roof. The current roof is only six or seven years old; the five year warranty on labor has expired. There is a twenty year warranty on materials. The leaks are caused by the seams that are coming apart. Have tried to contact Joey Renew, but to no avail as yet; will continue trying.

Work Session Meeting Date: City Manager Dove is reported that a request and recommendation has come in to move the Work Session to 6:00 p.m. prior to the Regular meeting on Monday instead of having on Thursday prior.

Other: Councilwoman Root brought up the issue of graffiti that had been placed on the playground equipment at the City Park; needs to be cleaned. Mr. Bowman stated that he has several Community Service workers who could work on it. The County should be maintaining the park, equipment, etc. Councilman Thigpen commented about the lighting at the park; well lit. Maybe look at the feasibility of installing cameras to record those over at the park. City Manager Dove stated that we could possibly get cameras from the County to record for several days; will look into it.

Councilman Thigpen asked about a notice being put in the newsletter about snakes coming out; had a request from a resident in the Lamkin Road area.

Being no further business for discussion, the meeting closed at 6:45 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Monday, April 20, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Dixon, Councilman Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore and City Attorney Barry Fleming; VISITORS: Valerie Rowell, Fred Fischer, Jerry Campbell, Jesse Bowman, Mike Rorick, Misty Hamb, Robert Fields and Phil Turner.

The meeting was called to order by Mayor Culpepper at 6:55 p.m.

Approval of the Minutes-March 2009: Mayor Culpepper called for a motion for the approval of the March 2009 Minutes and Work Session notes as written; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Public Comment: Phil Turner asked to address Council on the Public Works department. Mr. Turner expressed his appreciation and wanted to commend the Public Works Department and the City for the services that are provided

Fred Fischer addressed Council on the idea of "sight triangles". This item stems from the recent accident on Harlem-Grovetown Road. The idea is that there would be no obstructions within the "sight triangle". This helps reduce hazards at intersections. He forwarded the information by e-mail to the Mayor and City Manager.

Department Reports: The following departments gave reports for the month of March 2009:

Community Connections	Misty Hamb, Program Coordinator
Public Works Department	Robert Fields, Operations Manager
Planning & Zoning	Robert Fields, Operations Manager
Public Safety Department	Jesse Bowman, Public Safety Director
Administrative Department	Jean Dove, City Manager
Museum	Jean Dove, City Manager

UNFINISHED BUSINESS:

Ordinances-2nd Readings:

- **Ordinance 427-Annexation-**Ordinance 427 is for the annexation of the following property: Bruce Newsome, property owner; 6337 Harlem-Grovetown Road; Map & Parcel 042 167B; zoned R1-A; 1.497 acres. This annexation would become effective May 1, 2009. Mayor Culpepper called for a motion for the approval of

OLD BUSINESS (cont'd):

Ordinances-2nd Readings:

- **Ordinance 427-Annexation (cont'd)**-this 2nd Reading of Ordinance 427 and approval of said Ordinance; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **Ordinance 428-Planning & Zoning Ordinance Amendment**-Ordinance 428 is amending Code Section 152.047: Conditional Uses-Commercial. This amendment will allow for the issuance of a Conditional Use Permit in the General Business District (B-3) for the purpose of Light Manufacturing Operations. Mayor Culpepper called for a motion for the approval of this 2nd Reading of Ordinance 428 and approval of said Ordinance; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Zoning Request-Lee Anderson: Mr. Anderson is requesting a conditional use permit for light manufacturing for the property located at 190 E. Milledgeville Road. The property will be used for the manufacturing of small open utility trailers. Mr. Anderson has agreed that if the business should fail that the property will revert back to B-3 General Business District. He has further agreed to the stipulations placed with the conditional use permit. Mayor Culpepper called for a motion for the approval of the Conditional Use Permit as requested to include the stipulations as listed; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

New Fire Station-New Street: Mayor Culpepper called for a motion to authorize the cancellation of the contract on the new fire station located on New Street based on the architect's recommendation; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Motion carried; all in favor.

A further motion was made by Councilman Blalock to cancel the prior approved change between Public Works and Public Safety to change locations; 2nd by Councilwoman Root. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Ordinances-1st Reading:

- **Ordinance 429-Amendment to Ordinance 425:** This Ordinance is for the amendment of Annexation Ordinance 425. The acreage was listed incorrectly as 1.5 acres; the total should be 1.94 acres. Mayor Culpepper called for a motion to approve this as the 1st Reading of Ordinance 429; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor.

NEW BUSINESS (cont'd):

Ordinances-1st Reading:

- **Ordinance 430-Annexation**-This Ordinance is for the annexation of the following properties:

James B. Lewis, Sr. and Miriam T. Lewis Etal, 435 Planer Mill Road, Map & Parcel 043 023, zoned R1-A, 8.67 acres

Kathleen Davenport, 6485 Campbell's Way, Map & Parcel 031 201, zoned R1-A, 0.83 acres

John M. Lonergan, Jr. and Emily Lonergan, 765 Knox Road, Map & Parcel 031-148, zoned R1-A, 2.0 acres

Lois D. Harris, 729 Sawdust Road, Map & Parcel 031 106, zoned R1-A, 0.839 acres

This ordinance will become effective June 1, 2009. Mayor Culpepper called for a motion to approve this as the 1st Reading of Annexation Ordinance 430; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Employee Incentive Program (EIP Grant):

- **Approve Resolution to Create Revolving Loan Fund**-The Resolution is to establish a revolving loan fund to be used for the express purpose of economic development. Mayor Culpepper called for a motion for the approval of the Resolution to establish the Revolving Loan Fund; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **Approve for City to Service Grant**-Mayor Culpepper called for the approval of the City to be allowed to service the Grant; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **Approve Loan Documents**-Mayor Culpepper called for a motion for the approval of the loan documents and for the authorization for the Mayor to sign them; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Senior Citizens Center-Bid Award: The low bidder on the project was Southtree Enterprises out of Griffin, GA in the amount of \$542,905.00. It is recommended for approval. Mayor Culpepper called for a motion for the approval of the bid award for the Senior Center to Southtree Enterprises in the amount of \$542,905.00; that motion was made by Councilwoman Root; 2nd by Councilman Blalock. Motion carried; all in favor.

Public Safety-Patrol Cars: The Public Safety Department is requesting the purchase of two Crown Victoria's from Columbia County. This will give each officer a car; will allow for accountability. The estimated cost is \$6,360.00; this includes the cars, striping and cages. Mayor Culpepper called for a motion to approve the purchase of said vehicles and for the approval of a budget amendment from Contingency in the Administrative Department to the Police Department in the amount of \$6,360.00; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

Theatre:

- **Authorize to Proceed to Bid on Marquee:** Mayor Culpepper called for a motion for the approval of the authorization to proceed to bid on the Marquee at the theatre; that motion was made by Councilman Thigpen; 2nd by Councilwoman Root. Motion carried; all in favor.
- **Authorize Architect to Proceed with Plans for Building Interior:** Mayor Culpepper called for a motion to approve the authorization of the Carter Watkins Architects to proceed with the plans for the interior of the theatre; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Discussion: Council will decide the steps that the renovations will take. Motion carried; all in favor.

Community Development Block Grant: No action is needed at this time.

Museum-Roof Repairs: City Manager Dove reported that funding was available in the Building Fund any necessary repairs for the leaking roof. Mayor Culpepper called for a motion for the approval of making the necessary repairs to the Museum roof, the approval of getting additional bids, and for a budget amendment to move the funds from the Building Fund to the Museum account; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Discussion: Have received one quote for repairs from Modern Roofing in the amount of \$5,520.00. Motion carried; all in favor.

Work Session Meeting Date: Mayor Culpepper called for a motion for the approval of moving the Work Session to the 3rd Monday of the month at 6:00 p.m. prior to the Regular Meeting at 7:00 p.m.; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

Announcements:

April 21	Community Connections Collaborative Meeting 9:30 a.m. Evans
April 21	Pioneer Garden Club 4 p.m. Harlem Library
April 22	Tree Board 8:00 a.m. City Hall
April 24	Quarterly Council Review Meeting-8:30 a.m. Harlem Library
April 27	Museum Volunteer Meeting-9:00 a.m. City Hall
April 27	Historic Preservation Commission Meeting-6:30 p.m. City Hall

NEW BUSINESS (cont'd):

Announcements (cont'd):

April 28	Census Committee Meeting 6:00 p.m. City Hall
May 4	Public Hearing-EIP Grant-10:00 a.m. City Hall
May 6	Quarterly Breakfast-Harlem Middle School-7:00 a.m.
May 8/9	Relay for Life-Harlem Middle School
May 11	Oliver Hardy Festival Committee Meeting 7:00 p.m. City Hall
May 12	Harlem Foundation Meeting 8:30 a.m. City Hall
May 14	Pre-Construction Conference Senior Citizens Center 10:00 a.m. City Hall
May 18	Work Session 6:00 p.m. City Hall
May 18	Council Meeting 7:00 p.m. City Hall
May 21	Merchants Association Meeting 8:00 a.m. My Sister's Loft

Other: City Manager Dove presented a Proclamation to Council for adoption and approval. The Proclamation is for the recognition of Municipal Clerks Week for May 3-9, 2009. The Proclamation also extends the appreciation to Debra E. Moore, City Clerk for the City of Harlem, for services performed and dedication to the Community. Mayor Culpepper called for a motion to approve the Proclamation as presented; that motion was made by Councilwoman Root; 2nd by Councilman Thigpen. Councilman Blalock made a motion to amend the motion to include Council's deep personal thanks for service performed and the conscientious efforts made; 2nd by Councilwoman Root. Motion carried; all in favor.

Executive Session-Legal/Personnel/Real Estate: Mayor Culpepper called for a motion to adjourn the Regular meeting and go into Executive Session; that motion was made by Councilman Thigpen; 2nd by Councilwoman Root. Motion carried; all in favor. The Regular meeting adjourned at 7:50 p.m.; Executive Session convened at 7:55 p.m.

Mayor Culpepper called for a motion to adjourn Executive Session and to reconvene the Regular meeting; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. Executive Session adjourned at 8:55 p.m.; the Regular meeting reconvened at that time.

Mayor Culpepper called for a report from the City Attorney. City Attorney reported that there were three Real Estates issues, two legal issues and one personnel discussed and no final action was taken.

Mayor Culpepper called for a motion for the approval of his signature to the Affidavit acknowledging this report; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Regular Meeting, City of Harlem, Georgia
April 20, 2009
Continued from page 2501

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Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, and Councilman Tom Blalock; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Mike Rorick, Phil Turner, Renee Martin, Valerie Rowell, Purlie Page, Julie Miller and Robert Fields; ABSENT: Councilwoman Robin M. Root and Councilman John Thigpen.

The meeting was called to order at 6:05 p.m. by Mayor Culpepper.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Ordinance Number 429-Amending Ordinance Number 425 to Correct Acreage:** This Ordinance is for the correction of the acreage listed on Annexation Ordinance 425 from 1.5 acres to 1.94 acres for the property owned by Sarah & Alford Barnett located at 6330 Harlem-Grovetown Road.
- **Ordinance Number 430-Annexation Ordinance:** This Ordinance is for the annexation of the following properties:
 - James B. Lewis, Sr./Miriam T. Lewis Etal, 435 Planer Mill Road, Map & Parcel 043 023, Zoned R1-A, 8.67 acres
 - Kathleen A. Davenport, 6485 Campbell's Way, Map & Parcel 031 201, Zoned R1-A, 0.83 acres
 - John M. Lonergan, Jr./Emily Lonergan, 765 Knox Road, Map & Parcel 031 148, Zoned R-3, 2.0 acres
 - Lois D. Harris, 729 Sawdust Road, Map & Parcel 031 106, Zoned R1-A, 0.839 acres

This ordinance will become effective June 1, 2009.

Ordinance-Amending Alcohol Ordinance Distance Requirements: This ordinance is for the amendment of Chapter 114 of the Code of Ordinances as related to the sale of alcoholic beverages. This ordinance will amend Code Section 114.14 (d) Application Procedure to read as:

- (d) Each application for an initial license as opposed to a license renewal shall have attached thereto a plat of the land on which the establishment is proposed to be located showing the location of the improvements thereon. Such plat must be prepared by a land surveyor registered under the laws of the state and the surveyor shall show on the plat and certify as to the accuracy thereof the distance from the front door of the structure from which beverage alcohol is sold or offered for sale to the front door of the building of a church, government-owned

UNFINISHED BUSINESS (cont'd):

Ordinance-Amending Alcohol Ordinance Distance Requirements (cont'd):

- (d) treatment center or to the nearest property line of the real property being used for school or education purposes, or as a city park or playground or housing authority property located within 500 yards thereof measured under the applicable provisions of section 114.18.

This ordinance will amend Code Section 114.18 (a) and (b) Distance Requirements to read as:

- (a) No establishment operated pursuant to a license under this article shall be located in a building which is closer than 100 yards to a church building, city park or playground, alcoholic treatment facility, or closer than 200 yards to a school building. Further, no establishment operated pursuant to a license to sell alcoholic beverages for consumption on the premises shall be located in a building within 100 yards of any housing authority property. In applying this section, the Council shall determine what property is included in a school building, church building, city park or playground, alcoholic treatment facility or housing authority property consistent with the definitions set forth in section 114.02 and state law, and the determination of the Council shall be final.
- (b) For purposes of the qualifications set forth in this subsection, distances shall be measured by the most direct route of travel on the ground and shall be measured in the following manner:
- In a straight line from the front door of the structure from which beverage alcohol is sold or offered for sale;
 - To the front door of the building of a church or government-owned treatment center; or
 - To the nearest property line of the real property being used for school or educational purposes, or as a city park or playground, or housing authority property.

Councilman Blalock wanted to know the source of the ordinance amendment; who wants this passed. City Attorney Fleming addressed this issue. He stated that Municipalities can have slight differences in the distance/measurements requirements of the State. The Acorn Restaurant has expressed an interest in applying for a beer and wine license, but has not turned in an official application at this time. Councilman Blalock questioned whether we would be setting a precedent; City Attorney Fleming responded that he does not feel that we are; the State already does this. Council would have to approve this as the 1st Reading of this ordinance.

UNFINISHED BUSINESS (cont'd):

Ordinance-An Ordinance Creating Three-Way Stop at Ballard Drive and E. Trippe Street: This ordinance will establish a three-way stop at the westernmost intersection of Ballard Drive and E. Trippe Street (top of the hill). Council will need to approve this as the 1st Reading.

Sawdust Road/Fairview Drive-Update: City Manager Dove reported that this area is controlled by Columbia County. She has spoken with Asst. County Administrator Scott Johnson. The traffic engineer will do a study and bring recommendations to Council. There were prior discussions on the speed limit; recommendations would be forthcoming. An update was given on Harlem-Grovetown Road; the City has put up the 35 mile per hour speed limit signs. Phil Turner stated that the 45 mile per hour speed limit signs have been installed as well.

Museum Roof-Update: City Manager Dove reported that last month Council had authorized the funding for the costs of repairs to the Museum roof; they are not needed. Joey Renew repaired the roof and replaced the ceiling tiles at no charge.

Other: There was none at this time.

NEW BUSINESS:

Work Session Meetings: There were discussions about eliminating having the Work Sessions (separate meeting) as they were now on the same night as the Regular Council meeting.

Other: City Attorney Fleming suggested holding Executive Session at this time as there was time left between the Work Session and the Regular Council meeting. Mayor Culpepper called for a motion to adjourn the Work Session to convene Executive Session to discuss legal/personnel; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Blalock. Motion carried; all in favor. The Work Session adjourned and Executive Session convened at 6:25 p.m.

Mayor Culpepper called for a motion to adjourn Executive Session and to reconvene the Work Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Blalock. Motion carried; all in favor. Executive Session adjourned and the Work Session reconvened at 6:50 p.m.

City Attorney Fleming reported that three legal and two personnel issues were discussed and that no final action was taken. Mayor Culpepper called for a motion for the approval of his signature to the Affidavit affirming this report; that motion was made by Councilman Blalock; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Work Session Notes
May 18, 2009

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Being no further business for discussion, the Work Session adjourned at 6:51 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Monday, May 18, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, and Councilman Tom Blalock; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; ABSENT: Councilwoman Robin M. Root and Councilman John Thigpen; VISITORS: Mike Rorick, Phil Turner, Renee Martin, Valerie Rowell, Purlie Page, Julie Miller, Robert Fields and Jesse Bowman.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the April 2009 Minutes: Mayor Culpepper called for a motion to approve the Minutes of the April 20, 2009 Regular Meeting as written; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Blalock. Motion carried; all in favor.

Special Presentation-Employee of the 1st Quarter 2009: Mayor Culpepper presented Renee Martin of the Administrative Department with a Certificate of Appreciation in recognition for Employee of the 1st Quarter of 2009.

Public Comment:

Purlie Page, 563 Lamkin Road-Pools: Would like to see the City of Harlem establish rates for levelized sewerage fees for pool owners. When a pool owner fills up their pool they currently have to pay sewerage fees on that usage (water and sewer rates are currently based on water usage readings and are the same fees). There is nothing on the books at this time that addresses this issue. What is on the books is an allowance if there is a water leak that is above ground and does not go through the sewer system. Ms. Page is asking for an allowance. Mayor Culpepper told Ms. Page that this item will be turned over to the Public Works Committee for discussion and consideration. Someone will get in contact with Ms. Page with any determination.

Phil Turner, W. Trippe Street-Speed Limits: Mr. Turner reported that he had noticed the changes/additions of the speed limit signs on Harlem-Grovetown Road. He would like to see if we could use the same size signage on Highway 278. He discussed the speed limits downtown, especially at the center. He feels that we need to come up with a plan for warnings to companies for speeding trucks. If warnings do not work, hit hard with a stiff fine.

Councilman Blalock stated that both items would be turned over to their respective committees for further discussion and recommendations.

Department Reports: The following departments gave reports for the month of April 2009:

Public Safety Department	Jesse Bowman, Public Safety Director
Public Works Department	Robert Fields, Operations Manager
Planning & Zoning	Robert Fields, Operations Manager
Community Connections	Julie Miller, Director
Administrative	Jean R. Dove, City Manager
Museum	Jean R. Dove, City Manager

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Ordinance Number 429-Amending Ordinance Number 425 to Correct Acreage:** This Ordinance is for the correction of the acreage listed on Annexation Ordinance 425 from 1.5 acres to 1.94 acres for the property owned by Sarah & Alford Barnett located at 6330 Harlem-Grovetown Road. Mayor Culpepper called for a motion to approve this as the 2nd Reading of Ordinance Number 429 and for the approval of said ordinance; that motion was made by Councilman Blalock; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **Ordinance Number 430-Annexation Ordinance:** This Ordinance is for the annexation of the following properties:
 - James B. Lewis, Sr./Miriam T. Lewis Etal, 435 Planer Mill Road, Map & Parcel 043 023, Zoned R1-A, 8.67 acres
 - Kathleen A. Davenport, 6485 Campbell's Way, Map & Parcel 031 201, Zoned R1-A, 0.83 acres
 - John M. Lonergan, Jr./Emily Lonergan, 765 Knox Road, Map & Parcel 031 148, Zoned R-3, 2.0 acres
 - Lois D. Harris, 729 Sawdust Road, Map & Parcel 031 106, Zoned R1-A, 0.839 acres

This ordinance will become effective June 1, 2009. Mayor Culpepper called for a motion to approve this as the 2nd Reading of Ordinance Number 430 and for the approval of said ordinance; that motion was made by Councilman Blalock; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Ordinance-Amending Alcohol Ordinance Distance Requirements: This ordinance is for the amendment of Chapter 114 of the Code of Ordinances as related to the sale of alcoholic beverages. This ordinance will amend Code Section 114.14 (d) Application Procedure to read as:

- (d) Each application for an initial license as opposed to a license renewal shall have attached thereto a plat of the land on which the establishment is proposed to be

UNFINISHED BUSINESS (cont'd):

Ordinance-Amending Alcohol Ordinance Distance Requirements (cont'd):

- (d) located showing the location of the improvements thereon. Such plat must be prepared by a land surveyor registered under the laws of the state and the surveyor shall show on the plat and certify as to the accuracy thereof the distance from the front door of the structure from which beverage alcohol is sold or offered for sale to the front door of the building of a church, government-owned treatment center or to the nearest property line of the real property being used for school or education purposes, or as a city park or playground or housing authority property located within 500 yards thereof measured under the applicable provisions of section 114.18.

This ordinance will amend Code Section 114.18 (a) and (b) Distance Requirements to read as:

- (a) No establishment operated pursuant to a license under this article shall be located in a building which is closer than 100 yards to a church building, city park or playground, alcoholic treatment facility, or closer than 200 yards to a school building. Further, no establishment operated pursuant to a license to sell alcoholic beverages for consumption on the premises shall be located in a building within 100 yards of any housing authority property. In applying this section, the Council shall determine what property is included in a school building, church building, city park or playground, alcoholic treatment facility or housing authority property consistent with the definitions set forth in section 114.02 and state law, and the determination of the Council shall be final.
- (b) For purposes of the qualifications set forth in this subsection, distances shall be measured by the most direct route of travel on the ground and shall be measured in the following manner:
- In a straight line from the front door of the structure from which beverage alcohol is sold or offered for sale;
 - To the front door of the building of a church or government-owned treatment center; or
 - To the nearest property line of the real property being used for school or educational purposes, or as a city park or playground, or housing authority property.

Mayor Culpepper called for a motion for the approval of this as the 1st Reading of said ordinance; that motion was made by Councilman Blalock; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

UNFINISHED BUSINESS (cont'd):

Ordinance-Creating Three-Way Stop at Ballard Drive and E. Trippe Street: This ordinance will establish a three-way stop at the westernmost intersection of Ballard Drive and E. Trippe Street (top of the hill). Mayor Culpepper called for a motion for the approval of the 1st Reading of said ordinance; that motion was made by Councilman Blalock; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Work Session Meetings: Mayor Culpepper called for a motion on whether to keep or do away with having a separate Work Session. Councilman Blalock made the motion to continue having Work Sessions on the same date as the Regular Council meeting. Mayor Pro tem Dixon commented that he thought Council would be voting to do away with Work Session; Councilman Blalock reiterated that his motion was to keep the Work Sessions. The motion was 2nd by Mayor Pro tem Dixon. Discussion-Councilman Blalock stated that this would still give the Public opportunity to have input if Work Session is held. We would also continue to allow Public Comment at the Regular Meeting. City Manager Dove reported that at least one other Councilmember felt that if the two meetings were to be held on one day, to do one meeting. City Attorney Fleming stated that the Ordinance has the Regular Council meeting set for 7:00 p.m.; we would have to change it if the meeting is to be held at a different time. He suggested holding the Work Session at 6:30 p.m. that way there would be no lag time between the two meetings. Motion carried; all in favor.

Announcements:

May 19	Garden Club Meeting 4 p.m. at Gazebo behind Woman's Club
May 21	Merchant's Meeting 8 a.m. at My Sister's Loft
May 21	8 th Grade commencement 6 p.m. Harlem Middle School
May 25	Memorial Day Holiday
June 9	Harlem Foundation 8:30 a.m. Harlem City Hall
June 15	Regular Council Meeting 7 p.m. Harlem City Hall
June 17	Bid Opening Theatre Marquee 10 a.m. Harlem City Hall

Executive Session-Legal/Personnel: This item was moved to the Work Session under Other.

Other: There was none at this time.

Regular Council Meeting, City of Harlem, Georgia
May 18, 2009
Continued from page 2506

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Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Blalock. Motion carried; all in favor. The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a Called Meeting on Tuesday, May 26, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Operations Manager Robert Fields and Jerry Campbell.

Purpose: **Personnel Hearing-Jerry Campbell**

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

At this time Mayor Culpepper turned the proceedings over to City Attorney Fleming to preside over. City Attorney Fleming explained the proceedings and ground rules. He opened the floor for any questions as to the proceedings; there were none.

City Attorney Fleming asked Operations Manager Fields to address Council with his opening remarks as to what led to the warning and disciplinary action.

Mr. Fields explained that on April 22, 2009 at 7:45 a.m. he asked to speak with Mr. Campbell; he was aware of a meeting that Mr. Campbell had with the Mayor on the previous day (April 21). He questioned Mr. Campbell about the purpose of the meeting; Mr. Campbell told Mr. Fields that he wanted to express his opinions on the current purchase of vehicles for the Public Safety Department. Mr. Fields informed Mr. Campbell that he had broken the "chain of command" by going over his and City Manager Dove's heads in going to the Mayor. Mr. Campbell was told that the "chain of command" was in the personnel handbook and that all employees were to follow it. Mr. Campbell disagreed that there was anything in the handbook. Mr. Fields stated that Mr. Campbell proceeded to tell him that Mr. Fields or no one else would tell him that he could not voice his opinion to the Mayor, which is an elected official. Per Mr. Fields, Mr. Campbell made this statement several times. Due to the tone of his voice and disrespectful attitude, Mr. Campbell was written up for insubordination and given two days suspension. Mr. Campbell was given a verbal warning pertaining to the violation of the "chain of command". See attached "Employee Warning Notices" and statement.

Personnel Hearing-Jerry Campbell (cont'd): Mr. Campbell prepared a statement for Council; a copy was given to each. Mr. Campbell's statement pertained to his exercising his First Amendment right to free speech, his feelings that he did follow the "chain of command" and his opinions on the safety of the Public Work's vehicles. As to the last item, Mr. Campbell stated that he has been certified as a Safety Coordinator for the Public Works department.

Mr. Campbell also addressed his response to the charge of insubordination. He admitted that he did make the statement about no one telling him he could not express himself to the Mayor. He referenced his right to free speech. He also spoke on the "disrespectful and abusive language toward a supervisor"; his response was based on abusive language being used toward him.

A copy of Mr. Campbell's full statement is attached.

City Attorney Fleming has some questions pertaining to what training had he had that would qualify him to make judgments on the safety of the Public Work's vehicles. There was a discussion on the charge of a violation of Mr. Campbell's right to free speech. After evaluation by the City's law firm, it was found that there had been no violation. See attached legal opinion.

Councilman Thigpen commented that he did not see a definition of "chain of command" in the information that was given from the personnel handbook (organizational chart). He stated that he does believe in having one and supports it. He feels that there should be a better explanation in the handbook.

City Manger Dove commented that the inspections of the Public Work's vehicles is outside of Mr. Campbell's job scope; pertains more to safety when working (flagging, etc.).

City Attorney Fleming questioned if Mr. Campbell would handle things differently if he had it to do over again; the response was that he would.

City Attorney Fleming asked if Mr. Fields had any rebuttal; Mr. Fields reiterated what was previously stated.

City Attorney Fleming stated that at this point that Council would adjourn to Executive Session for discussion. Mayor Culpepper called for a motion to adjourn the meeting to go into Executive Session for deliberation; that motion was made by Councilwoman Root; 2nd by Councilman Blalock. Motion carried; all in favor. Executive Session convened at 7:45 p.m.

Personnel Hearing-Jerry Campbell (cont'd): Mayor Culpepper called for a motion to adjourn Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Executive Session adjourned at 8:14 p.m.

City Attorney Fleming reported that one personnel item was discussed and that no final action was taken. Mayor Culpepper called for a motion for the approval of his signature to the Affidavit affirming this report; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

City Attorney Fleming gave an overall summary of the proceedings.

Mayor Culpepper called for a motion to uphold the disciplinary action which included a verbal warning of a violation of the "chain of command" and a written warning of insubordination with a two day suspension; that motion was made by Councilman Thigpen; 2nd by Councilwoman root. Motion carried by a vote of 3-1 with Mayor Pro tem Dixon voting against and commenting he thought Council was reducing it to a one day suspension. That had not been the final motion put to a vote. Councilman Blalock asked for a recount of the votes; the motion carried by a vote of 4-0 with Mayor Pro tem Dixon voting in favor.

Mr. Campbell commented that he felt that Council's minds had been pre-determined in their decision. It was explained to Mr. Campbell that no decision had been made and that at least one Councilmember had been in favor of reducing is suspension time. He apologized to those present.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting. That motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 8:23 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Note: Copies of the warning notices, appeal requests, legal opinion on free speech, and Mr. Campbell's statement will be included in the official Minute Book.

Present: COUNCILMEMBERS: Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; ABSENT: Mayor Robert W. Culpepper; VISITORS: Dorothy Camp, Polly Clary, Michael R. Rorick, Shirley Morris, C.D. Morris, Robert Fields, Valerie Rowell, and Julie Miller.

The meeting was called to order by Mayor Pro tem Dixon at 6:05 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Councilman Blalock.

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Ordinance 431-Amending the Alcoholic Beverages Code Section:** This ordinance is amending Code Section 114.14 (d) Application Procedure and Code Section 114.18 (a) and (b) Distance Requirement. Councilman Thigpen had a question on the measurements under the “Distance Requirements”. City Attorney Fleming clarified that the measuring is done on the most direct route; from the front door to the sidewalk and if no sidewalk, to the edge of the road, “to the front door of the building of a church, government owned treatment center or to the nearest property line of the real property being used for school, or educational purposes”.
- **Ordinance 432-Ordinance Creating a Three-Way Stop at Ballard Drive and E. Trippe Street:** Councilman Thigpen commented about complaints that had been received with speeding on E. Trippe Street to Harlem-Grovetown Road; he is in support of this Ordinance. A call had been received from Randy Dickson, a resident of the area. He is not in favor of doing this. Mayor Pro tem Dixon stated that he had canvassed the area; the residents are not in favor of having a three-way stop established. Councilwoman Root wanted to know which intersection this would be placed at; it would be at the top of the hill at E. Trippe Street and Ballard Drive.

Senior Citizen’s Center-Change Order No. 1: City Manager Dove reported that the property did not meet the compaction test. The change order is in the amount of \$7,094.59.

Fire Station-New Street: City Manager Dove reported that the costs due to date need to be refigured. This item will be put back on the agenda for the Public Safety Committee meeting set for July 14.

UNFINISHED BUSINESS (cont'd):

Traffic Study-Update: City Manager Dove gave a report for the following areas:

- **Sawdust Road/Fairview Drive:** No updates have been received from the County.
- **E. Boundary Street/E. Trippe Street:** Complaints received on speeding; potential for a four-way stop.

The Public Safety Department has found areas in need of signage, "Slow Children at Play"; Public Works has already addressed these and placed the signs.

Other: There was none at this time.

NEW BUSINESS:

Fire Truck-Re-Finance Loan: City Manager Dove reported to Council that she had been talking with GMA about the re-financing of the loan on the new fire truck. There would be a total savings of \$5,725.00 over the life of the loan.

Council would need to approve a Resolution to "Authorize and direct the execution and delivery of certain lease documents; to provide a statement by legislative findings and intent; to designate such leases as qualified tax-exempt obligations; to provide an effective date; and for other purposes."

Council would also need to approve a Resolution to "Authorize and direct an officer of the City to execute one or more lease supplements for a lease or leases under the GMA Direct Leasing Program; to designate such leases as qualified tax-exempt obligations; to provide an effective date; and for other purposes."

There would be no closing costs. The current interest rate is 4.88%; the new rate would be about 1% less.

Executive Session-Legal: City Attorney Fleming reported that he did not have an update on legal matters at this time. No motion was called for or made.

Other: There was none at this time.

Being no further business for discussion, the meeting closed at 6:30 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Monday, June 15, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Additional were Dale Arnold and Phil Turner.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the Minutes: Mayor Culpepper called for a motion for the approval of the May 18, 2009 Regular Meeting and May 26, 2009 Called Meeting (Personnel Hearing) as written; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of May 2009:

Public Safety Department	Jesse Bowman, Public Safety Director
Public Works Department	Robert Fields, Public Works Director
Planning and Zoning Department	Robert Fields, Public Works Director
Administrative Department	Jean R. Dove, City Manager
Museum	Jean R. Dove, City Manager
Community Connections	Julie Miller, Director

UNFINISHED BUSINESS:

Ordinances-2nd Reading:

- **Ordinance 431-Amending the Alcoholic Beverage Code Section:** Mayor Culpepper called for a motion for the approval of Ordinance 431 to amend the Alcoholic Beverage Code Section; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Discussion: City Attorney Fleming stated that the actual 2nd Reading was done during Work Session and that was appropriate. Motion carried; all in favor.
- **Ordinance 432-Creating a Three-Way Stop at Ballard Drive and E. Trippe Street:** Mayor Culpepper called for a motion; Councilman Thigpen made the motion to table this item and to send it back to the Public Safety for further review; 2nd by Mayor Pro tem Dixon. Discussion: Residents in the area are not in

UNFINISHED BUSINESS (cont'd):

Ordinances-2nd Reading (cont'd):

- **Ordinance 432-Creating a Three-Way Stop at Ballard Drive and E. Trippe Street (cont'd):** favor of establishing the three-way stop. Complaints had been received from walkers in the area. Motion carried; all in favor.

Senior Citizen's Center-Change Order Number 1: The site did not pass the soil compaction test; this was unforeseen. The amount of the change order is \$7,094.59. The City is responsible for all change orders; the grant does not cover the costs. The work has already been done. Mayor Culpepper called for a motion for the approval of Change Order Number One received from Southtree Enterprises in the amount of \$7,094.59; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other-Mayor Culpepper wanted to know what the status was on the review of the policy about filling up pools and adjustments issued on the sewer fees; City Manager Dove stated that it would be sent to the Public Works Committee for discussion and recommendations.

NEW BUSINESS:

Fire Truck-Re-Finance Loan: City Manager Dove reported that there were two Resolutions for approval:

- **Master Lease Resolution:** "Authorize and direct the execution and delivery of certain lease documents; to provide a statement by legislative findings and intent; to designate such leases as qualified tax-exempt obligations; to provide an effective date; and for other purposes." Mayor Culpepper called for a motion for the approval of the Resolution to authorize his signing of the Master Lease; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **Contract with GMA Finance Resolution:** "Authorize and direct an officer of the City to execute one or more lease supplements for a lease or leases under the GMA Direct Leasing Program; to designate such leases as qualified tax-exempt obligations; to provide an effective date; and for other purposes." Mayor Culpepper called for a motion for the approval of the Resolution to contract with GMA Finance; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.

NEW BUSINESS (cont'd):

Announcements:

June 16 Foundation Meeting 8:30 a.m. City Hall
June 17 Bid Opening for the Theatre Marquee 10:00 a.m. City Hall
June 18 Merchants Association Meeting 8:00 a.m. Attic Treasures
June 19-22 GMA Training Conference Savannah
June 22 HPC Meeting 6:30 p.m.
June 29 Museum Volunteer Meeting 9:00 a.m. City Hall
July 3 Holiday-City Offices Closed
July 7 Administrative Committee Quarterly Meeting 9:00 a.m. City Hall
July 7 Community Services Committee Quarterly Meeting 2:00 p.m. City Hall
July 14 Public Safety Committee Meeting 10:00 a.m. City Hall
July 14 Public Works Committee Meeting 2:00 p.m. City Hall
July 20 Work Session 6:00 p.m.
July 20 Council Meeting 7:00 p.m.
July 24 Council Quarterly Review Meeting 8:30 a.m. Library

Other: Councilman Thigpen reported on a meeting that had been held with Linda Fulmer of Columbia County's Animal Control. They have increased their "presence" in Harlem. They are running their trucks in routes and should have a truck in this area at all times. They do have traps for public use.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon. Motion carried; all in favor. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem met for a Called Meeting on Monday, June 29, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove and City Clerk Debra E. Moore; VISITORS: None.

Purpose: Theatre Bid Award

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

Theatre Bid Award: City Manager Dove reported that three bids had been received on the Theatre Marquee and Façade project. They are as follows:

- Judson Whitworth Construction \$69,500.00
- John W. Spratlin & Son \$74,800.00
- Augusta Contractors \$96,000.00

The apparent low bidder is Judson Whitworth Construction. They are the contractors who did the work at the Police station.

Mayor Culpepper called for a motion from Council. Councilman Thigpen made the motion to accept and award the bid to Judson Whitworth Construction in the amount of \$69,500.00; 2nd by Councilman Blalock. Discussion: The funding is coming from a grant received from DCA in the amount of \$40,000.00 and the balance will be paid for by funds received by the Harlem Foundation. The project is for the total front façade (windows, marquee, etc.). Motion carried; all in favor.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore and City Attorney Stephen Brown; VISITORS: Scott Johnson, Fred Fischer, Jerry Campbell, Mike Rorick, Seaborn Street and Phil Turner.

The work session was called to order by Mayor Culpepper at 6:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Sawdust/Fairview Drive Traffic Study: City Manager Dove reported that she had received a report from Deputy County Administrator Scott Johnson. Mr. Johnson addressed Council. Based on the study that was done at this intersection, stop signs are not warranted. It did not meet the accident, vehicle volume or sight distance criteria (per the Manual on Uniform Traffic Control Devices Section 2B.05 STOP Sign Applications).

The County is making a recommendation that the forty-five (45) mph speed zone be extended north from the City of Harlem city limits approximately one thousand feet (1000') on Fairview Drive. This will reduce the existing fifty-five (55) mph speed limit for the southbound approach prior to the intersection at Sawdust Road. This will have to go before their Public Works Services Committee; next meeting scheduled for July 28.

DCA Johnson also recommended that stop signs not be used for speed control. Councilman Blalock asked if Mr. Johnson would have the County check their current signage on Fairview Drive Extension from Hwy. 221 to the City limits. Mr. Johnson also offered the use of the County's Traffic Engineer at no cost (for small projects) if we needed them.

Councilman Thigpen asked Mr. Johnson what his recommendations would be in order to make the streets in the neighborhoods safer and how to slow down the traffic; Mr. Johnson stated that the County has used speed humps, but that they are currently re-evaluating their policy at this time. They have also used traffic circles (islands in the roadway). Would a three-way stop work? The City would have to decide what would be best for the citizens; would need to consult with the City Attorney. The State, County and Federal governments adhere to the manual. The City would need to state that they will not accept the guidelines and do what the needs are for the City. The guidelines are published and are standard. Councilman Blalock stated that the City has the intention to use and follow the manual.

Theatre Update: City Manager Dove reported that the pre-construction meeting had been held on July 16, 2009. The official start date will be July 20, 2009; estimated completion is six weeks.

Senior Citizen's Center Update: City Manager Dove reported that completion of the project should be mid-August and ready for occupancy in October.

Other: There was none at this time.

NEW BUSINESS:

Other: Councilman Blalock wanted to bring back to Council discussions on the rescheduling of the regular meeting; Mayor Culpepper responded that discussions would be had at the Council quarterly meeting scheduled for July 24, 2009.

Being no further business for discussion, the meeting closed at 6:15 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Monday, July 20, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Stephen Brown; VISITORS: Fred Fischer, Mike Rorick, Seaborn Street, Jerry Campbell, Octavious Beard, Phil Turner, Misty Hamb, Tina Sidener, Henry Armstrong (2010 Census), Jason Clare and W. Mark Anderson (Bishops from Latter Day Saints).

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the Minutes: Mayor Culpepper called for a motion to approve the minutes of the June 15, 2009 Regular Meeting and June 29, 2009 Called Meeting as written; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor.

Special Presentation-Employee of the 2nd Quarter: Octavious Beard of the Public Works Department was presented with a Certificate of Appreciation and a \$100.00 savings bond in recognition of being chosen as the Employee of the 2nd Quarter 2009.

Mr. Henry Armstrong-2010 Census: Mr. Armstrong expressed his appreciation for the support given by the City and the Complete Count Committee.

Bishop Anderson-Church of Jesus Christ of Latter Day Saints: Mr. Anderson addressed Council with his concerns on the recent update and approval of the Ordinance concerning alcohol sales at the last meeting. He feels that the City should not change ordinances to benefit one person; this is what he feels has been done. He has requested a copy of the ordinance prior to the update; he wants to know how it was worded prior to the amendment. Notification was not given so that they could be here to state their side. He has concerns with open air/patio sales; per City Attorney Brown the ordinance has restrictions on those types of sales. Bishop Anderson was told that he could find a copy of the ordinance on the City's website as it was currently written; it has not been updated with the approved amendment. Bishop Anderson commented on a recent gathering that was held at Red Oak (class reunion); this is where the concerns came in about the open air/patio sales, also the noise level. Councilman Thigpen asked if a barrier would make a difference; Mr. Clare stated currently a hedge is in place, a fence would be appropriate. Councilman Thigpen directed City Manager Dove to notify Bishop Anderson if and when application is made.

Public Comment:

Fred Fischer: Mr. Fischer commented on Ordinances not being read at the Council meetings; possible impropriety. He is referring to the April 20, 2009 Council meeting; there were Ordinances being passed without being read. The public had no idea what Council was passing. Councilman Thigpen stated that this issue has been addressed; we are currently doing the 1st Reading at one meeting and the 2nd Reading is being done at the next month's meeting. Mr. Fischer feels that the public should be notified of upcoming ordinances or amendments to ordinances; he also feels that a hard copy should be made available for the public.

Phil Turner: Mr. Turner came to Council as the Chairman of the Historic Preservation Commission. He wanted to inform Council that HPC would be having a called meeting between now and the next council meeting in reference to the signs for the historic districts. He would like Council to be in attendance for any input they may have. He will bring recommendations to the August council meeting for Council's approval and request funding.

Department Reports: The following departments gave reports for the month of June 2009:

Community Connections
Public Works Department
Public Safety Department
Planning & Zoning Department
Administrative Department
Museum

Misty Hamb, Program Counselor
Seaborn Street, Public Works Foreman
Jesse Bowman, Public Safety Director
Jerry Campbell, P & Z Clerk
Jean R. Dove, City Manager
Jean R. Dove, City Manager

UNFINISHED BUSINESS:

Sawdust/Fairview Drive Traffic Study: City Manager Dove reported that the County has completed the study; their recommendation is to not put up the stop signs. They are not warranted at this intersection at this time. They are recommending changing the speed limit signs from the city limits out 1000' towards Hwy 221 from 55 mph to 45 mph. They will take this to their Public Works Committee for approval.

Theatre Update: City Manager Dove reported that the pre-construction meeting had been held on July 16, 2009. The official start date is July 20, 2009 and will mobilize on July 27, 2009. The project should be completed in six weeks.

UNFINISHED BUSINESS (cont'd):

Senior Citizen's Center Update: City Manager Dove reported that they are progressing; they are currently painting. The contractor has estimated completion by mid-August; completion of move-in should be by October.

Other: Councilwoman Root asked for an update on the Senior Assisted Living project. City Manager Dove reported that she is working with John McClellan on getting the sewer ready for bid. The easements have been signed by Mr. Grimes and John Neal. Their architect is still working on the design.

NEW BUSINESS:

Announcements:

July 21	Public Safety Quarterly Meeting 1:00 p.m. City Hall
July 22	Public Works Quarterly Meeting 9:00 a.m. City Hall
July 22	C2G Carnival 1:00 p.m.-6:00 p.m. Harlem High School
July 24	Council Quarterly Review Meeting 8:30 a.m. Library
July 27	Museum Volunteer Meeting 9:00 a.m. City Hall
July 28	Bingo 7:00 p.m.-9:00 p.m. Woman's Club (Fundraiser for Senior Citizens Program)
Aug 10	School Begins
Aug 11	Oliver Hardy Festival Meeting 7:00 p.m. City Hall
Aug 17	Work Session 6:00 p.m. City Hall
Aug 17	Regular Council Meeting 7:00 p.m. City Hall

Other: There was none at this time.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, GA met for the Council Quarterly Review at the Harlem Library at 8:30 a.m. on Friday July 24, 2009 with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove and City Clerk Debra E. Moore; VISITORS: Clayton Galloway, Mike Rorick and Phil Turner.

The meeting was called to order by Mayor Culpepper at 8:30 a.m.

The Invocation was given by Mayor Pro tem Dixon.

Department Reviews and Updates: The following departments gave reports for the 2nd Quarter of 2009:

Public Works Department	Robert Fields, Public Works Director
Public Safety Department	Jesse Bowman, Public Safety Director
Community Connections	Julie Miller, Director
Administrative Department	Jean R. Dove, City Manager

Each department gave an update on their goals for 2009 and a review of the budgets for their departments. Council broke for lunch at about 11:30 and resumed at 12:10 with the Administrative Department's updates and review.

Executive Session: Mayor Culpepper called for a motion to adjourn to Executive Session to discuss some real estate matters with a five minute break; that motion was made by Councilman Blalock; 2nd by Councilman Thigpen. Motion carried; all in favor. The work session adjourned at 2:00 p.m.; Executive Session convened at 2:10 p.m.

Mayor Culpepper called for a motion to adjourn Executive Session; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. Executive Session adjourned at 2:50 p.m.

Councilman Blalock reported that there were four real estate matters discussed and that no final decisions were made. Councilman Blalock made the motion for the approval of the Mayor's signature to the Affidavit affirming this report; 2nd by Councilwoman Root. Motion carried; all in favor.

Council Quarterly Review, City of Harlem, GA
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Being nothing further before Council, the work session adjourned at 2:55 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Valerie Rowell, Michael Rorick, David Starn, Steve Goodwin, Fred Fischer, Chuck Meadows, Bridgett Sams, W. Mark Anderson, Phil Turner, LeeAnn Meyer, Murl Meyer, Beda Johnson, Jackie Alicea, Melissa Williams (Williams Bakery), Lou and Cindy Reda (Columbia Co. Cares), Dirk Motzkus (DVM), Yvette Harris (Horizon Motor Coach), Scott Johnson (Col. Co. BOC), J. W. Caz---, Misty Hamb, and Tina Sidener.

The Work Session was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Ordinance 432-Creating 3-Way Stop at Ballard Drive and East Trippe Street:

Assistant Police Chief Chuck Meadows reported that he would like to continue with the study.

Other: There was none at this time.

NEW BUSINESS:

Columbia County Convention and Visitors Bureau-Ms. Pat Godwin, Chairperson and Ms. Beda Johnson, Executive Director:

- **Resolution:** Will designate the Columbia County Convention and Visitors Bureau as the Official Destination Marketing Organization.
- **Hotel/Motel Tax Percentage:** Agreement between the City of Harlem and the Columbia County Convention and Visitors Bureau designating a percentage (2%) of the Hotel/Motel Tax collected for services to be provided by the CCCVB.

Alcohol Beverage License Applications:

- **KJ's Market (IGA):** A new license is required for the new location. This is a retail beer and wine license only.
- **Red Oak Manor:** Application is only for beer and wine by the drink. This is for the restaurant only; could approve for outside sales/consumption but would be required to install fencing, etc.

Historic Preservation Signs-Phil Turner, HPC Chairman: Council and HPC met to discuss signage for the designated historic districts. Total cost for the project is \$3,581.60. Council will need to approve the purchase and designate the funding; funds are available in the Streets and Drains budget. This will be for seven posts (\$2730.00) and eight signs (\$851.60).

Ordinances-1st Reading:

- **Amending Personnel Policy:** Updating code sections-organizational chart, take home vehicles, tobacco use, email/passwords, working hours, and discipline and grievance procedures.
- **Planning and Zoning Code:** Update on accessory structures and uses-set backs will be 15 feet from any side and 10 feet from the rear property line; must be constructed of same building material as principle structure, roofing must be same material as principle structure, and if the main structure is brick, the accessory building siding can be wood or vinyl that matches the material of the trim of the main structure. Update to facades-designs for all commercial, industrial, institutional and non-residential buildings (including incidental and accessory buildings) are to be submitted for review by the City Manager and City Architect. Designs must comply with are City building regulations and design guidelines. There will be a fee charged to the developer/property owner. Variances-application is made through Planning and Zoning. Planning and Zoning will make recommendations to Council. Council will approve or disapprove.

Vehicles-Public Works Department: Public Works has two trucks that are being recommended for surplus; a 1992 Ford F-150 and a 1994 Ford F-150. There are currently three trucks available from Columbia County; a 1997 Ford F-150, a 1998 Ford F-150 and a 1999 Ford Ranger. The recommendation is for the 1997 and the 1998. Total cost will be \$4,100.00. Council will need to approve a budget adjustment; funds are available in the general fund contingency.

Other: There was none at this time.

Being no further business before Council, the Work Session closed at 6:57 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Monday, August 17, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: See Work Session notes.

The meeting was called to order by Mayor Culpepper at 7:10 p.m.

Approval of the July 2009 Minutes: Mayor Culpepper called for a motion for the approval of the July 20, 2009 Regular Meeting and the July 24, 2009 Council Quarterly Review Executive Session; that motion was made by Councilman Thigpen; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Special Recognition-Presentation by Ms. Julie Miller: Ms. Miller presented certificates of appreciation to the businesses that were involved with the Camp Sweat program this year.

Public Comment:

- **LeeAnn Meyer-Harlem Merchants' Association-Directional Signage:** Ms. Meyer came before Council to ask for consideration in implementing signage pointing out the business district for the City. Mayor Culpepper responded that the City would work towards accomplishing this.
- **W. Mark Anderson-Bishop Latter Day Saints-Alcoholic Beverage License:** Bishop Anderson came back before Council with his concerns with the change that was made to the Alcoholic Beverage Ordinance pertaining to the measurement between establishments applying for an alcohol license and churches, schools, libraries, etc. He wanted to know why we needed to change from what we had had. Measuring is from the front door of the property requesting the license in a straight line to the sidewalk to the front door of the church. Columbia County has the same measuring requirements, but it is to the property lines or nearest point. He feels that we are perpetrating the "good old boy system". The ordinance was updated as of the last meeting.

Department Reports: The following departments gave reports for the month of July 2009:

Public Works Department
Public Safety Department
Community Connections

Robert Fields, Public Works Director
Chuck Meadows, Asst. Police Chief
Julie Miller, Director

Department Reports (cont'd):

Administrative Department
Planning & Zoning
Museum
Census Update

Jean R. Dove, City Manager
Robert Fields, Public Works Director
Jean R. Dove, City Manager
Jerry Campbell

UNFINISHED BUSINESS:

Ordinance 432-Creating 3-way Stop at Ballard Drive and East Trippe Street: A request was received to continue with the study for this area. Mayor Culpepper called for a motion to table the 2nd Reading of Ordinance 432 until further study can be done in this area; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Columbia County Convention and Visitors Bureau-Ms. Pat Godwin, Chairperson and Ms. Beda Johnson, Executive Director:

- **Resolution-**This Resolution is for the designation of the CCCVB as the “Official Destination Marketing Organization” for the City of Harlem. The CCCVB will promote the City of Harlem as one of the preferred destinations in the area in order to create a positive economic impact and enhance the quality of life. Mayor Culpepper called for a motion to approve the Resolution as written; that motion was made by Councilman Thigpen; 2nd by Councilman Blalock. Motion carried; all in favor.
- **Hotel/Motel Tax Percentage-**The City of Harlem will contract with the Columbia County Convention and Visitors Bureau for convention and tourist promotion services. For this service the City will pay fees to the CCCVB from the proceeds of the Hotel/Motel tax collected. The agreement and a percentage must be approved by Council. Councilman Thigpen made the motion for the approval of the agreement and that a percentage of not less than 2% be paid in fees to the CCCVB for promotion services; 2nd by Councilman Blalock. Motion carried; all in favor.

Alcohol Beverage License Applications:

- **KJ’s Market (IGA)-**This license is for the new location; you can not transfer alcohol licenses from one location to another. Councilman Thigpen made the motion to approve the application of KJ’s Market (IGA) for a Beer & Wine

NEW BUSINESS (cont'd):

Alcohol Beverage License Applications (cont'd):

- **KJ's Market (IGA) (cont'd)**-license for retail sales and consumption off the premises; 2nd by Councilman Blalock. Motion carried; all in favor.
- **Red Oak Manor**-Councilman Thigpen made the motion to approve the application of Red Oak Manor for the sale of beer and wine by the drink to be consumed on the premises (restaurant); 2nd by Councilman Blalock. Motion carried; all in favor.

Historic Preservation Signs-Mr. Phil Turner, HPC Chairman: Mr. Turner presented Council with the following information: the signs will be 2' x 2' and made of aluminum with vinyl and will be laminated. The signs will be placed on 6' poles. There will be a total of 8 signs (single/double) for a cost of \$851.60; there will be seven posts at a cost of \$390.00 each, \$2,730.00 total. The total for the project is \$3,581.60. Councilman Thigpen made the motion to approve the purchase and funding for the 8 signs and 7 posts for a total of \$3,581.60 to come from the Streets & Drains budget; 2nd by Councilwoman Root. Discussion: A final decision is needed on the locations of the signs; will follow City code. Councilman Blalock made a motion to amend the original motion to include for the City Manager to determine the locations for the signage; 2nd by Councilwoman Root. Motion carried; all in favor. The first motion is amended to read "to approve the purchase and funding for the 8 signs and 7 posts for a total of \$3,581.60 to come from the Streets & Drains budget and for the City Manager to determine the locations for the signage". Motion carried; all in favor.

Mr. Turner also presented the coloring of the signs for Council's approval. The signs will be a white background with dark green lettering; the font will be vertical and will be in line with the font of the City seal. Councilman Blalock made the motion to approve the colors as presented; 2nd by Councilwoman Root. Motion carried; all in favor.

Ordinances-1st Reading-Councilman Thigpen:

- **Amending Personnel Policy**-Councilman Thigpen presented a draft ordinance amending the Personnel Policy in the following code sections:
 1. Code Section 33.11 Organization Chart
 2. Code Section 33.16 City Vehicles-Take Home
 3. Code Section 33.17 Computer and Email-Passwords to be filed with City Manager
 4. Code Section 33.65 Working Hours-Thursdays thru Wednesday; to accommodate for direct deposit requirements

NEW BUSINESS (cont'd):

Ordinances-1st Reading-Councilman Thigpen:

• **Amending Personnel Policy (cont'd):**

5. Code Section 33.78 Discipline Procedures-Department Heads must have consent of City Manager prior to demotion, suspension, dismissal, etc. of an employee
6. Code Section 33.79 Grievance Procedures-Appeals to discipline procedures must be filed with the City Manager; the City Manager will notify the governing authority.
7. Code Section 33.80 Use of Tobacco Products in the Workplace-Employees may smoke only during designated breaks; these are determined by department heads to not exceed one every four hours.

Councilman Thigpen made the motion to approve this as the first reading of the Ordinance to amend the Personnel Policy; 2nd by Councilwoman Root. Motion carried; all in favor.

• **Planning and Zoning:** Councilman Thigpen presented the ordinance to amend the Planning and Zoning Ordinance in the following code sections:

1. Code Section 152.066 Accessory Structures and Uses-set backs are a minimum of 15 feet from any side and 10 feet from the rear property lines. Accessory structures are to be constructed of the same building material as the primary structure. Roofing materials must be of the same material as the primary structure. In the case of the main structure being brick, the accessory building siding can be wood or vinyl that matches the material of the trim of the primary structure.
2. Code Section 152.190 Facades-the proposed design for all commercial, industrial, institutional (churches, schools and the like) and all non-residential buildings, to include all incidental and accessory buildings, shall be submitted for review and approval to the City Manager, City Architect and the design shall comply with the applicable building regulations and design guidelines; a fee will apply.
3. Code Section 152.235 Authority to Grant Variances-applications for variances will be made through the Planning & Zoning staff. The application will go before the Planning & Zoning Commission for recommendation(s) to Council after consideration and findings of fact that certain conditions exist and criteria are met. Recommendations by the Planning & Zoning Commission shall be made in writing within 30 days after the initial public hearing on the proposed variance. The recommendation will be forwarded to City Council at its' next regular

NEW BUSINESS (cont'd):

Ordinances-1st Reading-Councilman Thigpen (cont'd):

• **Planning and Zoning (cont'd):**

3. Code Section 152.235 Authority to Grant Variances (cont'd)-meeting for final decision. The applicant will be notified within five days, in writing, of Council's decision.

Councilman Thigpen made the motion to accept this as the first reading of the ordinance to amend the current Planning and Zoning Ordinance; 2nd by Councilman Blalock. Motion carried; all in favor.

Vehicles-Public Works Department-Public Works has two trucks that are being recommended for surplus; a 1992 Ford F-150 and a 1994 Ford F-150. There are currently three trucks available from Columbia County; a 1997 Ford F-150, a 1998 Ford F-150 and a 1999 Ford Ranger. The recommendation is for the 1997 and the 1998. Total cost will be \$4,100.00; funding is available through the general fund contingency account. Councilman Blalock made the motion to approve a budget adjustment and funding of the vehicles in the amount of \$4,100.00 from the general fund contingency account; 2nd by Councilwoman Root. Motion carried; all in favor. Mayor Pro tem Dixon made the motion to approve the purchase of the 1997 and 1998 Ford F-150's as presented; 2nd by Councilman Thigpen. Motion carried; all in favor. Councilman Blalock made the motion to surplus the 1992 and 1994 Ford F-150's and to turn them over to Clayton Galloway at Central Shop to sell on Gov Deals; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Announcements:

August 18	Walk through at Senior Citizens Center, 11:00 a.m.
August 20	Merchant's Association, Etc. of Harlem, 8:00 a.m.
August 25	Coffee at the Library, 9:00 a.m.
August 28	Marquee Lighting (tentative)
September 7	Labor Day Holiday
September 8	Harlem Foundation, 8:00 a.m.
September 8	Oliver Hardy Festival Meeting 7:00 p.m.
September 21	Work Session, 6:30 p.m. and Regular Council Meeting, 7:00 p.m.

Executive Session-Legal/Real Estate: Mayor Culpepper called for a motion to adjourn the Regular meeting to go into Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The Regular meeting adjourned at 8:15 p.m.; Executive Session convened at 8:20 p.m.

NEW BUSINESS (cont'd):

Executive Session-Legal/Real Estate (cont'd): Mayor Culpepper called for a motion to adjourn Executive Session; that motion was made by Councilman Thigpen; 2nd by Councilwoman Root. Motion carried; all in favor. Executive Session adjourned at 9:10 p.m. and the Regular meeting reconvened.

Mayor Culpepper asked for a report from City Attorney Fleming. Mr. Fleming reported that six legal and four real estate issues were discussed and that no final actions were taken. Mayor Culpepper called for a motion for the approval of his signature to the Affidavit affirming this report; that motion was made by Councilwoman Root; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Fred Fischer, Mike Rorick, Robert Fields, Valerie Rowell, Julie Miller, Jesse Bowman, and Phil Turner.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Ordinance Pending:

- **Three Way Stop at Ballard Drive/E. Trippe Street:** This ordinance was tabled previously. Public Safety has not found enough traffic to warrant the passing of the ordinance. Councilmen Blalock and Thigpen discussed and feel that it should be put off to some later date, if it warrants. Councilman Blalock stated that the traffic code does not warrant; traffic control devices should not be used to control speed.

Ordinances-2nd Reading:

- **Amending Personnel Policy:** This will be the 2nd Reading of the updates to the Personnel Policy. Updates are being made to the following code sections: Section 33.11 Organization Chart, Section 33.16 City Vehicles, Section 33.17 Computer and E-mail, Section 33.65 Working Hours, Section 33.78 Discipline Procedures, Section 33.79 Grievance Procedures and Section 33.80 Use of Tobacco Products in the Workplace.
- **Amending Planning and Zoning Codes:** This will be the 2nd Reading of the updates to Code section 152 Planning & Zoning Codes. Updates are being made to the following code sections: Section 152.066 Accessory Structures and Uses (setbacks and materials), Section 152.190 Facades (review process and fees), and Section 152.235 Authority to Grant Variances (application to P&Z, P&Z investigates makes recommendations; Council has final approval).

Historic Preservation Commission:

- **Signs:** Signs have been picked up and delivered to Guillebeau to be placed on poles. The placement of the Sawdust Historic District needs to be looked at again.
- **Commission Vacant Position:** Councilman Thigpen stated that he will be placing Angie Wiltshire up for nomination.

UNFINISHED BUSINESS (cont'd):

Other: There was none at this time.

NEW BUSINESS:

2008 City Audit-Don Berry: Don Berry, City Auditor, of Berry & Associates presented the 2008 City Audit to Council. Mr. Berry reported that the City's assets grew by \$1m plus. Both major funds expenses were over their revenues for the year; the water fund was within \$20,000.00 of the prior year. The City realized a loss of 1% on the Local Option Sales Tax.

Advance Garbage Contract Renewal: There will be not increase for the first year of the new three year contract; there are minimal increases for the last two years. Council will need to approve for the Mayor to sign the contract.

Debt Collection Agreement-GMA: Penn Credit Corporation is the collection agency that is contracted through the Georgia Municipal Association. Council will need to approve for the Mayor to sign the contract.

Intergovernmental Agreement-City of Thomson: Mayor Culpepper reported that he is satisfied with the Contract. City Attorney Fleming made some changes and amendments and sent it back to Thomson for further changes. The Contract was accepted. The current Contract as written is for 40 years with a three year prior written notice to opt out. Mayor Culpepper would like to see the contract be for a period of time that will allow Thomson to re-coup their up-front costs or initial investment and not hold any future Council to the three year opt out clause. Council will approve contingent upon taking back to Thomson to approve the changes proposed to Section C: Parties Jointly Agree.

Senior Citizens Center-Budget: City Manager Dove is proposing a budget for September thru December 2009 in the amount of \$6,300.00. The funds for this year would come from the Administrative Contingency. Council would need to approve a budget adjustment to that effect.

Other: Councilman Thigpen reported that there will be a 7th District GMA meeting at Belle Meade Country Club in Thomson.

Being no further business for discussion, the meeting closed at 7:10 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for their Regular Meeting on Monday, September 21, 2009 at Harlem City Hall at 7:00 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Fred Fischer, Mike Rorick, Robert Fields, Valerie Rowell, Julie Miller, Jesse Bowman, and Phil Turner.

The meeting was called to order by Mayor Culpepper at 7:10 p.m.

Approval of the Minutes: Mayor Culpepper called for a motion for the approval to the Minutes of the August 17, 2009 Regular Meeting as written; that motion was made by Mayor Pro tem Dixon; 2nd by Councilwoman Root. Motion carried; all in favor.

Special Recognition-Phil Turner: Mr. Turner wanted to present Darren Starling of Starling Funeral home a certificate of appreciation by the Historic Preservation Commission in recognition of his accomplishments in maintaining his historically noted property. Mr. Starling was not in attendance. Mayor Culpepper would like for Mr. Turner to try to get Mr. Starling to the next month's meeting.

Mr. Turner also gave an update on the Historic District's signage; they are ready for pickup and reiterated that a determination for the Sawdust Historic District signage placement was needed.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of August 2009:

Community Connections	Julie Miller, Director
Public Works	Robert Fields, Public Works Director
Planning & Zoning	Robert Fields, Public Works Director
Public Safety	Jesse Bowman, Public Safety Director
Administration	Jean Dove, City Manager
Museum	Jean Dove, City Manager

City Manager Dove reported that there would be a meeting on October 29, 2009 at noon at City Hall with the Legislative Delegation.

UNFINISHED BUSINESS:

Ordinance Pending:

- **Three Way Stop at Ballard Drive/E. Trippe Street:** Councilman Blalock made the motion to table this proposed ordinance indefinitely due to there being no support or basis to install the three way stop; 2nd by Councilwoman Root. Motion carried; all in favor.

Ordinances-2nd Reading:

- **Amending Personnel Policy:** Councilman Thigpen made the motion to approve the amendment to the Personnel Policy in the following code sections: Section 33.11 Organization Chart, Section 33.16 City Vehicles, Section 33.17 Computer and E-mail, Section 33.65 Working Hours, Section 33.78 Discipline Procedures, Section 33.79 Grievance Procedures and Section 33.80 Use of Tobacco Products in the Workplace. This would constitute as the 2nd Reading. The motion was 2nd by Councilwoman Root. Motion carried; all in favor.
- **Amending Planning & Zoning Code:** Councilman Blalock made the motion to approve the amendment to the Planning & Zoning Code in the following code sections: Section 152.066 Accessory Structures and Uses (setbacks and materials), Section 152.190 Facades (review process and fees), and Section 152.235 Authority to Grant Variances (application to P&Z, P&Z investigates makes recommendations; Council has final approval). This would constitute as the 2nd Reading. The motion was 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Historic Preservation Commission:

- **Signs:** No further discussion.
- **Commission Vacant Position:** Councilman Thigpen made the motion to nominate Angie Wiltshire to fill the current vacancy; 2nd by Councilwoman Root. Motion carried; all in favor. This term will expire December 31, 2010. Phil Turner will notify Mrs. Wiltshire.

Other: There was none at this time.

NEW BUSINESS:

Advance Disposal Garbage Contract Renewal: Mayor Pro tem Dixon made the motion to renew the contract with Advance Disposal for three years and for the approval of the Mayor's signature to said contract. The motion was 2nd by Councilman Blalock. Discussion: The rates would not increase until after the first year; 2010 rates will be the same as 2009. Motion carried; all in favor.

NEW BUSINESS (cont'd):

Debt Collection Agreement-GMA: Councilman Thigpen made the motion to approve entering into an agreement with Penn Credit Corporation for debt collection and for the approval of the Mayor's signature to said contract. The motion was 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Intergovernmental Agreement-City of Thomson: Councilman Blalock made the motion to authorize the Mayor to sign the Intergovernmental Agreement with the City of Thomson for water purchase contingent upon the outcome of the negotiations of Section C Parties Jointly Agree; this is for the terms of the contract. The motion was 2nd by Councilman Thigpen. Motion carried; all in favor.

Senior Citizens Center-Budget: Councilwoman Root made the motion for the approval of the proposed budget for the Senior Citizens Center for the time period of September 2009 through December 2009 in the amount of \$6,300.00 and for the authorization of a budget adjustment from the Administrative Contingency account for said amount. The motion was 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Announcements:

September 22	Coffee Meeting 9 a.m. Harlem Library
September 24	Councilwoman Root Surgery
September 28	Museum Volunteer Meeting 9 a.m. City Hall
September 29	Harlem Foundation Meeting 8:30 a.m. City Hall
October 2	Reception 7 p.m. Museum
October 3	Oliver Hardy Festival
October 6	Administrative Quarterly Meeting 9 a.m. City Hall
October 6	Community Services Quarterly Meeting 2 p.m. City Hall
October 8	Woman's Club 7 p.m.
October 12	Columbus Day Holiday-City Offices closed
October 13	Harlem Foundation 8:30 a.m. City Hall
October 13	Public Safety Committee Meeting 10:30 a.m. City Hall
October 13	Public Works Committee Meeting 2:00 p.m. City Hall
October 15	Tentative Date Marquee Lighting 7:00 p.m.
October 17	Senior Center Dedication
October 19	Tax Hearings 9:00 a.m. City Hall
October 19	Tax Hearings 6:30 p.m. City Hall
October 19	Work Session following tax hearing
October 19	Regular Meeting 7:00 p.m. City Hall

NEW BUSINESS (cont'd):

Executive Session-Real Estate/Legal: Mayor Culpepper called for a motion to adjourn to Executive Session; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Blalock. Motion carried; all in favor. The Regular meeting adjourned at 7:55 p.m.; Executive Session convened at 8:00 p.m.

Mayor Culpepper called for a motion to come out of Executive Session; that motion was made by Councilman Blalock; 2nd by Councilwoman Root. Motion carried; all in favor. Executive Session adjourned at 8:30 p.m.

Mayor Culpepper asked for a report from City Attorney Fleming. Mr. Fleming reported that there were three Real Estate issues and one legal issue discussed with no final action taken.

Mayor Culpepper called for a motion authorizing his signature to the Affidavit affirming this report; that motion was made by Councilwoman Root; 2nd by Councilman Blalock. Motion carried; all in favor.

Councilman Thigpen made the motion to authorize the purchase of the property located at 100 E. Milledgeville in the amount of \$75,000.00 and the property located at 125 S. Hicks Street in the amount of \$30,000.00; the total purchase will be \$105,000.00 with \$25,000.00 in value being donated to the City. The funding will come from General Fund Reserves with repayment being made from the 2011 SPLOST for a total of \$80,000.00. Included in the motion is the authorization of a budget adjustment to that effect and to authorize the Mayor's signature to the contract. The motion was 2nd by Councilwoman Root. Motion carried; all in favor.

Mayor Pro tem Dixon made the motion to authorize the purchase of the property located at 125 New Street in the amount of \$15,000.00 and for the authorization of the Mayor's signature to the contract. Councilman Thigpen included in the motion the authorization of a budget adjustment in said amount for the funding to come from the General Fund Reserves with repayment being made from the 2011 SPLOST. The motion was 2nd by Councilman Blalock. Councilman Blalock called to question. Motion carried; by a vote of 3-0 with Councilwoman Root abstaining as she is a member of the Harlem Foundation Board, the owner of the building.

Councilman Thigpen made the motion to authorize the purchase of the property located at 110 W. Milledgeville Road in the amount of \$300,000.00 and for the authorization of Mayor Pro tem Dixon's signature to the contract. Councilman Thigpen included in the motion for the authorization of a budget adjustment for the annual payments from the General Fund Reserves for repayment to be made from the 2011 SPLOST. The motion was 2nd by Councilman Blalock. Discussion: Mayor Culpepper abstained from signing of the contract due to being the owner of the property. The contract will be a 10-year lease purchase at 3.75% interest with annual payments; the first payment being due at closing. Motion carried; all in favor.

Other: There was none at this time

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Councilman Blalock; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the first of three required property tax hearings on Monday, October 19, 2009 at 9:00 a.m. at Harlem City Hall with Mayor Pro tem Dixon presiding.

Present: COUNCILMEMBERS: Mayor Pro tem Dixon, Councilman Tom Blalock, and Councilwoman Robin M. Root; STAFF: City Manager Jean R. Dove and City Clerk Debra E. Moore; ABSENT: Mayor Robert W. Culpepper and Councilman John Thigpen; VISITORS: None.

The Hearing was called to order by Mayor Pro tem Dixon at 9:00 a.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Councilman Blalock.

2009 Tax Rate: City Manager Dove reported to Council that the M & O Digest for the year 2009 was \$51,499,974.00. The Millage rate is at 5.35 mills for a total of \$275,525.00. This is an increase of \$23,191.00 or 9.19% increase over last year. The increase is due to the property value increases, new homes and annexations. There is no increase to the Millage rate; this is the 3rd year at the 5.35 mills.

Public Comment: There was none at this time.

Being no further business before Council, Councilman Blalock made a motion to adjourn; 2nd by Councilwoman Root. Motion carried; all in favor. The Hearing adjourned at 9:05 a.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the second of three required property tax hearings on October 19, 2009 at 6:30 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove and City Clerk Debra E. Moore; VISITORS: Fred Fischer, Mike Rorick, Robert Fields, Scott Johnson and Franklin Jennings.

The Hearing was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

2009 Tax Rate: City Manager Dove reported that the Millage rate for 2009 is 5.35 mills. The M&O Digest is \$51,499,974.00; total taxes \$275,525.00. There is an increase of \$23,191.00 or 9.19% over last year. The increase is due to new homes and annexations. We have not increased the Millage rate for this year.

The third and final hearing is scheduled for October 26, 2009 at 6:30 p.m. with a Called Meeting at 6:45 p.m. for the approval of the Millage rate.

Public Comment: There was none.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the Hearing; 2nd by Councilwoman Root. Motion carried; all in favor. The Hearing adjourned at 6:35 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Mike Rorick, Fred Fischer, Scott Johnson, Franklin Jennings, and Robert Fields.

The Work Session was called to order by Mayor Culpepper at 6:35 p.m.

HPC-Phil Turner: This item was moved to the Regular Meeting due to Mr. Turner not being in attendance at this time.

UNFINISHED BUSINESS:

Contract-City of Thomson: City Manager Dove reported that the contracts had been updated, signed and returned to the City of Thomson.

Other: There was none at this time.

NEW BUSINESS:

Approval-Museum Policies: City Manager Dove has compiled policies and procedures for the Museum. She presented them to both the Administrative Committee and Community Services Committee; they were approved by both. Council will need to make final approval.

Resolution-Organizational Chart: City Manager Dove reported to Council that per code section 33.11 that the Organizational Chart must be adopted by Resolution. A Resolution has been included for approval.

Other-Executive Session-Legal: Councilman Thigpen made the motion to amend the Agenda to include Executive Session-Legal; 2nd by Councilwoman Root. Motion carried; all in favor.

Councilman Thigpen made the motion to adjourn the Work Session and to go into Executive Session; 2nd by Councilman Blalock. Motion carried; all in favor. Executive Session convened at 6:40 p.m.

Mayor Pro tem Dixon made the motion to adjourn Executive Session; 2nd by Councilwoman Root. Motion carried; all in favor. Executive Session adjourned at 7:08 p.m.

Other-Executive Session-Legal-(cont'd): Mayor Culpepper called for a report of Executive Session; City Attorney Fleming reported that one legal item was discussed and that no final action was taken.

Councilwoman Root made the motion for the approval of the signature of Mayor Culpepper to the Affidavit affirming this report; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Being no further business before Council for discussion, Mayor Culpepper adjourned the Work Session at 7:09 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular Meeting on Monday, October 19, 2009 at Harlem City Hall at 7:10 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Mike Rorick, Fred Fischer, Franklin Jennings, Jesse Bowman, Julie Miller, Robert Fields and Phil Turner.

The Meeting was called to order by Mayor Culpepper at 7:10 p.m.

Approval of the Minutes: Councilman John Thigpen made the motion to approve the Minutes of the September 21, 2009 Regular Meeting as written; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Public Comment-Phil Turner-HPC: Mr. Turner addressed Council on behalf of the HPC. He expressed his gratitude to Council for the funding of the Historic District signs and his thanks and gratitude to the Public Works Department for the placement of the signs. Mr. Turner also reported that he spoke with Mr. Starling, but that he still declined to be in attendance for recognition, but was much appreciative.

Department Reports: The following departments gave reports for the month of September 2009:

Community Connections	Julie Miller, Director
Public Works	Robert Fields, Public Works Director
Public Safety	Jesse Bowman, Public Safety Director
Planning & Zoning	Robert Fields, Public Works Director
Administrative	Jean R. Dove, City Manager
Museum	Jean R. Dove, City Manager

UNFINISHED BUSINESS:

Contract-City of Thomson: City Manager Dove reported that this was only an update; there is no action to be taken. The project should go to bid next. City Engineer John McClellan is working with Precision Planning, Thomson's engineering firm.

Other: There was none at this time.

NEW BUSINESS:

Approval-Museum Policies: Councilman Thigpen made the motion to approve the Policies and Procedures for the Laurel and Hardy Museum as presented to Council; 2nd by Councilwoman Root. Motion carried; all in favor.

Resolution-Organization Chart: City Manager Dove presented the Resolution to Council. Per code section 33.11, the Organizational Chart for the City of Harlem is to be adopted by Resolution. Councilman Thigpen made the motion to approve the Resolution as presented and to approve for the Mayor to sign it; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Other: City Manager Dove reminded Council about the Theatre marquee lighting being scheduled for October 29, 2009 at 7:00 p.m. with a reception at the Museum.

Announcements:

October 20	Community Connection, 4 p.m., Red Oak Manor
October 20	Pioneer Garden Club, 4 p.m., Diane Elrod's House
October 21	Housing Authority, 6 p.m., City Hall
October 22	Parade and Bon Fire, 6 p.m., Harlem Middle School
October 23	Homecoming Game, 7:30 p.m., Harlem High School
October 26	Tax Hearings, 6:30 p.m., City Hall
October 26	Special Called Meeting, 6:45 p.m., City Hall
October 27	Library Coffee Meeting, 9 a.m., Library
October 29	Legislative Meeting, 12 Noon, City Hall
November 3	Ribbon Cutting Senior Center, 10 a.m., Senior Center
November 5	Ribbon Cutting KJ's Market, 10:30 a.m., KJ's Market
November 6-8	Retreat, 2 p.m., Conyers
November 11	Veteran's Day, Offices Closed
November 13	Veteran's Ceremony, 11:00 a.m., Harlem Middle School
November 16	Work Session, 6:30 p.m., City Hall
November 16	Council Meeting, 7 p.m., City Hall
November 19	GMA 7 th District, 6-8 p.m., Thomson Depot

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilman Blalock. Motion carried; all in favor. The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Debra E. Moore, City Clerk

The City Council of the City of Harlem met for the third and final Property Tax Hearing for 2009 on Monday, October 26, 2009 at 6:30 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove and City Clerk Debra E. Moore; VISITORS: Franklin Jennings.

The Hearing was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

2009 Tax Millage Rate: City Manager Dove reported to Council that the Millage rate for 2009 was 5.35 mills. The M & O Digest is in the amount of \$51,499,974.00; taxes are \$275,525.00. There is an increase in the amount of \$23,191.00 or 9.19% over 2008. The increase is due to annexations and new construction.

Public Comment: There was none at this time.

Council will approve the 2009 property tax Millage rate at the Special Called Meeting at 6:45 tonight.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the Property Tax Hearing; 2nd by Councilman Thigpen. Motion carried; all in favor. The Hearing adjourned at 6:33 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Special Called Meeting, City of Harlem, Georgia
October 26, 2009
Harlem City Hall

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The City Council of the City of Harlem, Georgia met for a Special Called Meeting on Monday, October 26, 2009 at Harlem City Hall at 6:45 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove and City Clerk Debra E. Moore; VISITORS: Franklin Jennings.

Purpose: Approval of the 2009 Tax Millage Rate

The meeting was called to order by Mayor Culpepper at 6:45 p.m.

Approve 2009 Tax Millage Rate: Councilman Thigpen made the motion to approve the 2009 Tax Millage Rate in the amount of 5.35 mills; 2nd by Councilwoman Root. Motion carried; all in favor.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilman Blalock. Motion carried; all in favor. The meeting adjourned at 6:46 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Fred Fischer, Robert Fields, Jesse Bowman, and Phil Turner.

The Work Session was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Other: Mayor Culpepper presented Councilman Thigpen with a menu from the Whistle Post Tavern (Conyers).

NEW BUSINESS:

Proclamation-Sue Whiddon Day: The Proclamation is for recognition of November 22, 2009 as "Sue Whiddon Day" for her dedication and service to the community. Council will need to approve.

Proclamation-Military Thanksgiving Day: The Proclamation is for recognition of November 24, 2009 as "Military Thanksgiving Day" as a day to honor those who serve our people and our country. Council will need to approve.

Budget Hearing Date: City Manager Dove informed Council that a Budget Hearing date has been set for November 30, 2009 at 6:00 p.m. at City Hall. The purpose of the Hearing is to present the budget to Council and accept public comment. The Budget will be up for approval at the December Council meeting.

December Council Meeting Date: City Manager Dove is asking that the December Regular Council meeting be change to December 14, 2009 with the Work Session scheduled to begin at 6:30 p.m. and Council to follow immediately after. Council will need to approve the request.

Other: There was none at this time.

Being no further business before Council, the Work Session adjourned at 6:40 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular meeting on Monday, November 16, 2009 at Harlem City Hall at 7:00 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; VISITORS: Fred Fischer, Robert Fields, Jesse Bowman, Phil Turner, Julie Miller, and Bobby Cash.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the Minutes: Mayor Culpepper called for a motion for the approval of the minutes from the October 2009 Regular Meeting, Tax Hearings, and Called Meeting; that motion was made by Councilwoman Root; 2nd by Councilman Thigpen. Motion carried; all in favor.

Special Recognition: Mayor Culpepper recognized Sergeant Robert Cash of the Public Safety Department as employee of the 3rd Quarter of 2009.

Public Comment: There was none at this time.

Department Reports: The following departments gave reports for the month of October 2009:

Community Connections	Julie Miller, Director
Public Works	Robert Fields, Public Works Director
Planning & Zoning	Robert Fields, Public Works Director
Public Safety	Jesse Bowman, Public Safety Director
Administrative	Jean Dove, City Manager
Museum	Jean Dove, City Manager

UNFINISHED BUSINESS:

Other: Mayor Culpepper reported that Harlem High School won state for their one act play. They will be doing a dinner theater at The Acorn on December 11 and 12.

NEW BUSINESS:

Proclamation-Sue Whiddon Day: The Proclamation is for recognition of November 22, 2009 as “Sue Whiddon Day” for her dedication and service to the community. Mayor Pro tem Dixon made the motion for the approval of the Proclamation and the signature of the Mayor; 2nd by Councilwoman Root. Motion carried; all favor.

Proclamation-Military Thanksgiving Day: The Proclamation is for recognition of November 24, 2009 as “Military Thanksgiving Day” as a day to honor those who serve our people and our country. This will be the 7th annual dinner. Mayor Pro tem Dixon made the motion for the approval of the Proclamation and the signature of the Mayor; 2nd by Councilman Blalock. Motion carried; all in favor.

December Council Meeting Date: Councilman Thigpen made the motion to move the December Regular Council meeting to December 14 at 6:30 p.m.; 2nd by Mayor Pro tem Dixon. Councilman Blalock made a motion to amend the original motion to include that the Regular meeting will start at 7:00 p.m. or immediately after the Work Session that will start at 6:30 p.m.; 2nd by Councilwoman Root. Motion carried; all in favor.

Announcements:

November 17	Bingo, Harlem Woman’s Club, 7 p.m.
November 17	Pioneer Garden Club, Jean Turner’s Residence, 4:00 p.m.
November 19	GMA 7 th District Meeting, Thomson Depot, 6:00 p.m.
November 23	Oliver Hardy Wrap Up Meeting, City Hall, 7:00 p.m.
November 24	Military Thanksgiving, Senior Center, 6:00 p.m.
November 26/27	Thanksgiving Holidays, City Hall Closed
November 30	Budget Hearing, City Hall, 6:00 p.m.
December 3	Christmas Tree Lighting, City Hall, 6:30 p.m.
December 5	Grovetown Christmas Parade, Grovetown, 12:00 noon
December 12	Harlem Christmas Parade, City Park line up 10:00 a.m., 11:00 a.m.
December 12	Christmas Downtown Harlem, Main Street, 10:00 a.m.

Other: There was none at this time.

Being no further business before Council, Mayor Culpepper called for a motion to adjourn the meeting; that motion was made by Mayor Pro tem Dixon; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Debra E. Moore, City Clerk

The City Council of the City of Harlem, Georgia met on Monday, November 30, 2009 for the required Budget Hearing at Harlem City Hall at 6:00 p.m. with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove and City Clerk Debra E. Moore.
VISITORS: None.

The Hearing was called to order by Mayor Culpepper at 6:00 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

2010 Budget: City Manager Dove presented the following information for the Budget year ending December 31, 2010:

General Fund	\$1,801,025.00
Water/Sewer Fund	\$1,268,500.00
Museum Fund	<u>\$ 44,600.00</u>
Total Operating Budget	\$3,114,125.00

The budget will be presented for approval by Council at the December 14, 2009 Regular Meeting.

Public Comment: There was none at this time.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilman Thigpen. Motion carried; all in favor. The Hearing adjourned at 6:10 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for a Special Called (Emergency) Meeting on Friday, December 4, 2009 at 8:30 a.m. at Harlem City Hall with Mayor Pro tem Rudolph Dixon presiding.

Present: COUNCILMEMBERS: Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, and Councilwoman Robin M. Root; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney Barry Fleming; ABSENT: Mayor Robert W. Culpepper and Councilman John Thigpen. VISITORS: N/A

Purpose: Grant-EIP

The meeting was called to order by Mayor Pro tem Dixon at 8:30 a.m.

The Invocation was given by Mayor Pro tem Dixon.

Grant-EIP: City Attorney Fleming addressed Council. Notification has been received from Lucky Lady Pecans, Gifts, and More, Inc. that they have received an offer from a company in Texas to purchase 100% of their outstanding stock. They are requesting that the City of Harlem sign a consent agreement to the sale due to the outstanding Loan Agreement they have with the City. City Manager Dove has been in contact with Patsy Allen of Allen-Smith Consulting, our grant writer, with this information. Ms. Allen has been in contact with the Department of Community Affairs. We received the EIP Grant through DCA. Ms. Allen reported that DCA is in agreement with signing the consent agreement so the sale can proceed. City Attorney Fleming recommends getting this in writing. The City has a lien on the equipment as well as a personal guarantee from Ruth Tracy-Blackburn and Ed Wicker. They will continue to be responsible for the note payments. We have a promissory note from Lucky Lady Pecans; it is not that good right now. City Attorney Fleming recommends getting a new promissory note from the new owners and personal guarantees (Texas principals). As part of the grant requirements, Ms. Tracy-Blackburn was to create 20 new employees; to date they've created 19. The new company will create 50 over the next two years.

Councilman Blalock does not feel that we should impede the sale. He does not feel that we would be at a loss. City Manager Dove had a conversation with Councilman Thigpen; he was not in favor of signing the consent agreement. Councilwoman Root had a conversation with Councilman Thigpen as well. She questioned as to whether we could ask for the money that is due up front. City Attorney Fleming stated that we could but that we probably would not get it. Councilman Blalock does not feel that they would be able to come up with the funds.

Mayor Pro tem Dixon asked if anyone had checked on the Texas Company. City Manager Dove reported that DCA had and that they are a stable company. City Manager

Grant-EIP (cont'd): Dove asked what would happen in the event the deal did not go through and we sign the consent. Would the agreement we currently have with Lucky Lady become null and void? City Attorney Fleming stated that it does not change what we have with Lucky Lady currently. City Attorney Fleming made the recommendation to go forward with the consent agreement. Councilman Blalock feels we should sign the consent agreement with a footnote requesting a promissory note and personal guarantee from the Texas Company (not a demand).

Councilman Blalock made the motion for the approval of the consent agreement and for Mayor Pro tem Dixon to sign said agreement. In addition, to approve for the instruction of the City Manager to request a promissory note and personal guarantee, not as a demand or as a condition to the signing of the agreement. The motion was 2nd by Councilwoman Root. Motion carried; all in favor.

Being no further business before Council, Mayor Pro tem Dixon called for a motion to adjourn the meeting. That motion was made by Councilwoman Root; 2nd by Councilman Blalock. Motion carried; all in favor. The meeting adjourned at 9:00 a.m.

Respectfully submitted,

Debra E. Moore
City Clerk

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney David Dekle; VISITORS: Linda Culpepper, Fred Fischer, Jesse Bowman, John McClellan, Seaborn Street, and Valerie Rowell.

The meeting was called to order by Mayor Culpepper at 6:30 p.m.

The Invocation was given by Mayor Pro tem Dixon.

The Pledge of Allegiance was led by Mayor Culpepper.

UNFINISHED BUSINESS:

Bid Award-Planer Mill Road Sewer Line/S. Louisville Street Water Line: City Engineer John McClellan addressed Council. They are making the recommendation to proceed with the project and to award the bid to the lowest bidder, Strack, Inc. Their bid was in the amount of \$263,783.62. The project scope is for the installation of sewer service on Planer Mill Road for the senior living project and for the installation of a new water line on South Louisville Street from Keener Street to Old Blythe Road. This is for the improvement of pressure and also to provide services further outside the city limits and to start closing the loop at G. R. Tucker Road. If the bid is awarded tonight, they will get the contracts out for execution. We should be able to issue the "Notice to Proceed" on January 1, 2010 and have the pre-construction conference. The sewer portion of the project will be done first due to the GEFA grant that we have received; it should be completed by spring with the water line shortly afterwards.

Other: There was none at this time.

NEW BUSINESS:

2010 CDBG Grant: City Manager Dove reported that it was time again to look at applying for the CDBG Grant; you can apply every two years. She has been working with City Engineer McClellan to pinpoint area(s) that are in need of rehabbing. One area is the Stone Street, Evelyn Street and Christian Street that is in need of sewer rehab. We will look at water needs as well; City Engineer McClellan will get with Robert and Seaborn. Council will need to approve contracting with Allen-Smith Consulting to do the application.

Budget Resolutions:

- **2009 Budget Adjustments:** City Manager Dove presented Council with a Resolution for the FYE 12-31-2009 budget adjustments. The adjustments consisted of items that needed to be added for grants, the senior feeding program,

NEW BUSINESS (cont'd):

Budget Resolutions:

- **2009 Budget Adjustments (cont'd):** the Senior Center, the Community Center, transfers between funds, the balance of the fees due for the City Hall expansion, the items received through the military surplus program and an increase in sales and expenses for the Museum. The total increase for the three funds is as follows:

General Fund:	\$574,829.00
Water Fund:	\$166,444.00
Museum Fund:	<u>\$ 5,700.00</u>
Totals	\$746,973.00

The total adjusted budgets for FYE 12-31-09 is as follows:

General Fund:	\$2,266,684.00
Water Fund:	\$1,299,544.00
Museum Fund:	<u>\$ 48,650.00</u>
Totals	\$3,614,878.00

Council will need to approve this Resolution.

- **Adopt 2010 Budget:** City Manager Dove presented the proposed FYE 12-31-10 to Council. She also presented Council with the Resolution for the adoption of the budget. The budget for FYE 12-31-10 is as follows:

General Fund:	\$1,801,025.00
Water/Sewer Fund:	\$1,268,500.00
Museum Fund:	<u>\$ 44,600.00</u>
Totals	\$3,114,125.00

Resolution-Family Connections: City Manager Dove presented this Resolution to Council. It is for Family Connections to enter into a contract with the Georgia Department of Human Resources, Division of Family and children Services, Columbia County, for the provision of family support services for the period beginning October 1, 2009 to September 15, 2010. Council will need to approve.

Ordinance-Change Council Time: City Manager Dove presented the Ordinance to Council. The purpose of the Ordinance is to amend code section 30.02 Regular Meetings. This code section will be amended to read: The Mayor and Council shall hold the regular public meeting immediately following the work session that begins at 6:30 p.m. on the third Monday of each month at City Hall; provided, however, the Mayor and Council may, by unanimous vote at any time preceding the regular Council meeting,

NEW BUSINESS (cont'd):

Ordinance-Change Council Time: provide that the regular City council meeting of any given month be at another specified time, date and place.

Notice of any change in any given regular City Council meeting shall be posted in City Hall at least two (2) weeks in advance of the meeting time, and the notice shall be given in a newspaper in general circulation in the City.

This will be the first reading.

HPC Commission-Terms of Office:

- **Phil Turner:** Mr. Turner's term expires on December 31, 2009; he has expressed an interest in serving again.
- **Jack Hatcher:** Mr. Hatcher's term also expires on December 31, 2009; he does not want to be reappointed.

Council will need to approve Mr. Turner's re-appointment and turn in names for Mr. Hatcher's replacement.

January and February Council Meeting Dates: City Manager Dove reported that both January and February's Council Meeting Dates fall on City holidays; Council might want to consider changing.

Other: There was none at this time.

Being no further business for discussion, the work session closed at 6:45 p.m.

Debra E. Moore
City Clerk

The City Council of the City of Harlem, Georgia met for the Regular meeting on Monday, December 14, 2009 at 7:00 p.m. at Harlem City Hall with Mayor Robert W. Culpepper presiding.

Present: COUNCILMEMBERS: Mayor Robert W. Culpepper, Mayor Pro tem Rudolph Dixon, Councilman Tom Blalock, Councilwoman Robin M. Root, and Councilman John Thigpen; STAFF: City Manager Jean R. Dove, City Clerk Debra E. Moore, and City Attorney David Dekle; VISITORS: Linda Culpepper, Fred Fischer, Jesse Bowman, John McClellan, Seaborn Street, Valerie Rowell, Julie Miller and Phil Turner.

The meeting was called to order by Mayor Culpepper at 7:00 p.m.

Approval of the Minutes: Councilman Thigpen made the motion to approve the Minutes of the November 16, 2009 Regular Meeting and the November 30, 2009 Budget Hearing; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Public Comment: Linda Culpepper, 180 Ballard Drive, Harlem: Public Safety; Brian Culpepper, 435 W. Forrest Street, Harlem: Public Safety.

Mrs. Culpepper stated that she had no problems with the traffic flow in her area, but the speeding. She feels that we have four options: Additional stop signs (does not agree on), do something at the E. Boundary/E. Trippe area, install speed humps, or do nothing. We will not please everyone; we should do what is right for everyone.

Mr. Culpepper stated that he had concerns with the same item (speeding) in the W. Forrest area. The problem is during events and normally in the mornings; there is no officer in the area.

Phil Turner asked if he could address Council; he was granted permission. He feels that stop signs should be placed at the E. Trippe/E. Boundary creating a four way stop. He recommends that we do something to break the speed on E. Trippe to Harlem-Grovetown Road. He feels that the road in the school area should be closed during school times or activities.

Councilman Blalock responded that these items would be taken to the Public Safety Committee for further discussions.

Department Reports: The following departments gave reports for the month of November 2009:

Public Works Department
Public Safety Department

Seaborn Street, Public Works Foreman
Jesse Bowman, Public Safety Director

Department Reports (cont'd):

Community Connections

Julie Miller, Director

Administrative Department

Jean R. Dove, City Manager

Planning & Zoning Department

Seaborn Street, Public Works Foreman

Museum

Jean R. Dove, City Manager

UNFINISHED BUSINESS:

Bid Award-Planer Mill Road Sewer Line/S. Louisville Street Water Line: Funding for these lines are coming from a \$100,000.00 grant from GEFA (sewer line) and \$230,000.00 from the Capital Projects Fund (water line); previously approved by Council. The low bidder on the project was Strack, Inc. in the amount of \$263,783.62; City Engineer John McClellan is recommending awarding the bid. There is a Resolution for Councils approval to award the bid. Councilman Thigpen made the motion to award the bid to Strack, Inc. in the amount of \$263,783.62 and for the approval of Mayor Culpepper's signature to said Resolution; 2nd by Councilman Blalock. Motion carried; all in favor.

Other: There was none at this time.

NEW BUSINESS:

Approve to Submit 2010 CDBG Grant Application: Councilman Blalock made the motion to approve contracting with Allen-Smith Consulting to apply for the 2010 Community Development Block Grant; 2nd by Councilwoman Root. Discussion: The cost is \$7,000.00. Motion carried; all in favor.

Budget Resolutions:

- **Approve-2009 Budget Adjustments:** Councilman Thigpen made the motion for the approval of the 2009 Budget Adjustment Resolution as presented at Work Session; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.
- **Approve-Adopt 2010 Budget:** Councilwoman Root made the motion for the approval of the 2010 Budget Adoption Resolution as presented at Work Session; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

Approve Resolution-Family Connections: Councilwoman Root made the motion to approve the Resolution for the approval of Family Connections to contract with the Department of Human Resources for the year beginning October 1, 2009 to September 15, 2009 to provide families in need of support services; 2nd by Councilman Blalock. Motion carried; all in favor.

NEW BUSINESS (cont'd):

Ordinance-1st Reading-Change Council Meeting Time: The purpose of the Ordinance is to amend code section 30.02 Regular Meetings. This code section will be amended to read: The Mayor and Council shall hold the regular public meeting immediately following the work session that begins at 6:30 p.m. on the third Monday of each month at City Hall; provided, however, the Mayor and Council may, by unanimous vote at any time preceding the regular Council meeting, provide that the regular City council meeting of any given month be at another specified time, date and place.

Notice of any change in any given regular City Council meeting shall be posted in City Hall at least two (2) weeks in advance of the meeting time, and the notice shall be given in a newspaper in general circulation in the City.

Mayor Pro tem Dixon called for a motion to approve this as the 1st Reading of the Ordinance to amend code section 30.02 Regular Meetings to change the time from 7:00 p.m. to “follow immediately after the Work Session scheduled at 6:30 p.m.”; 2nd Councilman Blalock. Motion carried; all in favor.

HPC Commission-Approve Appointment:

- **Phil Turner:** Councilman Thigpen made the motion to approve the re-appointment of Phil Turner to the Historic Preservation Commission; 2nd by Councilwoman Root. Discussion-Councilman Blalock expressed his deep thanks for the work done by the Commission. Motion carried; all in favor.

Council will need to work on filling the vacant position of Jack Hatcher.

January and February Council Meeting Dates: After some discussion, Councilwoman Root made the motion to change the January Regular Council meeting from January 18, 2010 to January 11, 2010 due to the 18th being a City holiday; 2nd by Mayor Pro tem Dixon. Discussion: The February meeting will stand as normally scheduled. Motion carried; all in favor.

Announcements:

December 15	Community Breakfast	7 am	Harlem Middle
December 15	Community Connection Luncheon	12 noon	Red Oak Manor
December 15	Pioneer Garden Club	4 pm	Jack Hatcher's
December 16	Senior Citizens Christmas Bingo	10 am	Senior Center
December 17	Merchants Association	8 am	City Hall
December 21	Museum Volunteer Meeting	11 am	Harry O's
December 21	Low Country Boil-Fire Dept	7 pm	Station 1-New Street
December 22	Library Monthly Coffee	9 am	Library

Announcements (cont'd):

December 23	Employee Christmas Luncheon	12 noon	Senior Center
December 24/25	Christmas Holidays-Offices Closed		
January 1	New Year's Day Holiday-Offices Closed		

Other: Mayor Pro tem Dixon commented on happening at the tree lighting. He commented on the rudeness of the crowd talking constantly. The music was not heard or statements that were made. He feels that Council should apologize to the schools for the rudeness of the crowd. He feels we need to work on crowd control.

Executive Session-Real Estate/Legal/Personnel: Mayor Pro tem Dixon made the motion to adjourn to Executive Session; 2nd by Councilman Blalock. Motion carried; all in favor. The Regular meeting adjourned at 7:45 p.m.; Executive Session convened at 7:55 p.m.

Councilwoman Root made the motion to adjourn Executive Session and return to the Regular meeting; 2nd by Councilman Thigpen. Motion carried; all in favor. Executive Session adjourned at 8:55 p.m. and the Regular meeting reconvened at that time.

City Attorney Dekle reported that there were two legal, three real estate and two personnel issues discussed and that no final action was taken. Councilman Thigpen made the motion to approve for the Mayor to sign the Affidavit affirming this report; 2nd by Mayor Pro tem Dixon. Motion carried; all in favor.

City Manager Dove gave a report to Council that at the closing on the Prather properties it was discovered that we would have to pay for the properties in full at that time and not half this year and the balance due next year.

Being no further business before Council, Mayor Pro tem Dixon made the motion to adjourn the meeting; 2nd by Councilman Thigpen. Motion carried; all in favor. The meeting adjourned at 8:56 p.m.

Respectfully submitted,

Debra E. Moore
City Clerk